

AGENDA
A meeting of the Council of the Corporation
of the Town of Northeastern Manitoulin and the Islands
to be held on Tuesday, November 30, 2021
Electronic Format at 7:00 p.m.

1. Call to Order

2. Approval of Agenda

Disclosure of Pecuniary Interest & General Nature Thereof

3. Minutes of Previous Meeting

- i. Confirming By-Law 2021-62

4. New Business

- i. Public Presentation of the 2022 Draft Budget
- ii. Council Meeting of December 28th

5. Minutes and Other Reports

- i. Mayor's Report

6. Adjournment

**THE CORPORATION OF THE TOWN OF
NORTHEASTERN MANITOULIN AND THE ISLANDS**

BY-LAW NO. 2021-62

Being a by-law of the Corporation of the Town of Northeastern Manitoulin and the Islands to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

WHEREAS the Municipal Act, S.O. 2001, c. 25. s. 5 (3) requires a Municipal Council to exercise its powers by by-law, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS ENACTS AS FOLLOWS:

1. THAT the minutes of the meetings of the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands for the term commencing December 4th, 2018 and held on:

November 23, 2021

are hereby adopted.
2. THAT the taking of any action authorized in or by the minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes are hereby ratified, authorized and confirmed.
3. THAT, where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. THAT the Mayor and proper Officers of the Corporation of the Town of Northeastern Manitoulin and the Islands are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above-mentioned minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Northeastern Manitoulin and the Islands and to affix the seal of the Corporation thereto.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
30th day of November 2021.

Al MacNevin

Mayor

Pam Cress

Clerk

The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of a Regular Meeting of Council meeting held Tuesday, November 23rd, 2021
via Zoom at 7:00p.m.

PRESENT: Mayor Al MacNevin, Councillors: Al Boyd, Barbara Baker, Bruce Wood, Laurie Cook, Mike Erskine, Dawn Orr, James Ferguson and William Koehler

STAFF PRESENT: David Williamson, CAO
Pam Cress, Clerk
Wayne Williamson, Manager of Public Works

Mayor MacNevin called the meeting to order at 7:00 p.m.

Resolution No. 318-11-2021

Moved by: M. Erskine

Seconded by: W. Koehler

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the agenda as presented.

Carried

Resolution No. 319-11-2021

Moved by: A. Boyd

Seconded by: B. Wood

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-Law No. 2021-61 to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

Carried

Resolution No. 320-11-2021

Moved by: J. Ferguson

Seconded by: A. Boyd

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands supports the funding application to the Northern Ontario Heritage Fund for a much-needed self-serve fueling system for the Manitoulin East Municipal Airport.

Carried

Resolution No. 321-11-2021

Moved by: J. Ferguson

Seconded by: D. Orr

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands proceeds IN CAMERA in order to address a matter pertaining personal matters about an identifiable individual, including municipal or local employees.

Carried

Resolution No. 322-11-2021

Moved by: D. Orr

Seconded by: B. Baker

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands does now Rise and Report.

Carried

Resolution No. 323-11-2021

Moved by: D. Orr

Seconded by: J. Ferguson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands does now adjourn at 7:35 p.m.

Carried

Nov 9, 2021

Page 1.

January 1, 2022

RESIDENTIAL TAX RATES, per \$1,000:

<u>% incr.</u>	<u>MUNICIPAL</u>	<u>2021</u>	<u>2022</u>
-0.39% Ward 1		0.00586605	0.00584346
1.68% Ward 2		0.01163336	0.01182868
3.11% Wards 3 & 4		0.01029171	0.01061156
			→
			0.00153000
	+ EDUCATION Residential Wards		
			→
	<u>COMBINED</u>		
-0.31% Ward 1	=	0.00737346	\$ 876,282
1.48% Ward 2	=	0.01335868	1,407,106
2.71% Wards 3 & 4	=	0.01214156	2,883,600
			\$ 5,166,988
			\$ 5,073,135

2022 DRAFT BUDGET

Nov 9, 2021

2021-11-23 9:31

January 1, 2022

Page 2.

TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS Analysis of Common Municipal Levy 2022

EXPENDITURE

General Government

Council	\$ 159,900
Property Assessment	89,935
Administration	<u>1,471,639</u>

\$ 1,721,474

Protection to Persons & Property

Policing	726,978
MNR Fire Protection	
By-Law Enforcement	5,300
Building Inspection	119,075
Animal Control	26,100
Emergency Planning	<u>2,000</u>

879,453

Transportation Services

Airport	63,555
---------	--------

Environmental Services

Water Quality Study	-
Landfill Op'ns	280,457
Recycle & Compost	<u>32,800</u>

313,257

Health Services

Health Unit	110,025
Land Ambulance	736,965
Cemeteries	<u>33,424</u>

880,414

Social & Family Services

M-S DSSAB	414,418
Centennial Manor	138,407
Haven House	<u>-</u>

552,825

Parks & Recreation

Parks	281,992
Recreation	1,068,785
Library	101,884
Museum	<u>113,155</u>

1,565,816

Planning & Development

Planning	6,500
Tourism	16,200
Downtown Enhance'mt	4,497
Waterfront Dev't	-
Econ. Development	<u>28,600</u>

55,797

COMMON EXPENDITURE

\$ 6,032,589

COMMON EXPENDITURE

\$ 6,032,589

REDUCED BY:

REVENUE

Payments in Lieu 88,700

Province of Ontario

OMPF (Ontario Municipal Partnership Fund) 1,617,100

Gas Tax

Other Funding (Recycling) 31,500

Other Governments

Grant 2,500

Project Funding

Long Term Financing

User Fees

Bldg Permits & Fines	\$ 119,075
Zoning Revenues	9,000
Tipping Fees & Access Fees	72,000
Cemeteries	10,000
Parks & Rec.	<u>878,447</u>

1,088,522

Misc. Revenue

236,146

Transfers from Reserves

Prior Year's Surplus (Deficit)
from Common Levy

-

COMMON REVENUES

3,064,468

COMMON LEVY:

\$ 2,968,121

Prior Year's Levy

\$ 2,981,207

Percentage Change in Levy:

-0.44%

2022 DRAFT BUDGET

Nov 9, 2021

2021-11-23 9:31

January 1, 2022

Page 3.

TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS WARD 1 AREA RATE 2022

	EXPENSES	-	REVENUES	=	INCR/(DECR) LEVY	PRIOR YEAR
Programs Provided						
Assessment Reductions	\$ -		\$ -		\$ -	\$ -
Roadways Maintenance	4,700		-		4,700	4,400
MNR Fire Protection	2,500		-		2,500	2,500
Recycling Removal	12,000		-		12,000	12,000
	<u>19,200</u>		<u>-</u>		<u>19,200</u>	<u>18,900</u>
Management of Operating Reserves						
Fire Protection Reserve	-		-		-	0
Tax Rate Stabilization	-		-		-	-
Water Quality Study Reserve	2,800		-		2,800	2,800
	<u>2,800</u>		<u>-</u>		<u>2,800</u>	<u>2,800</u>
Capital Projects						
Ward 1 - Burnt Island Surface Treatment	-		-		-	-
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
Management of Capital Reserves						
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
Utilities Operations and Capital						
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
External Financing						
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
WARD TOTALS	<u>\$ 22,000</u>		<u>\$ -</u>		<u>22,000</u>	<u>21,700</u>
Prior Year's (Surplus) Deficit					-	0
LEVY FOR WARD SERVICES					<u>\$ 22,000</u>	<u>\$ 21,700</u>

2022 DRAFT BUDGET

Nov 9, 2021

2021-11-23 9:31

January 1, 2022

Page 4.

TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS WARD 2 AREA RATE 2022

	EXPENSES	-	REVENUES	=	INCR/(DECR) LEVY	PRIOR YEAR
Programs Provided						
Assessment Reductions	\$ -		\$ -		\$ -	\$ -
Sidewalks	6,000		-		6,000	6,200
Streetlighting	12,500		-		12,500	4,000
Crossing Guards	32,260		-		32,260	30,760
Curbside Pickup of Recyclables	36,000		-		36,000	36,000
Canine Control			-		-	-
Landfill Closure Financing	36,094		-		36,094	36,094
Garbage Collection	73,197		8,000		65,197	64,927
BIA Operations	5,785		7,000		(1,215)	(1,215)
	<u>201,836</u>		<u>15,000</u>		<u>186,836</u>	<u>176,766</u>
Management of Operating Reserves						
BIA	1,215		-		1,215	1,215
Recycling	-		-		-	-
	<u>1,215</u>		<u>-</u>		<u>1,215</u>	<u>1,215</u>
Capital Projects						
Urban Roads Surface Treatment			-		-	-
Meredith St Drain			-		-	-
Urban Sidewalk	-		-		-	25,000
	<u>-</u>		<u>-</u>		<u>-</u>	<u>25,000</u>
Management of Capital Reserves						
Sidewalks			-		-	-
Connecting Link - Land Purchase	-		-		-	-
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
Utilities Operations and Capital						
Sanitary Sewers			-		-	-
Sewer Reserves			-		-	-
Storm Sewers	500		-		500	500
Waterworks			-		-	-
Water Reserves (Watermain)	-		-		-	-
Water Treatment Plant	-		-		-	-
Water Distribution System	-		-		-	-
Sewer Reserves (Con Link)	-		-		-	-
	<u>500</u>		<u>-</u>		<u>500</u>	<u>500</u>
External Financing						
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
WARD TOTALS	<u>\$ 203,551</u>		<u>\$ 15,000</u>		<u>188,551</u>	<u>203,481</u>
Ward share of (Surplus) Deficit from services allocated to Wards 2, 3 & 4					653,404	608,367
Prior Year's (Surplus) Deficit					-	-
LEVY FOR WARD SERVICES					<u>\$ 841,955</u>	<u>\$ 811,847</u>

2022 DRAFT BUDGET

Nov 9, 2021

2021-11-23 9:31

January 1, 2022

Page 5.

TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS WARDS 3 & 4 AREA RATE 2022

	EXPENSES	-	REVENUES	=	INCR/(DECR) LEVY	PRIOR YEAR
Programs Provided						
Assessment Reductions	\$ -		\$ -		\$ -	\$ -
Civic Addressing	-		-		-	-
Streetlighting	6,500		-		6,500	2,500
New Landfill Financing	-		-		-	-
Landfill Closure Financing	36,094		-		36,094	36,094
	<u>42,594</u>		<u>-</u>		<u>42,594</u>	<u>38,594</u>
Management of Operating Reserves						
Tax Rate Stabilization	-		-		-	-
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
Capital Projects						
Walking Trails	-		-		-	-
Roads	-		-		-	-
Streetlighting	-		-		-	-
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
Management of Capital Reserves						
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
Utilities Operations and Capital						
Waterworks	-		-		-	-
Water Reserves	-		-		-	-
Water Distribution System	-		-		-	-
Water Plant Upgrade	-		-		-	-
Water meters	-		-		-	-
Waterworks Users	-		-		-	-
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
External Financing						
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
WARD TOTALS	<u>\$ 42,594</u>		<u>\$ -</u>		<u>42,594</u>	<u>38,594</u>
Ward share of services allocated to Wards 2, 3 & 4					1,252,408	1,166,084
Prior Year's (Surplus) Deficit					-	-
LEVY FOR WARD SERVICES					<u>\$ 1,295,002</u>	<u>\$ 1,204,678</u>

2022 DRAFT BUDGET

Nov 9, 2021

2021-11-23 9:31

January 1, 2022

Page 6.

TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS WARDS 2, 3 & 4 SHARED AREA RATE 2022

	EXPENSES	-	REVENUES	=	INCR/(DECR) LEVY	PRIOR YEAR
Programs Provided						
Basic Fire Service	\$ 176,209		\$ 11,536		\$ 164,673	\$ 161,969
911 Response	1,500		-		1,500	1,500
Roadways Maintenance	1,644,045		24,600		1,619,445	1,608,482
Docks	399,184		455,650		(56,466)	(50,941)
Garbage Disposal					-	-
	<u>2,220,938</u>		<u>491,786</u>		<u>1,729,152</u>	<u>1,721,010</u>
Management of Operating Reserves						
Fire Equipment Reserve	-		-		-	-
Docks & Marina Reserve	57,710		-		57,710	53,441
Public Works Reserves					-	-
Landfill Monitoring Reserve	-		-		-	-
	<u>57,710</u>		<u>-</u>		<u>57,710</u>	<u>53,441</u>
Capital Projects						
Fire Equipment			-		-	-
Roadways	1,015,000		896,050		118,950	-
Public Works (Drain)					-	-
Marina & Other Marine Services	385,000		385,000		-	-
	-				-	-
Cell Expansion	-		-		-	-
	<u>1,400,000</u>		<u>1,281,050</u>		<u>118,950</u>	<u>-</u>
Management of Capital Reserves						
Fire Equipment	-				-	-
Roadways	-				-	-
Public Works					-	-
Marina	-				-	-
	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
Utilities Operations and Capital	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
	-		-		-	-
External Financing	<u>-</u>		<u>-</u>		<u>-</u>	<u>-</u>
	-		-		-	-
WARD TOTALS	<u><u>\$ 3,678,648</u></u>		<u><u>\$ 1,772,836</u></u>			
LEVY FOR WARD SERVICES					<u>\$ 1,905,812</u>	<u>\$ 1,774,451</u>
Allocated to Ward 2			34.28%		\$ 653,404	\$ 608,367
Allocated to Wards 3 & 4			65.72%		1,252,408	1,166,084
					<u>\$ 1,905,812</u>	<u>\$ 1,774,451</u>

TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS

- STATEMENT OF 2022 CAPITAL PROJECTS AND FINANCING -

DRAFT CAPITAL BUDGET - 2022

17-Sep-21

CAPITAL PROJECT DESCRIPTION	TOTAL COST	BUDGETED			NET COST TO TOWN
		SOURCES OF FINANCING			
		GRANT	RESERVE	OTHER	
GENERAL GOVERNMENT					
Municipal Office					
Chairs - Council Chambers	\$8,896		8,896 MO		-
Asset Management	\$88,000	56,250 MMAH-2			31,750
Tourist Info Centre - Bathroom upgrade	\$12,000				12,000
DEPARTMENT TOTAL	\$108,896	\$56,250	\$8,896	\$0	\$43,750
TRANSPORTATION SERVICES					
Roads Construction					
Green Bay Rd Digout	\$50,000	50,000 GT			-
Surface Treatment					
Green Bush Road (3.2kms)	140,000	122,000 GT	18,000 GT		-
Syndenham St/Bay Village Rd (.5km)	25,000		25,000 GT		-
Ironside Rd (.5 km)	25,000		25,000 GT		-
Drains					
Meredith Street Drain	125,000		125,000 GT		-
Other					
Sand Dome (Sheguiandah)	\$350,000	350,000			-
Tandem snow plow	\$300,000		181,050 WC		118,950
DEPARTMENT TOTAL	\$1,015,000	\$522,000	\$374,050	\$0	\$118,950
ENVIRONMENTAL SERVICES					
DEPARTMENT TOTAL	\$0	\$0	\$0	\$0	\$0
RECREATIONAL & CULTURAL SERVICES					
Rec Centre					
Removal of old chiller, new condenser,	231,435	319,050 pending NOHFC			
tie two systems together, boilers & hot water	98,746	87,087 OCIF			
upgrades, desuperheater,					
replace ice resurfaceland ice edger	95,219		19,263 ZR		0
Walkway - front entrance - replace entrance cement	30,000	25,000 NHOR	5,000 WC		-
& expand. Add heated coil and connect to desuperheater					
Scooter parking and plug ins					
Parks					
Low Island Revitalization	167,000	125,250 pending FEDNOR	9,256 REC		-
"a" field fence upgrade, pump track, skate park upgrades		32,494 OCIF			
Running track at soccer field					

TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS

- STATEMENT OF 2022 CAPITAL PROJECTS AND FINANCING -

DRAFT CAPITAL BUDGET- 2022

17-Sep-21

CAPITAL PROJECT DESCRIPTION	BUDGETED				NET COST TO TOWN
	TOTAL COST	SOURCES OF FINANCING			
		GRANT	RESERVE	OTHER	

Spider Bay

Pier 6 revitalization	360,000	360,000			-
Yard lights	25,000		25,000 SBM		-

DEPARTMENT TOTAL	\$1,007,400	\$948,881	\$58,519	\$0	\$0
------------------	-------------	-----------	----------	-----	-----

PROTECTION TO PERSONS AND PROPERTY

DEPARTMENT TOTAL	\$0	\$0	\$0	\$0	\$0
------------------	-----	-----	-----	-----	-----

PLANNING & DEVELOPMENT

CAPITAL PROJECT ACTIVITY TOTAL	\$ 2,131,296	\$ 1,527,131	\$ 441,465	\$ -	\$ 162,700
--------------------------------	--------------	--------------	------------	------	------------

Reserve & Other Legend

*	Loan
WC	Working Capital Reserve
CE	Computer Equipment Reserve
CEM	Cemetery Reserve
WTF	Waterfront Reserve
RC	Roads Construction Reserve
LCW	Little Current Water Reserve
LCS	Little Current Sewer Reserve
SBM	Spider Bay Marina Reserve
FE	Fire Equipment
ZR	Zamboni Replacement Reserve
REC	Rec Centre Capital Reserve

TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS
2022 (Pre Year End/Audit) Reserve Schedule
- Schedule of Continuity of Reserves and Reserve Funds -

Description		OPENING	ADDITIONS	BUDGET		CLOSING
				REDUCTIONS		
RESERVES				OP'NS	CAPITAL	
General Government						
WF	WC	Working Capital	249,597	364,334	186,050	427,881
WF	WC	Future Development	135,939			135,939
WF		Computer Equipment	13,228			13,228
WF		Municipal Office	8,896		8,896	0
VS	T	Vested Sick Leave	94,314			94,314
WF		Modernization Funding (201	51,090			51,090
Protective Services						
PP		Fire Equipment	3,279			3,279
PP		Ward 1 MNR Fire Response	25,316			25,316
PP		Civic Addressing	1,578			1,578
PP		Building Inspection	173,574			173,574
Transportation Services						
SR		Surface Treatment	6,600			6,600
SR		Roadways Construction	21,041			21,041
SR		Sidewalks	14,492			14,492
SR		Streetlights Ward 2	220			220
A	E	Airport Runway	84,400			84,400
DM	E	Spider Bay Marina	196,255		25,000	171,255
DM	E	Waterfront Docks	112,282			112,282
SR		Vehicles & Equipment	0			0
Environmental Services						
WS	U	LC Sewers	29,321			29,321
WS	U	San Sewer Repayment Res:	-			0
WS	U	LC Water	1,432,975			1,432,975
WS	U	Sheg. Water	281,315			281,315
LS	NL	Landfill Compensation Plan	1,000			1,000
LS		Landfill Cell Expansion	177,977			177,977
LS		Old Landfills Gndwater Monitoring				0
LS		Landfill Post-Closure Care	84,036			84,036
R		Ward 2 Recycling	35,000			35,000
Health Services						
C		Cemeteries Capital	672			672
Parks, Rec & Cultural Services						
RC		Rec Centre Carryover RE: T	3,730		3,730	-0
RC		Rec Centre Capital	5,526		5,526	0
RC		Zamboni Replacement	19,263		19,263	-0
L		Library Building Roof				0
RC		Library Park Playground	4,386			4,386
M	T	Museum	1,500			1,500
Planning & Development						
ED	E	Information Centre Building				0
ED		Community Dev Corp	1,550			1,550
ED	E	B.I.A.	11,888			11,888
Subtotal			<u>\$ 3,282,242</u>	<u>\$ 364,334</u>	<u>\$ - \$ 248,465</u>	<u>3,398,111</u>
RESERVE FUNDS						
		Federal Docks	18,489	-	-	\$ 18,489
		Cemeteries Perpetual Care	202,872	-	-	\$ 202,872
		Ross Blum	-	-	-	\$ -
Subtotal			<u>\$ 221,361</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 221,361</u>
CLASSIFIED SUMMARY OF RESERVES						
		OPENING		CHANGE		CLOSING
WC	Working Capital	\$ 436,626		\$ 178,284		\$ 614,910
NL	Compensation Plan	1,000		-		\$ 1,000
LC	Landfill Closure	-		-		\$ -
U	Utilities	1,743,612		-		\$ 1,743,612
E	Enterprises	404,825		(25,000)		\$ 379,825
T	Trust	99,544		-		\$ 99,544
	Other Municipal Purposes	596,635		(37,415)		\$ 559,220
TOTAL		<u>\$ 3,282,242</u>		<u>\$ 115,869</u>		<u>\$ 3,398,111</u>