

AGENDA
A meeting of the Council of the Corporation
of the Town of Northeastern Manitoulin and the Islands
to be held on Tuesday, November 18, 2025
at 7:00pm

1. Call to Order

2. Approval of Agenda

Disclosure of Pecuniary Interest & General Nature Thereof

3. Minutes of Previous Meeting

- i. Confirming By-Law 2025-38

4. Planning Applications

- i. Kilganan – Zoning Application
- ii. Aundeck Omni Kaning – Zoning Application
- iii. Bridgeway Motel – Consent Application
- iv. 2715041 Ontario – Consent Application

5. New Business

- i. Manitoulin Planning Board – Consent application
- ii. Emergency Plan update
- iii. Donation request – Manitoulin Family Resources
- iv. Sea Bin request – Doug Wilkin

6. Minutes and Reports

- i. POA

7. Adjournment

**THE CORPORATION OF THE TOWN OF
NORTHEASTERN MANITOULIN AND THE ISLANDS**

BY-LAW NO. 2025-38

Being a by-law of the Corporation of the Town of Northeastern Manitoulin and the Islands to adopt the minutes of Council for the term commencing November 15, 2022 and authorizing the taking of any action authorized therein and thereby.

WHEREAS the Municipal Act, S.O. 2001, c. 25. s. 5 (3) requires a Municipal Council to exercise its powers by by-law, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS ENACTS AS FOLLOWS:

1. THAT the minutes of the meetings of the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands for the term commencing November 15, 2022

November 4, 2025

November 6, 2025

are hereby adopted.

2. THAT the taking of any action authorized in or by the minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes are hereby ratified, authorized and confirmed.
3. THAT, where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. THAT the Mayor and proper Officers of the Corporation of the Town of Northeastern Manitoulin and the Islands are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above-mentioned minutes in Section 1 and the Mayor and CAO are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Northeastern Manitoulin and the Islands and to affix the seal of the Corporation thereto.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
18th day of November, 2025

Al MacNevin

Mayor

Pam Myers

Clerk

The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of a meeting of Council held Tuesday, November 4, 2025
at 7:00p.m.

PRESENT: Mayor Al MacNevin, Councillors: Patti Aelick, Al Boyd, Dawn Orr, Mike Erskine, and George Williamson, Dawn Orr, Bruce Wood, William Koehler, Laurie Cook

STAFF PRESENT: David Williamson, CAO
Pam Myers, Clerk

Mayor MacNevin called the meeting to order at 7:00 p.m.

Resolution No. 204-11-2025

Moved by: W. Koehler

Seconded by: A. Boyd

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the agenda as amended.

Carried

Resolution No. 205-11-2025

Moved by: G. Williamson

Seconded by: B. Wood

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-law 2025-34 being a by-law to adopt the minutes of Council for the term commencing November 15th, 2022, and authorizing the taking of any action therein and thereby.

Carried

Resolution No. 206-11-2025

Moved by: A. Boyd

Seconded by: B. Wood

RESOLVED THAT the Planning Authority of the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands conditionally approves the application for consent as applied for by Craig and Teresa Boyer, File Number 2025-10, subject to the following conditions;

1. MTO entrance permits will be required for both lots
2. Transfer of land form prepared by a solicitor and a schedule to the transfer of land form on which is set out the entire legal description of the parcel,
3. The applicant must deposit a Reference Plan of Survey in the Land Registry Office clearly delineating the parcels of land approved by The Town of Northeastern Manitoulin and the Islands in this decision and provide the Town Office with a copy.
4. Prior to final approval by the Town of Northeastern Manitoulin and the Islands, the owner provide confirmation of payment of all outstanding taxes.

All outstanding fees associated with this application including a fee of \$130 for each transfer of land and advertising cost

Carried

Resolution No. 207-11-2025

Moved by: W. Koehler

Seconded by: P. Aelick

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-law 2025-35 being a by-law to amend the zoning by-law by a site specific amendment to allow a distillery to be an added use at 1873 Greenbush Road.

Carried

Resolution No. 208-11-2025

Moved by: G. Williamson

Seconded by: A. Boyd

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands proceeds In Camera in order to address a proposed or pending disposition or acquisition of land for municipal or local board purposes.

Carried

The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of Council

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Resolution No. 209-11-2025

Moved by: W. Koehler

Seconded by: A. Boyd

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now adjourns at 7:33 pm.

Carried

Al MacNevin Mayor

Pam Myers Clerk

The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of a meeting of Council held Thursday, November 6, 2025
at 7:00p.m.

PRESENT: Mayor Al MacNevin, Councillors: Mike Erskine, George Williamson, William Koehler, Patti Aelick, Laurie Cook, Al Boyd, Dawn Orr and Bruce Wood

STAFF PRESENT: David Williamson, CAO
Pam Myers, Clerk
Sheryl Wilkin, Treasurer

Mayor MacNevin called the meeting to order at 7:00 p.m.

Resolution No. 210-11-2025

Moved by: P. Aelick

Seconded by: W. Koehler

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approve the agenda.

Carried

Resolution No. 211-11-2025

Moved by: A. Boyd

Seconded by: G. Williamson

Resolved that the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the financial reports as presented.

Carried

Resolution No. 212-11-2025

Moved by: B. Wood

Seconded by: W. Koehler

Resolved that the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands set a public meeting date of December 2, 2025 for the presentation of the 2026 draft budget.

Carried

Resolution No. 213-11-2025

Moved by: L. Cook

Seconded by: P. Aelick

Resolved that the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-law 2025-36 being a by-law to authorize the Mayor and CAO to enter into an agreement with Automotive Materials Stewardship as per the attached.

Carried

Resolution No. 214-11-2025

Moved by: W. Koehler

Seconded by: A. Boyd

Resolved that the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-law 2025-37 authorize the Mayor and CAO to enter into an agreement with the Ministry of Municipal Affairs and Housing as attached.

Carried

Resolution No. 216-11-2025

Moved by: P. Aelick

Seconded by: G. Williamson

Resolved that the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands authorize the closure of Rockville Road in Proximity to civic address 2703 for waterline work to be conducted under the supervision of the Manager of Public Works.

Carried

**The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of Council**

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Resolution No. 217-11-2025

Moved by: A. Boyd

Seconded by: D. Orr

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands supports the Manitoulin Family Resource campaign in recognition of Woman Abuse Prevention month by lighting the front of our business locations in purple lights.

Carried

Resolution No. 218-11-2025

Moved by: B. Wood

Seconded by: G. Williamson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands does now adjourn at 7:40 pm.

Carried

Al MacNevin Mayor

Pam Myers Clerk

Zoning by-law amendment – Planning Report

November 18, 2025

Subject: Application for Amendment
File #: 2025-09 ZBA
Owner: Joseph Cividino
Legal Des. 86 Vankoughnet Street East

Proposal :

An amendment application has been received to amend the zoning by-law by site specific to permit two additional apartments on the second floor of the building located at 86 Vankoughnet Street for a total of 5 apartments on the second floor and a commercial business on the first floor.

Reasoning:

The purpose of this application is to amend the zoning to permit two additional apartments on the second floor of the building located at 86 Vankoughnet Street for a total of 5 apartments on the second floor and a commercial business on the first floor.

Subject Lands:

This property is located at 86 Vankoughnet Street East and has been subject to an OMB appeal put forth by the Manitoulin Planning Board in 2013 in which the Town of Northeastern Manitoulin and the Islands was ordered to repeal By-law 2013-27 allowing five apartments.

A second application was put forward in 2018 in which the Town denied the application for a commercial unit on the first floor with a number of apartments on the second floor.

A third application was put forward in 2019 in which the Town approved a commercial business on the first floor and a maximum of three apartments on the second floor.

Under the current situation this building holds a septic permit for a 4 unit apt building with office and store. I have been advised that Mr. Cividino talked to the health unit and they have asked him to complete an reno application. I have not seen any evidence that they have approved the increase in housing units.

We have now received documentation that states that the Health Unit has no objections at this time to the application.

Zoning

Employment Lands

Official Plan

Industrial

Recommendations

If Council feels that all stipulations are met, this application could be approved.

TOWN OF NORTHEASTERN MANITOULIN & THE ISLANDS

APPLICATION FOR OFFICIAL PLAN AMENDMENT and/or ZONING BY-LAW AMENDMENT

Note: Asterisk * identifies required information for an Official Plan Amendment outlined in Schedule 1, Ontario Regulation 543/06.
Double dagger ‡ identifies required information for Zoning By-law Amendment outlined in Schedule 1, Ontario Regulation 545/06.

1. *‡ APPLICANT INFORMATION

- a) Registered Owner(s): KILGANAN GROUP / 1789700 ONTARIO LTD.
Address: 327 EYRE ST, SUDBURY P3C 4B5
e-mail address: joecividino@gmail.com
- b) Phone: Home 705-691-2330 Work 705-691-2330 Fax: 705-688-1908

If the application will be represented, prepared or submitted by someone other than the registered owner(s) please specify:

- c) Authorized Agent(s): JOSEPH CIVIDINO - 1789700 ONTARIO LIMITED
Address: AS ABOVE
e-mail address: _____
- d) Phone: Home _____ Work _____ Fax: _____

NOTE: Unless otherwise requested, all communication will be sent to the agent, if any.

2. PURPOSE OF THE APPLICATION

- () Official Plan Amendment () Both
☒ Zoning By-law Amendment

3. *‡ Date of Application: _____

4. *‡ LEGAL DESCRIPTION OF THE ENTIRE PROPERTY

Municipal Address: 86 VANKOUGHNET ST. E
Lot: P119-21 Concession: _____ Township: SHAFTSBURY Registered Plan No.: 31R-372
Part/Lot/Block: _____ Parcel: _____

5. *‡ DIMENSIONS OF THE LANDS AFFECTED Lot Frontage (m) ^(418.72') 127.63 Lot Depth (m) ^(415.56') 126.66 Lot Area (ha) 3 Acres

6. ‡ Names and addresses of any mortgages, charges or other encumbrances in respect of the subject land:

7. ‡ Date the subject land was acquired by the current owner: _____

8. *‡ CURRENT OFFICIAL PLAN DESIGNATION: EMPLOYMENT LANDS

9. ‡ CURRENT ZONING OF SUBJECT LAND: INDUSTRIAL (SITE SPECIFIED USE)
ALLOWED 3 APARTMENTS AND COMMERCIAL ON
BOTTOM FLOOR.

TOWN OF NORTHEASTERN MANITOULIN & THE ISLANDS

APPLICATION FOR OFFICIAL PLAN AMENDMENT and/or ZONING BY-LAW AMENDMENT

Note: Asterisk * identifies required information for an Official Plan Amendment outlined in Schedule 1, Ontario Regulation 543/06.
Double dagger ‡ identifies required information for Zoning By-law Amendment outlined in Schedule 1, Ontario Regulation 545/06.

Official Plan Amendment application:

10. * **OFFICIAL PLAN TO BE AMENDED:** _____

Name of Municipality requested to initiate Official Plan Amendment: _____

11. * **LAND USES PERMITTED IN CURRENT OFFICIAL PLAN DESIGNATION:** _____

Why is the Official Plan Amendment being requested? _____

12. * **THE PURPOSE OF THE REQUESTED AMENDMENT (check if yes):**

() Change a policy

() Delete a policy

() Replace a policy

() Add a policy

If "Yes", please identify the policy to be changed, replaced, deleted or added and the text of the requested amendment:

* Does the requested amendment change or replace a designation or schedule in the Official Plan? Yes () No ()

If "Yes", please identify the proposed designation and land uses the requested designation would permit and/or provide the re requested schedule change and the text that accompanies it:

13. * **LAND USES THAT THE REQUESTED AMENDMENT WOULD PERMIT:** _____

Both applications:

14. *‡ Does the application alter the boundary of or implement a new settlement area? Yes () No (X)

If "Yes", please explain Official Plan policies dealing with alteration or establishment of a settlement area and provide details of Official Plan Amendment (if applicable) which deal with the matter:

15. *‡ Does the application remove land from an employment area? Yes () No (X)

If "Yes", please explain Official Plan policies dealing with removal of land from an employment area and provide details of Official Plan Amendment (if applicable) which deal with the matter:

TOWN OF NORTHEASTERN MANITOULIN & THE ISLANDS

APPLICATION FOR OFFICIAL PLAN AMENDMENT and/or ZONING BY-LAW AMENDMENT

Note: Asterisk * identifies required information for an Official Plan Amendment outlined in Schedule 1, Ontario Regulation 543/06.
Double dagger ‡ identifies required information for Zoning By-law Amendment outlined in Schedule 1, Ontario Regulation 545/06.

Zoning By-law Amendment application:

16. ‡ PROPOSED REZONING REQUESTED: _____

‡ In the proposed zone, please provide the following: Maximum Height (m) _____ Maximum Density _____

‡ Why is the rezoning being requested: TO MAKE FULL USE OF EXISTING

5-APARTMENTS ON SECOND FLOOR

17. ‡ Explain how the application conforms to the Official Plan: RESIDENTIAL/COMMERCIAL

18. ‡ EXISTING USE OF LAND: AS IS

‡ Date of Construction: _____ ‡ Length of Time Existing Uses have Continued: _____

19. ‡ PROPOSED USE OF LAND: AS IS

20. ‡ PARTICULARS OF ALL EXISTING AND PROPOSED BUILDINGS (use an additional sheet if necessary)

	Existing	Proposed
Type	_____	_____
Length (m) x Width (m)	_____	_____
Floor Area (m ²)	_____	_____
Height (m)	_____	_____
No. of Storeys	_____	_____
Setbacks from:		
Front Lot Line (m)	_____	_____
Rear Lot Line (m)	_____	_____
Side Lot Line (m)	_____	_____
Side Lot Line (m)	_____	_____

TOWN OF NORTHEASTERN MANITOULIN & THE ISLANDS

APPLICATION FOR OFFICIAL PLAN AMENDMENT and/or ZONING BY-LAW AMENDMENT

Note: Asterisk * identifies required information for an Official Plan Amendment outlined in Schedule 1, Ontario Regulation 543/06.
Double dagger ‡ identifies required information for Zoning By-law Amendment outlined in Schedule 1, Ontario Regulation 545/06.

ACCESS / SERVICING

21. ‡ ACCESS TO LAND: Provincial Highway () Year-Round Municipal Road (X) Seasonal Municipal Road () Other Public Road or Right-of-way () Water ()

If access to the subject land is by water only, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road:

22. *‡ INDICATE THE APPLICABLE WATER SUPPLY AND SEWAGE DISPOSAL:

Municipal Water (X) Communal Water () Private Well () Lake or other Water body () Municipal Sewers () Communal Septic () Private Septic (X) Privy or other means ()

23. *‡ If the proposed development is serviced by a privately owned and operated individual or communal septic system, will more than 4500 litres of effluent be produced per day? Yes () No ()

If "Yes", please provide the following with this application: 1) a servicing options report; and 2) a hydrogeological report.

24. ‡ INDICATE THE STORM DRAINAGE METHOD: Sewers () Ditches () Swales () Other: ()

PREVIOUS APPLICATIONS

25. *‡ Has the subject land (or lands within 120 metres for an Official Plan Amendment Application) ever been, or is it now, the subject of an application for: X

Plan of Subdivision () Consent () Official Plan Amendment () Zoning By-law Amendment () Minister's Zoning Order () Minor Variance () Site Plan ()

If "Yes", please provide the following information:

*‡ File No. of Application(s):

*‡ Status of Application(s):

* Approval Authority:

* Lands Affected:

* Purpose of Application(s):

* Effect on Requested Amendment:

PROVINCIAL POLICY

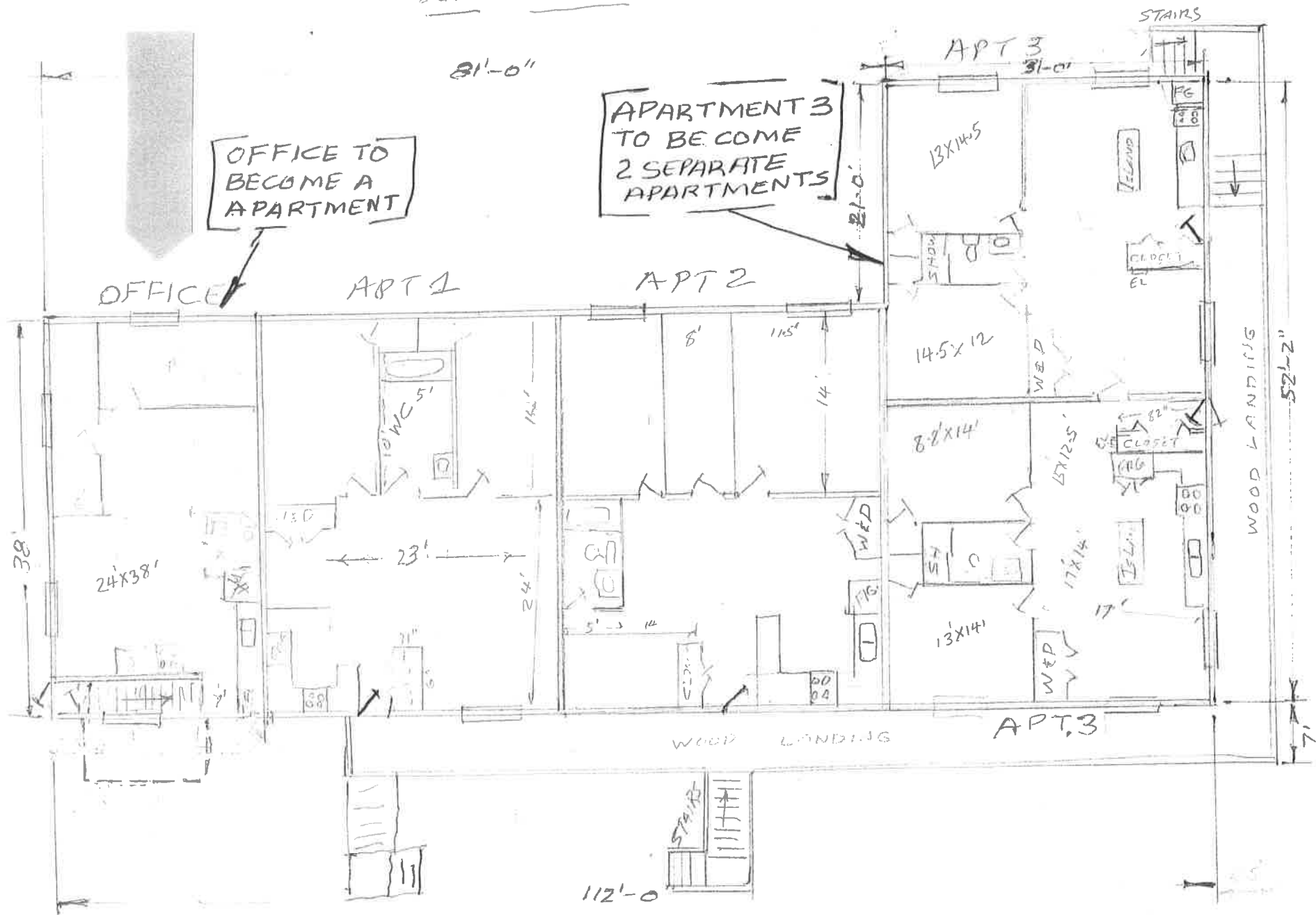
26. *‡ Is the application consistent with policy statements issued under subsection 3(1) of the Planning Act? Yes (X) No ()

27. *‡ Is the land within an area designated under any provincial plan or plans? Yes () No (X)

If "Yes", does the application conform to or not conflict with the applicable provincial plan or plans?

VAN KOUGANET ST.

2ND FLOOR





**Public Health
Santé publique**
SUDBURY & DISTRICTS

Wednesday, November 05, 2025

Kilganan Group Ltd
327 Eyre Street
Sudbury, ON P3C4B5

Dear Kilganan Group Ltd:

**Re: Application for a Renovation Permit
File Number: 401-25-RE004**

Lot:	Conc:	Parcel: 19-21
Plan: 31R3720 Pt 1	Sublot:	Other:
Legal Address: 86 Vankoughnet Street		
Township: Howland		
Municipality: NEMI		
District: Manitoulin		
Owners' Name: Kilganan Group Ltd		

The owner(s) proposes to change from a 4 x 2-bedroom apartment/office/store into a 4 x 2-bedroom unit with a 1 x 1-bedroom unit and a store.

Further to your application received on 2025/10/16, the proposal as submitted would not appear to contravene the *Ontario Building Code* respecting sewage systems.

Therefore, Public Health Sudbury & Districts has no objection at this time. We recommend, however, that the existing sewage system be protected from damage during the new construction.

Yours truly,

Ziaud Ali, BSc, BASc, CPHI(C.)
Public Health Inspector
Health Protection Division

ZA:vf

Sudbury

1300 rue Paris Street
Sudbury ON P3E 3A3
t: 705.522.9200
f: 705.522.5182

Elm Place

10 rue Elm Street
Unit / Unité 130
Sudbury ON P3C 5N3
t: 705.522.9200
f: 705.677.9611

Sudbury East / Sudbury-Est

1 rue King Street
Box / Boîte 58
St.-Charles ON P0M 2W0
t: 705.222.9201
f: 705.867.0474

Espanola

800 rue Centre Street
Unit / Unité 100 C
Espanola ON P5E 1J3
t: 705.222.9202
f: 705.869.5583

Île Manitoulin Island

6163 Highway / Route 542
Box / Boîte 87
Mindemoya ON P0P 1S0
t: 705.370.9200
f: 705.377.5580

Chapleau

34 rue Birch Street
Box / Boîte 485
Chapleau ON P0M 1K0
t: 705.860.9200
f: 705.864.0820

toll-free / sans frais

1.866.522.9200

phsd.ca



Zoning by-law amendment – Planning Report

November 18, 2025

Subject: Application for Amendment
File #: 2025-11 ZBA
Owner: Aundeck Omni Kaning
Legal Des. 2056 Hwy 540
Howland Township, Lot 21, Concession 21
RP 31R-4339 Part 1

Proposal :

An amendment application has been received to amend the zoning by-law to allow an Institutional use on approximately 4.78 hectares of the 40 hectare lot

Reasoning:

The purpose of this application is to amend the zoning to permit two allow for a UCCM-APS Police Station and Accessory Buildings

Subject Lands:

This property is located at 2056 Hwy 540

Zoning

Rural

Official Plan

Rural

Municipal Services

No new services would be required however an MTO driveway permit should be applied for

Correspondence /inquiries Received

No correspondence received

Recommendations

By allowing the request no adverse affects are evident.

If Council feels that all stipulations are met, this application could be approved.

TOWN OF NORTHEASTERN MANITOULIN & THE ISLANDS

APPLICATION FOR OFFICIAL PLAN AMENDMENT and/or ZONING BY-LAW AMENDMENT

Note: Asterisk * identifies required information for an Official Plan Amendment outlined in Schedule 1, Ontario Regulation 543/06.
Double dagger ‡ identifies required information for Zoning By-law Amendment outlined in Schedule 1, Ontario Regulation 545/06.

1. *‡ APPLICANT INFORMATION

a) Registered Owner(s): Aundeck Omni Kaning
Address: 13 Hill St, Little Current, ON P0P 1K0
e-mail address: behmc@aokfn.com

b) Phone: Home _____ Work 705 368-2228 Fax: _____

If the application will be represented, prepared or submitted by someone other than the registered owner(s) please specify:

c) Authorized Agent(s): Collaborative Structures Limited
Address: 6683 Ellis Road, Cambridge ON N3C 2V4
e-mail address: dfletcher@collaborativestructures.com

d) Phone: Home _____ Work 519 588-6300 Fax: _____

NOTE: Unless otherwise requested, all communication will be sent to the agent, if any.

2. PURPOSE OF THE APPLICATION

() Official Plan Amendment () Both
(x) Zoning By-law Amendment

3. *‡ Date of Application: September 12, 2025

4. *‡ LEGAL DESCRIPTION OF THE ENTIRE PROPERTY

Municipal Address: 2056 Hwy 540
Lot: 21 Concession: 7 Township: Howland Registered Plan No.: 31R-4339
Part/Lot/Block: Part 1 Parcel: _____

5. *‡ **DIMENSIONS OF THE LANDS AFFECTED** Lot Frontage (m) 203.89 Lot Depth (m) 157-199 Lot Area (ha) 4.78

6. ‡ **Names and addresses of any mortgages, charges or other encumbrances in respect of the subject land:**

7. ‡ **Date the subject land was acquired by the current owner:** June 18, 1999

8. *‡ **CURRENT OFFICIAL PLAN DESIGNATION:** Rural

9. ‡ **CURRENT ZONING OF SUBJECT LAND:** Rural

TOWN OF NORTHEASTERN MANITOULIN & THE ISLANDS

APPLICATION FOR OFFICIAL PLAN AMENDMENT and/or ZONING BY-LAW AMENDMENT

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Double dagger ‡ identifies required information for Zoning By-law Amendment outlined in Schedule 1, Ontario Regulation 545/06

Official Plan Amendment application:

10. * **OFFICIAL PLAN TO BE AMENDED:** _____

Name of Municipality requested to initiate Official Plan Amendment: _____

11. * **LAND USES PERMITTED IN CURRENT OFFICIAL PLAN DESIGNATION:** _____

Why is the Official Plan Amendment being requested? _____

12. * **THE PURPOSE OF THE REQUESTED AMENDMENT (check if yes):**

☐ Change a policy

☐ Delete a policy

☐ Replace a policy

☐ Add a policy

If "Yes", please identify the policy to be changed, replaced, deleted or added and the text of the requested amendment:

* Does the requested amendment change or replace a designation or schedule in the Official Plan? Yes ☐ No ☐

If "Yes", please identify the proposed designation and land uses the requested designation would permit and/or provide the re requested schedule change and the text that accompanies it:

13. * **LAND USES THAT THE REQUESTED AMENDMENT WOULD PERMIT:** _____

Both applications:

14. ‡ Does the application alter the boundary of or implement a new settlement area? Yes ☐ No ☒

If "Yes", please explain Official Plan policies dealing with alteration or establishment of a settlement area and provide details of Official Plan Amendment (if applicable) which deal with the matter

15. ‡ Does the application remove land from an employment area? Yes ☐ No ☒

If "Yes", please explain Official Plan policies dealing with removal of land from an employment area and provide details of Official Plan Amendment (if applicable) which deal with the matter:

TOWN OF NORTHEASTERN MANITOULIN & THE ISLANDS

APPLICATION FOR OFFICIAL PLAN AMENDMENT and/or ZONING BY-LAW AMENDMENT

Note Asterisk * identifies required information for an Official Plan Amendment outlined in Schedule 1 Ontario Regulation 543/06
Double dagger ‡ identifies required information for Zoning By-law Amendment outlined in Schedule 1, Ontario Regulation 545/06

Zoning By-law Amendment application:

16. ‡ PROPOSED REZONING REQUESTED: institutional

‡ In the proposed zone, please provide the following: Maximum Height (m) 12 Maximum Density _____

‡ Why is the rezoning being requested: change of use to build new a new UCCM-APS Police Station and storage building.

17. ‡ Explain how the application conforms to the Official Plan: _____

18. ‡ EXISTING USE OF LAND: Rural - Farmland

‡ Date of Construction: 2026 ‡ Length of Time Existing Uses have Continued: 150+ years

19. ‡ PROPOSED USE OF LAND: Institutional

20. ‡ PARTICULARS OF ALL EXISTING AND PROPOSED BUILDINGS (use an additional sheet if necessary)

Existing		Proposed	
Type	_____	Police Head Quarters	storage building
Length (m) x Width (m)	_____	70m x 80m	32m x 32m
Floor Area (m ²)	_____	6,900	_____
Height (m)	_____	11.5m	_____
No. of Storeys	_____	2	_____
Setbacks from:		22m south	
Front Lot Line (m)	_____	10 m north	
Rear Lot Line (m)	_____	65 m west	
Side Lot Line (m)	_____	112m east	
Side Lot Line (m)	_____		

TOWN OF NORTHEASTERN MANITOULIN & THE ISLANDS

APPLICATION FOR OFFICIAL PLAN AMENDMENT and/or ZONING BY-LAW AMENDMENT

Note: Asterisk * identifies required information for an Official Plan Amendment outlined in Schedule 1, Ontario Regulation 543/06.
Double dagger ‡ identifies required information for Zoning By-law Amendment outlined in Schedule 1, Ontario Regulation 545/06

ACCESS / SERVICING

21. ‡ **ACCESS TO LAND:**

Provincial Highway (x)	Year-Round Municipal Road ()	Seasonal Municipal Road ()	Other Public Road or Right-of-way ()	Water ()
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If access to the subject land is by water only, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road:

22. *‡ **INDICATE THE APPLICABLE WATER SUPPLY AND SEWAGE DISPOSAL:**

Municipal Water ()	Communal Water ()	Private Well (x)	Lake or other Water body ()	Municipal Sewers ()	Communal Septic ()	Private Septic (x)	Privy or other means ()
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23. *‡ **If the proposed development is serviced by a privately owned and operated individual or communal septic system, will more than 4500 litres of effluent be produced per day?** maybe. Yes () No ()

If "Yes", please provide the following with this application: 1) a servicing options report; and 2) a hydrogeological report.

24. ‡ **INDICATE THE STORM DRAINAGE METHOD:**

Sewers ()	Ditches ()	Swales (x)	Other: _____ ()
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PREVIOUS APPLICATIONS

25. *‡ **Has the subject land (or lands within 120 metres for an Official Plan Amendment Application) ever been, or is it now, the subject of an application for:**

Plan of Subdivision ()	Consent ()	Official Plan Amendment ()	Zoning By-law Amendment ()	Minister's Zoning Order ()	Minor Variance ()	Site Plan ()
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If "Yes", please provide the following information:

*‡ File No. of
Application(s): _____

*‡ Status of Application(s): _____

* Approval Authority: _____

* Lands
Affected: _____

* Purpose of Application(s): _____

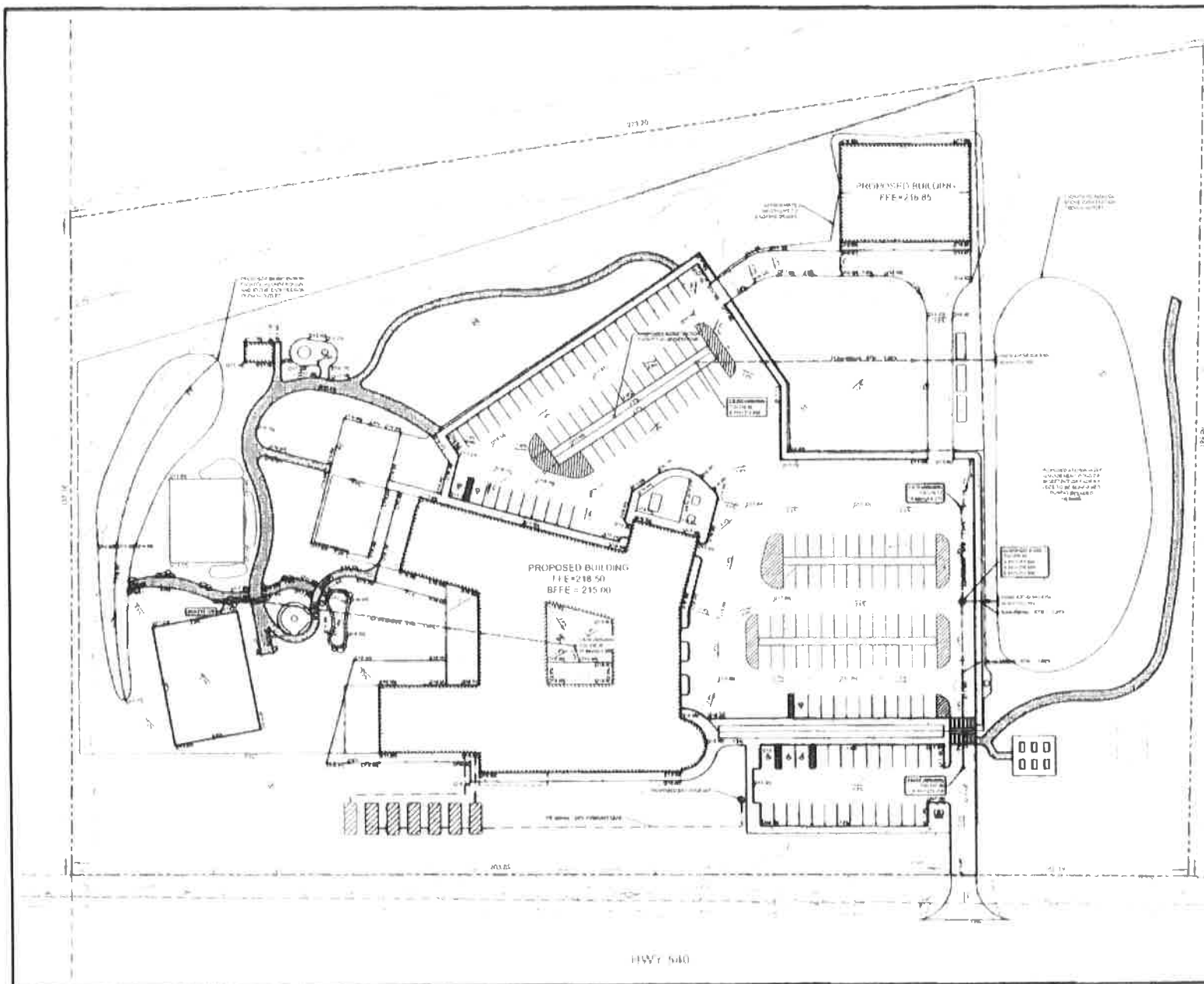
* Effect on Requested
Amendment: _____

PROVINCIAL POLICY

26. *‡ **Is the application consistent with policy statements issued under subsection 3(1) of the *Planning Act*?** Yes () No (x)

27. *‡ **Is the land within an area designated under any provincial plan or plans?** Yes () No (x)

If "Yes", does the application conform to or not conflict with the applicable provincial plan or plans? _____



JUL 24 68	WEEK FOR DISSEMINATION

[illegible]

FUNCTIONAL GRADING AND
SERVICING PLAN
1 of 1

WALTERFEDY

C201

**THE CORPORATION OF THE
TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS**

**NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING
CONCERNING A PROPOSED ZONING BY-LAW AMENDMENT**

**2056 Hwy 540
TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS**

TAKE NOTICE that the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands will hold a public meeting on **November 17, 2025** at 7:00 pm at the Municipal Office, 14 Water Street East, Little Current. The purpose of this public meeting is to consider a proposed Zoning By-law Amendment under Section 34 of the *Planning Act* for the property located on 2056 Hwy 540 Town of Northeastern Manitoulin and the Islands. The attached key map shows the affected property.

The effect of the proposed Zoning By-law Amendment is changing the zoning from Rural to Institutional on 2056 Hwy 540, Howland Township, Lot 21, Concession 7, RP 31R-4339 Part 1 to allow for a UCCM-APS Police Station and Accessory Buildings to be built and operated.

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support of, or in opposition to, the proposed By-law Amendment.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Northeastern Manitoulin & the Islands before the proposed By-law Amendment is passed, the person or public body is not entitled to appeal the decision of the Council of the Town of Northeastern Manitoulin & the Islands to the Ontario Land Tribunal.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Town of Northeastern Manitoulin & the Islands before the proposed By-law Amendment is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.

An explanation of the purpose and effect of the proposed By-law Amendment, describing the affected property, a Key Map showing the location of the affected property to which the proposed By-law Amendment applies, and a copy of the complete proposed By-law Amendment is available for inspection during regular office hours at the Municipal Office, 14 Water Street East, Little Current.

DATED at the Town of Northeastern Manitoulin & the Islands on 2025-10-22

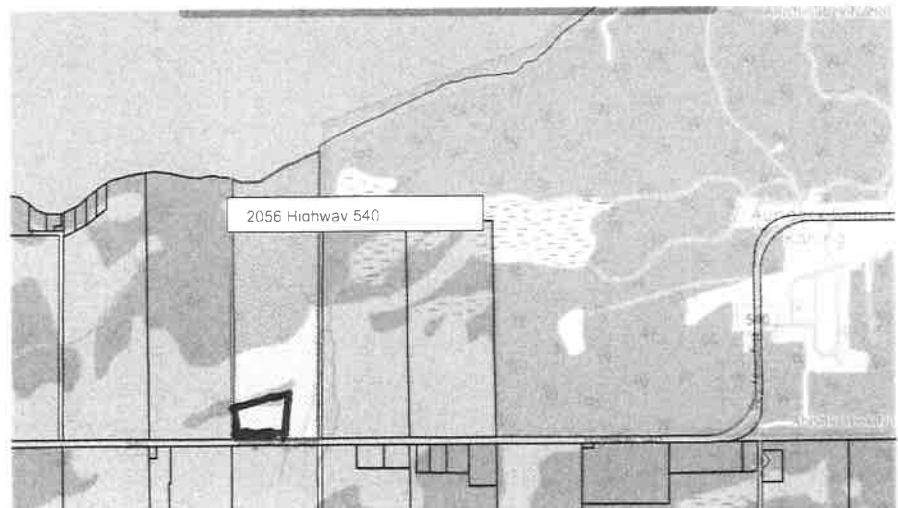
Ms. Pam Myers Clerk

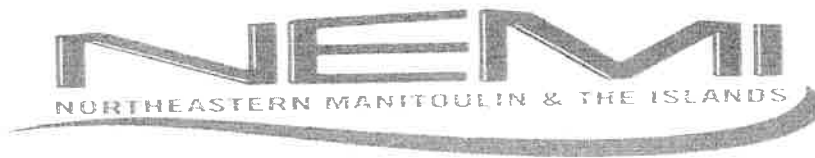
Town of Northeastern Manitoulin & the Islands

14 Water Street East; P.O. Box 608

Little Current, ON P0P 1K0

Ph.: (705)368-3500





Project: Application for Consent
File #: Con 2025-11
Owner: Bridgeway Rentals Limited
Legal: 44 Meredith Street East

PURPOSE OF THE APPLICATION

Purpose of this application is for the separating the house and one set of units from the other set of units.

CONSENT IS REQUIRED FOR THE FOLLOWING:

Consent is required due to the Owner wishing to list the severed set of rental units for sale

Official Plan

Designation – Employment

Zoning

Designation – General Commercial

Comments from agencies

MTO commented to say the subject lands are located outside the MTO's permit control

Comments from the Public

No comments were received

When Considering Approval, we should consider:

A. Consents

A consent shall only be considered where a plan of subdivision is deemed to be unnecessary, where the application conforms with the policies of this Plan, is consistent with the Provincial Policy Statement, and the consent will generally not result in the creation of more than five new lots on a lot that existed prior to the date of adoption of this Plan, and it does not necessitate the creation of a new municipal road, or the extension of municipal services.

Council shall provide input on municipal conditions of approval for consents.

The proposed lot and retained lot shall have frontage and access on to an opened and maintained public road, or have private road or water access in compliance with the policies of this Plan.

MTO's policy is to allow only one highway entrance for each lot of record fronting onto a provincial highway. MTO will not allow backlots to create a second entrance on the highway. MTO will not support a consent to separate a home-based business from a residential use which would result in separate entrances for the business and residential parcels.

Lots will not be created which would create a traffic hazard due to limited sight lines on curves or grades.

The lot area and frontage of both the lot to be retained and the lot to be severed will be adequate for existing and proposed uses and will allow for the development of a use which is compatible with adjacent uses by providing for sufficient setbacks from neighbouring uses and, where required, the provision of appropriate buffering.

The proposed lot(s) will not restrict the development of other parcels of land, particularly the provision of access to allow the development of remnant parcels in the interior of a block of land.

The proposed development will be serviced in accordance with the policies of Section E.

Remarks to approval considerations.

This application does not constitute a need for a subdivision

Park land dedication will not be required.

Suggested Conditions if Approved – to be filed within two years of the Notice Decision for certification

Transfer of landform prepared by a solicitor and a schedule to the transfer of landform on which is set out the entire legal description of the parcel,

The applicant must deposit a Reference Plan of Survey in the Land Registry Office clearly delineating the parcels of land approved by The Town of Northeastern Manitoulin and the Islands in this decision and provide the Town Office with a copy.

Once survey is completed all requirements for set backs will have to comply with zoning by-laws

Separate Water and Sewer connections will have to service the appropriate buildings

Prior to final approval by the Town of Northeastern Manitoulin and the Islands, the owner provides confirmation of payment of all outstanding taxes.



Application for Consent

1. Applicant Information

Name of Owner BRIDGEWAY RENTALS LIMITED
 Address 44 MEREDITH ST EAST
LITTLE CURRENT ON POP 1K0

Phone Number 705-368-2230 Cell: 705-562-7254 Email: bridgewayrentals@hotmail.com

2. Name of Agent

Name of Agent LORRIE BELANGER & LLOYD BELANGER
 Address 2373 MONUMENT ROAD
PROVIDENCE BAY ON POP 170

Phone Number _____ Cell: 705-562-7254 Email: _____

3. Property Description

Geographic Township SHAFESBURY
 Roll # 5119 020-004-07800-0000
 Concession _____ Lot 32-33
 RP Plan 31R-1311 Part 7910 Island _____
 Street Address 44 MEREDITH ST EAST

4. Are there any easements or restrictive covenants affecting the subject land? ☒ No ☐ Yes

5. If Yes please describe the easement or covenant and its effect

6. Purpose of Application

Type and Purpose of the application

☒ Creation of a New Lot ☐ Addition to a lot ☐ Easement/ROW
☐ A charge ☐ A lease ☐ A correction of title

7. Other Information

Name of Persons to whom land will be transferred: UNKNOWN - TO BE SOLD

If lot addition what is the current land use: _____

8. Description of Subject land and Servicing Information

	Retained	Severance #1	Severance #2
Frontage	<u>127'</u>	<u>100'</u>	
Depth	<u>165'</u>	<u>197'</u>	
Area			
Use of Property - Existing	<u>MOTEL</u>	<u>RENTAL UNITS</u>	
Proposed			
Buildings - Existing	<u>HOME & 10 ROOMS</u>	<u>5 ROOMS</u>	
Proposed			
Access	☐ Provincial Highway ☐ Municipal Road Seasonal Road ☐ Road Allowance ☒ Municipal Road Year Road ☐ Right of Way ☐ Water Access	☐ Provincial Highway ☐ Municipal Road Seasonal Road ☐ Road Allowance ☒ Municipal Road Year Road ☐ Right of Way ☐ Water Access	☐ Provincial Highway ☐ Municipal Road Seasonal Road ☐ Road Allowance ☐ Municipal Road Year Road ☐ Right of Way ☐ Water Access
Water Supply	☒ Publicly owned water system ☐ Privately owned communal well ☐ Privately owned individual well ☐ Lake ☐ Other	☒ Publicly owned water system ☐ Privately owned communal well ☐ Privately owned individual well ☐ Lake ☐ Other	☐ Publicly owned water system ☐ Privately owned communal well ☐ Privately owned individual well ☐ Lake ☐ Other
Sewage Disposal	☒ Publicly owned Sanitary sewage system ☐ Privately owned Septic tank ☐ Privately owned communal septic system ☐ Privy	☒ Publicly owned Sanitary sewage system ☐ Privately owned Septic tank ☐ Privately owned communal septic system ☐ Privy	☐ Publicly owned Sanitary sewage system ☐ Privately owned Septic tank ☐ Privately owned communal septic system ☐ Privy
Other Services	☒ Electricity ☒ School Bussing ☒ Waste Collection	☐ Electricity ☐ School Bussing ☒ Waste Collection	☐ Electricity ☐ School Bussing ☐ Waste Collection

9. Land Use

What is the existing Official Plan designation Employment Lands

What is the existing zoning General Commercial

10. Please check any of the following use or features on the subject land or within 500 meters of the subject land

Use or Feature	On the Subject Land	Within 500 Metres (Specify distance)
Agricultural operation, including livestock facility or stockyard		
Utility Corridor		
A landfill, active or closed		
A sewage treatment plant or lagoon		
Provincially significant wetland or Significant coastal wetland		
Significant wildlife habitat and/or habitat of endangered species and threatened species		
Fish Habitat		
Flood Plain		
Mine site, active, rehabilitated or abandoned or hazard		
An active aggregate operation within 1km		
A contaminated site or a gas station or petroleum /fuel storage		
An industrial/commercial use (please specify)		
Known archaeological resources or areas of archaeological potential		

11. History of Subject Land

Has the subject land ever been the subject of any other planning applications?

☐ Official Plan Amendment ☐ Zoning By-law amendment ☐ Consent Application ☐ Subdivision/Condominium Application

Provide details of application and decision:

12. Former Uses of Subject land and Adjacent Land

Has there been industrial or commercial use on the subject or adjacent land?

☐ Yes ☐ No

Has the grading of the subject land been changed by adding earth or other material?

☐ Yes ☒ No

Has a gas station or the storage of petroleum been located on the subject land?

☐ Yes ☒ No

Is there reason to believe the subject /adjacent land may have been contaminated by a former use

☐ Yes ☒ No

Has an Environmental Site Assessment or Record of Site Condition been filed?

☐ Yes ☒ No

13. Are there currently any other applications on the subject property?

☐ Yes ☒ No

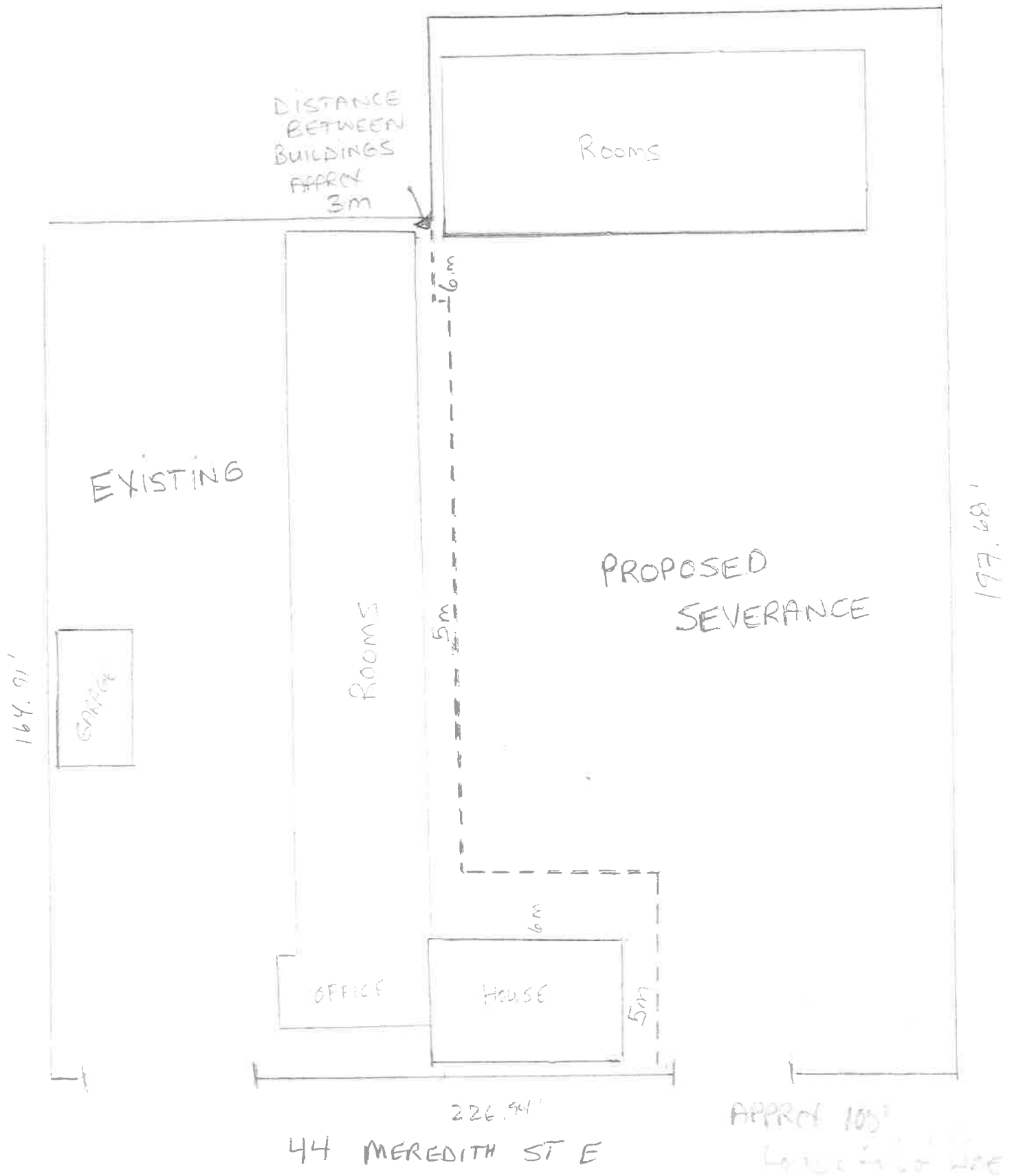
Please describe application and status.

Other Information:

Please identify any and all information you think we will find useful in making a decision.

BRIDGEWAY RENTALS LIMITED

LORRIE BELANGER 705-562-7254





Project: Application for Consent
File #: Con 2025-12
Owner: 2715041 Ontario Inc
Civic Address: 10 Limit Street
Legal: Sheguiandah Town Plot 28, Mill Site 3, Pt Road Allowance
Pt NS Metcalfe Street Pt lot 18 to 22

PURPOSE OF THE APPLICATION

Purpose of this application is for the creation of two new building lots

CONSENT IS REQUIRED FOR THE FOLLOWING:

Consent is required due to the Owner wishing to create two building lots.

Official Plan

Designation – Village Area

Zoning

Designation – Residential

Comments from agencies

No comments were received from outside Ministries

Comments from the Public

No comments were received

When Considering Approval, we should consider:

A. Consents

A consent shall only be considered where a plan of subdivision is deemed to be unnecessary, where the application conforms with the policies of this Plan, is consistent with the Provincial Policy Statement, and the consent will generally not result in the creation of more than five new lots on a lot that existed prior to the date of adoption of this Plan, and it does not necessitate the creation of a new municipal road, or the extension of municipal services.

Council shall provide input on municipal conditions of approval for consents.

The proposed lot and retained lot shall have frontage and access on to an opened and maintained public road, or have private road or water access in compliance with the policies of this Plan.

MTO's policy is to allow only one highway entrance for each lot of record fronting onto a provincial highway. MTO will not allow backlots to create a second entrance on the highway. MTO will not support a consent to separate a home-based business from a residential use which would result in separate entrances for the business and residential parcels.

Lots will not be created which would create a traffic hazard due to limited sight lines on curves or grades.

The lot area and frontage of both the lot to be retained and the lot to be severed will be adequate for existing and proposed uses and will allow for the development of a use which is compatible with adjacent uses by providing for sufficient setbacks from neighbouring uses and, where required, the provision of appropriate buffering.

The proposed lot(s) will not restrict the development of other parcels of land, particularly the provision of access to allow the development of remnant parcels in the interior of a block of land.

The proposed development will be serviced in accordance with the policies of Section E.

Remarks to approval considerations.

This application does not constitute a need for a subdivision

Park land dedication will not be required.

Suggested Conditions if Approved – to be filed within two years of the Notice Decision for certification

Transfer of landform prepared by a solicitor and a schedule to the transfer of landform on which is set out the entire legal description of the parcel,

The applicant must deposit a Reference Plan of Survey in the Land Registry Office clearly delineating the parcels of land approved by The Town of Northeastern Manitoulin and the Islands in this decision and provide the Town Office with a copy.

Two driveway permits will be required

Two new water connections will be required

Prior to final approval by the Town of Northeastern Manitoulin and the Islands, the owner provides confirmation of payment of all outstanding taxes.



Application for Consent

1. Applicant Information

Name of Owner Mark Lehman, Pamela Lehman, Ian Murray, 2715041 Ontario IncAddress 10 Limit St
Sheguiandah, ON
PO Box 120Phone Number 226-972-4602 Cell: Same Email: mrslehman2004@yahoo.ca

2. Name of Agent

Name of Agent _____

Address _____

Phone Number _____ Cell: _____ Email: _____

3. Property Description

Geographic Township Sheguiandah
Roll # 5119 040-005-08900-0000

Concession _____ Lot _____

RP Plan _____ Part _____ Island _____

Street Address 10 Limit St, Sheguiandah, ON, PO Box 1204. Are there any easements or restrictive covenants affecting the subject land? ☒ No ☐ Yes

5. If Yes please describe the easement or covenant and its effect

5. Purpose of Application
Type and Purpose of the application☒ Creation of a New Lot ☐ Addition to a lot ☐ Easement/ROW
☐ A change ☐ A lease ☐ A correction of title

7. Other Information

Name of Persons to whom land will be transferred: Same as current owner

If lot addition what is the current land use: _____

8. Description of Subject land and Servicing Information

	Retained	Severance #1	Severance #2
Frontage	<u>73m</u>	<u>72.9m</u>	<u>73m</u>
Depth	<u>irregular</u>	<u>irregular</u>	<u>irregular</u>
Area	<u>0.18 hectares</u>	<u>1.1 hectares</u>	<u>1.1 hectares</u>
Use of Property - Existing	<u>Rented Dwelling</u>	<u>Vacant land</u>	<u>Vacant land</u>
Proposed	<u>Same</u>	<u>Residential</u>	<u>Residential</u>
Buildings - Existing	<u>House & Garage</u>	<u>None</u>	<u>None</u>
Proposed	<u>No Changes</u>		
Access	☐ Provincial Highway ☐ Municipal Road Seasonal Road ☐ Road Allowance ☒ Municipal Road Year Road ☐ Right of Way ☐ Water Access	☐ Provincial Highway ☐ Municipal Road Seasonal Road ☐ Road Allowance ☒ Municipal Road Year Road ☐ Right of Way ☐ Water Access	☐ Provincial Highway ☐ Municipal Road Seasonal Road ☐ Road Allowance ☒ Municipal Road Year Road ☐ Right of Way ☐ Water Access
Water Supply	☒ Publicly owned water system ☐ Privately owned communal well ☐ Privately owned individual well ☐ Lake ☐ Other	☐ Publicly owned water system ☐ Privately owned communal well ☐ Privately owned individual well ☐ Lake ☐ Other	☐ Publicly owned water system ☐ Privately owned communal well ☐ Privately owned individual well ☐ Lake ☐ Other
Sewage Disposal	☐ Publicly owned Sanitary sewage system ☒ Privately owned Septic tank ☐ Privately owned communal septic system ☐ Privy	☐ Publicly owned Sanitary sewage system ☐ Privately owned Septic tank ☐ Privately owned communal septic system ☐ Privy	☐ Publicly owned Sanitary sewage system ☐ Privately owned Septic tank ☐ Privately owned communal septic system ☐ Privy
Other Services	☒ Electricity ☒ School Bussing ☐ Waste Collection	☐ Electricity ☐ School Bussing ☐ Waste Collection	☐ Electricity ☐ School Bussing ☐ Waste Collection

9. Land Use

What is the existing Official Plan designation Single Family Dwelling

What is the existing zoning Residential

10. Please check any of the following use or features on the subject land or within 500 meters of the subject land

Use or Feature	On the Subject Land	Within 500 Metres (Specify distance)
Agricultural operation, including livestock facility or stockyard		
Utility Corridor		✓
A landfill, active or closed		
A sewage treatment plant or lagoon		
Provincially significant wetland or Significant coastal wetland		
Significant wildlife habitat and/or habitat of endangered species and threatened species		
Fish Habitat		✓
Flood Plain		
Mine site, active, rehabilitated or abandoned or hazard		
An active aggregate operation within 1km		
A contaminated site or a gas station or petroleum /fuel storage		
An industrial/commercial use (please specify)		
Known archaeological resources or areas of archaeological potential		

11. History of Subject Land

Has the subject land ever been the subject of any other planning applications? No

☐ Official Plan Amendment ☐ Zoning By-law amendment ☐ Consent Application ☐ Subdivision/Condominium Application

Provide details of application and decision:

12. Former Uses of Subject land and Adjacent Land

Has there been industrial or commercial use on the subject or adjacent land? ☐ Yes ☒ No

Has the grading of the subject land been changed by adding earth or other material? ☐ Yes ☒ No

Has a gas station or the storage of petroleum been located on the subject land? ☐ Yes ☒ No

Is there reason to believe the subject /adjacent land may have been contaminated by a former use? ☐ Yes ☒ No

Has an Environmental Site Assessment or Record of Site Condition been filed? ☐ Yes ☒ No

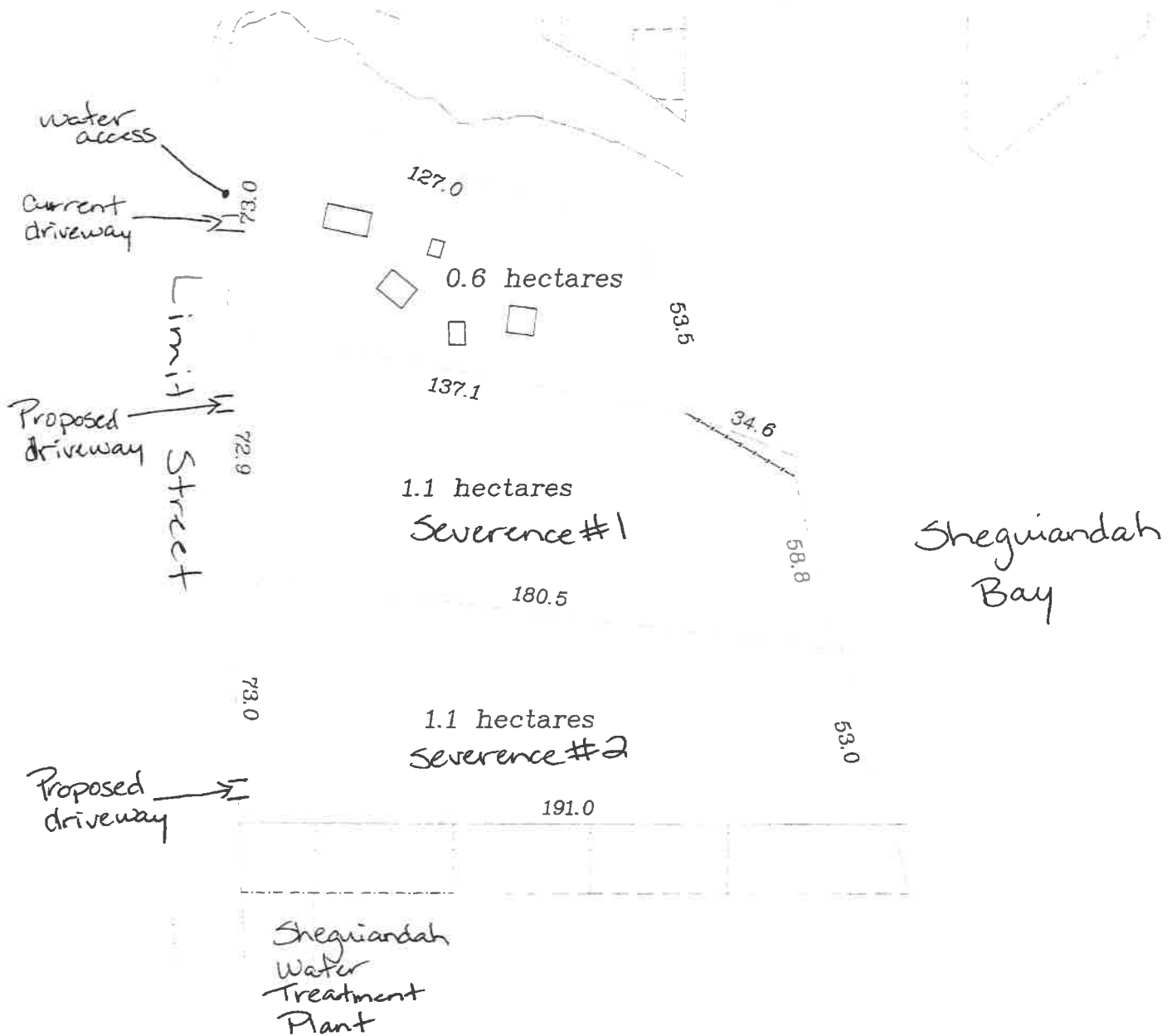
13. Are there currently any other applications on the subject property? ☒ Yes ☐ No
Please describe application and status.

Open permit to tear down barn

Other Information:

Please identify any and all information you think we will find useful in making a decision.

We want to sever off two lots to sell for residential building only.



Application for CONSENT
Under Section 53 of the *Planning Act*
To be held on Tuesday, November 17, 2025
at 7:00pm

File No. :	Con 2025-12
Applicant:	2715041 Ontario Inc
Legal Description:	Sheguiandah Town Plot 28, Mill Site 3, Pt Road Allowance Pt NS Metcalfe Street Pt lot 18 to 22
Civic Address	10 Limit Street
Official Plan:	Settlement Area
Zoning:	Residential

PURPOSE OF THE APPLICATION

Purpose of this application is for the creation of two new building lots..

CONSENT IS REQUIRED FOR THE FOLLOWING:

The consent is required for the creation of two new building lots

ANYONE INTERESTED IN THESE MATTERS MAY ATTEND the Town of Northeastern Manitoulin and the Islands public meeting concerning this application. If you have specific comments regarding this application, you may submit a letter to the Secretary-Treasurer of the planning authority prior to or at the meeting.

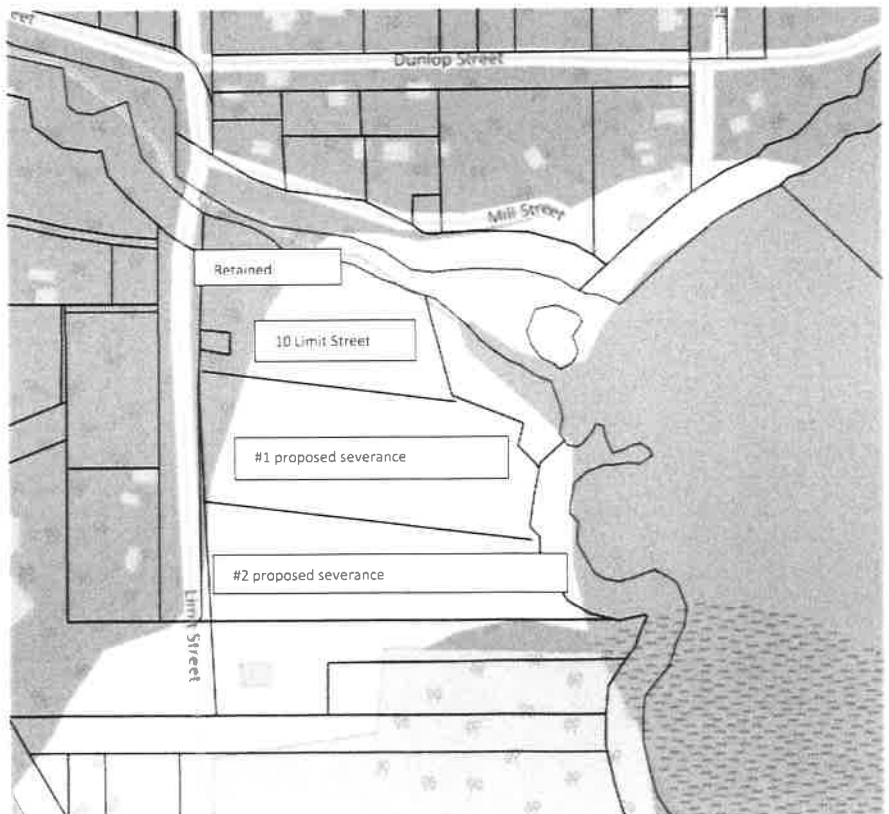
IF YOU DO NOT ATTEND this Hearing, it may proceed in your absence and, except as otherwise provided in the *Planning Act*, you will not be entitled to any further notice in the proceeding.

IF YOU WISH TO BE NOTIFIED of the Decision of the Planning Authority in respect of the proposed Consent, you must make a written request to the Secretary-Treasurer of the Planning Authority at the address shown below.

IF A PERSON OR PUBLIC BODY THAT FILES AN APPEAL against a decision of the Approval Authority in respect of the proposed consent has not made a written submission to the Approval Authority before it gives or refuses to give a provisional consent, the Ontario Land Tribunal may dismiss the appeal.

ADDITIONAL INFORMATION regarding this application is available to the public for viewing at the Municipal office between the hours of 8:30 a.m. and 4:30 p.m. Monday to Friday; or you may contact Ms. Pam Myers, Clerk at (705) 368-3500 ext. 228.

Dated: October 22, 2025
Town of Northeastern Manitoulin & the
Islands
14 Water St. E.; P.O. Box 608
Little Current, ON P0P 1K0





MANITOULIN PLANNING BOARD

40 WATER STREET - UNIT 1 - P.O. BOX 240 - GORE BAY - ONTARIO - P0P 1H0
☎ 705-282-2237 ☎ 705-282-3142

November 07, 2025

VIA EMAIL

Pam Myers, Clerk
Town of Northeastern Manitoulin and the Islands
P.O. Box 608
14 Water Street
Little Current ON P0P 1K0

NOTICE OF APPLICATION FOR CONSENT

File No.	B28-25
Owners:	Douglas R. McLay and Richard McLay
Agent:	Douglas R. McLay
Location:	Lot 11, Concession VI and Lot 12, Concession VI, excepting Parts 1, 2, and 3, Plan 31R-4281 Township of Bidwell Municipality of Assiginack, District of Manitoulin

Purpose and Effect: To provide for the creation of a new (+/- 40 Hec.) lot being Lot 11, Concession VI for Rural residential/recreational uses.

Dear Ms. Myers:

Please find enclosed a copy of the above consent application.

As an abutting Municipality, we would appreciate any comments or concerns that you may have from any municipal departments, i.e. road.

Should you wish to make any comments which may be taken into consideration by the Manitoulin Planning Board in their Decision, please act in accordance with information contained in the attached Notice.

Please forward any comments/or concerns you might have concerning the proposed application by November 21, 2025.

Yours truly,

Theresa Carlisle, ACST
Secretary-Treasurer
mpbcarlisle@manitoulinplanning.ca

Enclosures

APPLICATION FOR CONSENT UNDER SECTION 53 OF THE PLANNING ACT

Note to Applicants: This application form is to be used if the Manitoulin Planning Board is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that must be provided by the applicant is prescribed by the Planning Act, Schedule to Ontario Regulation 197/95, as amended. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Manitoulin Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Manitoulin Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- A fee of \$760.00 for each parcel/consent proposed must accompany the application.
- A certification fee of \$130.00 to be submitted prior to the Certificate of the Secretary-Treasurer.
- The original and 3 copies of the completed application form and 3 copies of the sketch are required by the Manitoulin Planning Board. The copies will be used to consult with other ministries or agencies that may have an interest in the application.

Measurements are preferred in metric units.

For Help

To help you understand the consent process and information needed to make a planning decision on the application, refer to the "Application Guide Q & A" (attached) or contact the Manitoulin Planning Board Office at 705-282-2237 or e-mail mpbcarleton@bellnet.ca.

WHO MUST SIGN THE APPLICATION

- 1) All registered owners, or an owner with written authorization of all of the owner(s); or
- 2) An agent or solicitor appointed by all registered owners of the property with the submission of written authorization of all registered owners; or
- 3) If the registered owner is a corporation, an officer who has the authority to bind the corporation.

Please Print and Complete or (✓) Appropriate Box(es)

1. Applicant Information

An owner's authorization is required in Section 11.1, if the applicant/agent is not the owner.

1.1 Name of Owner(s) RICHARD MCLAY & DOUG MCLAY	Home Telephone No. 519 378 4619	Business Telephone No.
Address 90 532 STOKES BAY RD STOKES BAY ONT N0H 2M0		E-mail &/or Fax MCLAY & DOUGLAS @ GMAIL.COM
1.2 Name of Agent/Applicant DOUGLAS R MCLAY	Home Telephone No. 519 378 4619	Business Telephone No.
Address 532 STOKES BAY RD STOKES BAY ONT N0H 2M0		E-mail &/or Fax
1.3 Name of Contact Person DOUGLAS MCLAY		

2. Location of the Subject Land (Complete applicable boxes in 2.1) (Your land transfer/deed can assist you with completing this section)

2.1 Township/Municipality ASSIGINAK (BIDWELL)	Property Identification No. 47125-0443		
Concession Number(s) 6	Geographic Lot Number(s) 11 & 12	Name of Street/Road BIDWELL RD & RED LODGE RD	House No./911 No.
Survey Plan No.	Survey Part/Lot Number(s)	Subdivision Plan No.	Subdivision Lot No. N/A

2.2 Are there any easements or restrictive covenants affecting the subject land?

☒ No ☐ Yes If Yes, describe the easement or covenant and its effect (i.e. Hydro One, Right-of-way)

3. Purpose of this Application**3.1 Type and Purpose of proposed transaction (check appropriate box)** **TO SEPERATE ORIGINAL**

Transfer: ☒ Creation of a new lot ☐ Addition to a lot ☐ Easement/Right-of-way **100 AC LOT**
Other: ☐ A charge ☐ A lease ☐ A correction of title

3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged

RICHARD MCLAY

3.3 If a lot addition, describe the lands to which the parcel will be consolidated with and the current land use (Also to be identified on sketch)

N/A

3.4 If proposing the creation of a new lot, confirm if a Certificate of Official is required also for the Retained Land

☐ Yes ☒ No

If Yes, the applicant shall provide a statement from a lawyer that there is no land abutting the subject lands (i.e. severed and/or retained) that is owned by the registered Owner(s) of the subject lands, other than land that could be conveyed in accordance with Section 50 of the Planning Act.

4. Description of Subject Land and Servicing Information (Complete each subsection)				
		Severed #1	Severed #2	Retained
4.1 Description	Frontage (m.)	1000m BIDLICK RD 402m R LODGE RD		1000m R.C.D LODGE RD
	Depth (m.)	402m		904.4m AUG-AGE
	Area (ha)	40 HA		34 HA
4.2 Use of Property	Existing	RURAL BUSH		RURAL BUSH
	Proposed	SAME		SAME
4.3 Buildings or Structures	Existing	HUNT CAMP		NONE
	Proposed	SAME		SAME
4.4 Access	Provincial Highway			
(Check appropriate space)	Municipal Road, Maintained All Year	L BIDLICK RD		R.C.D LODGE RD
	Municipal Road, Seasonally Maintained	L		L
	Other Public Road			
	Right of way			
	Water Access			
Describe in section 9, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road				
4.5 Water Supply	Publicly owned/operated piped water system			
	Privately owned/operated individual well			
	Privately owned/operated communal well	L		L
	Lake or other water body			
	Other means			
4.6 Sewage Disposal	Publicly owned & operated sanitary sewage system			
	Privately owned & operated individual septic tank ¹			
	Privately owned & operated communal septic system	L		L
	Privy			
	Other means			
¹ A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.				
4.7 Other Services	Electricity	N/A		N/A
	School Bussing	L		L
	Waste Collection/Disposal	LANDFILL		LANDFILL

4.8 If access to the subject land is by private road, or if "other public road" or "right of way" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is publicly maintained seasonally or all year

ACCESS BY MUNICIPAL RD

5. Land Use

5.1 What is the existing official plan (OP) designation(s) of the subject land? Refer to OP Mapping www.manitowishipplanning.ca

RURAL AREA

5.2 What is the zoning of the subject land? Refer to Municipal website for Zoning Map

RURAL & AGRICULTURAL

5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land?
Please check the appropriate boxes, if any apply.

Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard	NO	UNKNOWN
Utility Corridor	NO	NO
A landfill, closed or active	NO	NO
A sewage treatment plant or waste stabilization plant (lagoon)	NO	NO
A provincially significant wetland or significant coastal wetland	NO	NO
A significant wildlife habitat and/or habitat of endangered species and threatened species	NO	NO
Fish Habitat	NO	NO
Flood plain	NO	NO
An active or rehabilitated or abandoned mine site or mine hazards	NO	NO
An active mine site or aggregates operation site within 1 km of the subject land	NO	NO
A contaminated site or a gas station or petroleum/fuel storage	NO	NO
An industrial or commercial use, and specify the use(s)	NO	NO
Known archaeological resources or areas of archaeological potential	NO	NO
A municipal or federal airport	NO	NO

6. Is the application consistent with Provincial Policy Statements issued under subsection 3(1) of The Planning Act? This document is available online.

YES

7. History of the Subject Land

7.1 Has the subject land ever been the subject of any other planning applications, i.e. Official Plan or Zoning By-law Amendment, Plan of Subdivision, Consent, Site Plan, under the Planning Act? 8020 ZBL-22002

☒ Yes ☐ No If Yes and if known, provide the application file number and the decision made on the application.

WAS REFUSED PRIOR BECAUSE OF NO COMMENTS FROM MUNICIPALITY

7.2 Past Land Uses

BUSH LAND & RECREATION

8. Current Applications

Is the subject land currently the subject of an application for an Official Plan and/or Zoning By-law amendment minor variance, consent or a plan of subdivision that has been submitted for approval?

☐ Yes ☐ No ☐ Unknown If Yes, and if Known, specify the appropriate file number and status of the application

9. Other Information

Is there any other information that you think may be useful to the Planning Board or other agencies in reviewing this application?

If so, explain below or attach on a separate page

THIS IS A TECHNICAL APP SERVING ORIGINAL 100 ACRE PARCEL

10. AFFIDAVIT OR SWORN DECLARATION

I/We DOUGLAS MCLAY of the HAIMECTUF STORES BAY
in the NORTH BRUCE PENINSULA make oath and say (or solemnly declare) that the information contained

in this application is true and that the information contained in the documents that accompany this application is true

Sworn (or declared) before me

at the Town of Gore Bay

in the District of Manitoulin

this 21st day of OCTOBER 2025

Theresa A. Carlisle

Commissioner of Oaths

Theresa Anne Carlisle, a Commissioner, etc.,
District of Manitoulin, for Manitoulin Planning Board
Expires February 13, 2027.

Douglas R McLay

Owner(s) or Authorized Agent/Applicant

Owner(s) or Authorized Agent/Applicant

11. AUTHORIZED AGENT

Authorization of Owner for Agent to Make the Application

DOUGLAS MCLAY

I/We, RICHARD MCLAY, am/are the registered owner(s) of the subject lands for which this application is to
apply. I/We do hereby grant authorization to DOUGLAS MCLAY to act on my/our behalf in regard to this application.

OCT 21/25

Date

Date

Douglas R McLay

Signature of Owner(s)

Signature of Owner(s)

12. PERMISSION TO ENTER

I/We hereby authorize the members of the staff of the Manitoulin Planning Board to enter upon the subject lands and premises for the
limited purpose of evaluating the merits of this application. This is their authority for doing so.

OCT 21/25

Date

Date

Douglas R McLay

Signature of the Owner(s)

Signature of the Owner(s)

The Planning Board will assign a File Number for complete applications and this should be used in all communications

Applicant's Checklist:		Yes
Have you remembered to attach		
- 3 copies of the completed application form?		☒
- 3 copies of the sketch?		☐
- The required fee, payable to the Manitoulin Planning Board?		☒
- a copy of your land transfer/deed?		☐

Forward to: **The Manitoulin Planning Board**
40 Water Street, Unit 1, P. O. Box 240
GORE BAY, Ontario POP 1H0

• Sketch Required

The Application shall be accompanied by a sketch showing the following, in metric units:

- the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- the approximate distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing;
- the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained and, in the case of a lot addition, the lands the addition is to be consolidated with;
- the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that:
 - are located on the subject land and on land that is adjacent to it, and
 - in the applicant's opinion, may affect the application;
- the current uses of land that is adjacent to the subject land (for example, residential, agricultural or commercial);
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- the location and nature of any easement affecting the subject land.

The preferred size is on paper no larger than 8.5" by 14", larger plans will be accepted provided a reduction for circulation purposes is provided.

BIDWELL
LOT 14
CON 7

BIDWELL
LOT 13
CON 7

BIDWELL
LOT 12
CON 7

BIDWELL
LOT 11
CON 7

BIDWELL
LOT 10
CON 7

RED LODGE ROAD

BIDWELL

BIDWELL ROAD

BIDWELL
LOT 14
CON 6

BIDWELL
LOT 13
CON 6

BIDWELL
LOT 12
CON 6

BIDWELL
LOT 11
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BIDWELL
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BIDWELL
LOT 10
CON 5

TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS

EMERGENCY RESPONSE PLAN

Revised : OCTOBER 1, 2025.

Emergency Response Plan

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PART 1: INTRODUCTION

Emergencies are defined as situations or impending situations caused by forces of nature, accident or an intentional act that constitutes a danger of major proportions to life and property. They affect public safety, meaning the health, welfare and property, as well as the environment and economic health of the Town of Northeastern Manitoulin and the Islands.

The population of the Town of Northeastern Manitoulin and the Islands is 2,400 residents.

In order to protect residents, businesses and visitors, the Town of Northeastern Manitoulin and the Islands requires a coordinated emergency response by a number of agencies under the direction of the Municipal Emergency Control Group. These are distinct arrangement and procedures from the normal, day-to-day operations carried out by emergency services.

The Town of Northeastern Manitoulin and the Islands Emergency Management Committee developed this emergency response plan. Every official, municipal department and agency must be prepared to carry out assigned responsibilities in an emergency. The response plan has been prepared to provide key officials, agencies and departments of the Town of Northeastern Manitoulin and the Islands important emergency response information related to:

1. Arrangements, services and equipment; and
2. Roles and responsibilities during an emergency.

In addition, it is important that residents, businesses and interested visitors be aware of its provisions. Copies of the Town of Northeastern Manitoulin and the Islands Emergency Response Plan may be viewed at the NEMI Town Office and NEMI Public Library. For more information, please contact:

**Emergency Management Coordinator
Town Office
Town of Northeastern Manitoulin and the Islands
(705) 368-3500**

**** Town of Northeastern Manitoulin and the Islands reserves the right to allow minor administrative updates in the Plan without going through Council for approval.**

Emergency Response Plan

PART 2: AIM

The aim of this plan is to make provision for the extraordinary arrangements and measures that may have to be taken to protect the health, safety, welfare, environment and economic health of the residents, businesses and visitors of the Town of Northeastern Manitoulin and the Islands when faced with an emergency.

It enables a centralized controlled and coordinated response to emergencies in the Town of Northeastern Manitoulin and the Islands, and meets the legislated requirements of the Emergency Management and Civil Protection Act (EMCPA).

For further details, please contact the Emergency Management Coordinator.

Provincial Emergency Operations Centre (PEOC)

PEOC Duty Officer (24/7) :

Phone (416) 314-0472 or 1-866-314-0472

Email peocdo01@ontario.ca

Fax (416) 314-0474

Satellite Phone : 011 881 6234 86684

(Only use if Primary Phone is out of service)

ARES Call Sign : VE3EMO

(Only staffed during large telecommunications outage)

Field Officer in Killarney / Manitoulin Sector :

Kevin Kerkhof

Field Officer

Regional Field Services

Emergency Management Ontario

Suite 6, 3767 Hwy 69 South, Sudbury, ON P3G 0A7

Tel : (249) 878-5920

Email : kevin.kerkhof@ontario.ca

PART 3: AUTHORITY

The *Emergency Management and Civil Protection Act (EMCPA)* is the legal authority for this emergency response plan in Ontario.

The *EMCPA* states that the:

“The head of council of a municipality may declare that an emergency exists in the municipality or in any part thereof and may take such action and make such orders as he or she considers necessary and are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area.”

As enabled by the *Emergency Management and Civil Protection Act, 2006*, this emergency response plan and its' elements have been:

- 1 Issued under the authority of *Town of Northeastern Manitoulin and the Islands By-law #2004-34*; and
- 2 Filed with Emergency Management Ontario .

a) Definition of an Emergency

The *EMCPA* defines an emergency as:

“An emergency means a situation or impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or other health risk, an accident or an act whether intentional or otherwise.”

The Emergency Operations Centre (EOC) can be activated for any emergency for the purposes of managing an emergency, by maintaining services to the community and supporting the emergency site.

b) Action Prior to Declaration

When an emergency exists but has not yet been declared to exist, community employees may take such action(s) under this emergency response plan as may be required to protect property and the health, safety and welfare of the Town of Northeastern Manitoulin and the Islands.

Emergency Response Plan

PART 4: EMERGENCY NOTIFICATION PROCEDURES

Only a member of the MECG may initiate the notification procedure.

The contact phone numbers and addresses of the MECG members (and their alternates) are contained in Annex A.

When a member of the MECG receives a warning of a real or potential emergency, that member **will immediately contact the OPP, Fire and Ambulance Service**, through 911 emergency numbers and then **immediately contact the Town of NEMI Manager on call at cell #705-348-0360**, and direct them to initiate the notification of the MECG. The member initiating the call must provide pertinent details (e.g. - a time and place for the MECG to meet) as part of the notification procedure and contact the OPP Ambulance Service through the 911 emergency numbers.

If deemed appropriate, the individual MECG members may initiate their own internal notification procedures of their staff and volunteer organizations.

Where a threat of an impending emergency exists, any member of the MECG may initiate the notification procedure and place MECG members on standby.

a) Requests for Assistance

Assistance may be requested from the Town of Northeastern Manitoulin and the Islands at any time by contacting the Clerk 705-368-3500 Ext. 228, or 705-348-0124. The request shall not be deemed to be a request that the town assume authority and control of the emergency.

Assistance may also be requested from the Province of Ontario at any time without any loss of control or authority. A request for assistance should be made by contacting Emergency Management Ontario.

The Emergency Notification Contact List, including contact numbers for requesting assistance, is attached as **Annex A**.

b) A Declared Community Emergency

The Mayor or Acting Mayor of the Town of Northeastern Manitoulin and the Islands, as the Head of Council, is responsible for declaring an emergency. This decision is usually made in consultation with other members of the MECG.

Emergency Response Plan

Upon declaring an emergency, the Mayor will notify:

1. Emergency Management Ontario ;
2. Town Council:

Mayor – Alan MacNevin 705-348-1951 amacnevin@townofnemi.on.ca

**Ward 1 Councillor – Laurie Cook 705-282-7076
hlaurie.cook@yandex.com**

**Ward 2 Councillor – Michael Erskine 705-368-1357
Cell 705-282-7339 mreerskine@gmail.com**

**Ward 2 Councillor – Allan Boyd 705-368-2779
Cell 705-869-8284 aboyn@townofnemi.on.ca**

**Ward 2 Councillor – William Koehler 705-368-3025
koehlerwo@yahoo.ca**

**Ward 3 Councillor – George Williamson 705-662-9171
gwilliamson@townofnemi.on.ca**

Ward 4 Councillor – Dawn Orr 705-368-2608 orrrw@vianet.ca

**Ward 4 Councillor – Patricia Aelick 705-971-3532
paelick@townofnemi.on.ca**

**Ward 4 Councillor – Bruce Wood 705-368-3784
brucewood@xplornet.com**

3. Public;
4. Neighbouring community officials, as required;
5. Local Member of the Provincial Parliament (MPP – Algoma / Manitoulin)
 - Bill Rosenberg 705-842-6656 or 1-844-681-0888
bill.rosenberg@pc.ola.org;
6. Local Member of Parliament (MP – Sudbury East / Manitoulin / Nickel Belt)
 - Jim Belanger 705-897-0488
jim.belanger@parl.gc.ca ;

Emergency Response Plan

7. Ministry of Municipal Affairs and Housing
 - 1-416-585-7041 or 1-416-585-7296
 - minister.mah@ontario.ca .

A community emergency may be terminated at any time by:

1. Mayor or Acting Mayor; or
2. Town Council; or
3. Premier of Ontario .

Emergency Response Plan

When terminating an emergency, the Mayor will notify:

1. Emergency Management Ontario ;
2. Town Council:

Mayor – Alan MacNevin 705-348-1951 amacnevin@townofnemi.on.ca

**Ward 1 Councillor – Laurie Cook 705-282-7076
hlaurie.cook@yandex.com**

**Ward 2 Councillor – Michael Erskine 705-368-1357
Cell 705-282-7339 mreerskine@gmail.com**

**Ward 2 Councillor – Allan Boyd 705-368-2779
Cell 705-869-8284 aboyn@townofnemi.on.ca**

**Ward 2 Councillor – William Koehler 705-368-3025
koehlerwo@yahoo.ca**

**Ward 3 Councillor – George Williamson 705-662-9171
gwilliamson@townofnemi.on.ca**

Ward 4 Councillor – Dawn Orr 705-368-2608 orrd@vianet.ca

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3. Public;
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– Bill Rosenberg 705-842-6656 or 1-844-681-0888
bill.rosenberg@pc.ola.org;
6. Local Member of Parliament (MP – Sudbury East / Manitoulin / Nickel Belt)
– Jim Belanger 705-897-0488
jim.belanger@parl.gc.ca ;
7. Ministry of Municipal Affairs and Housing
– 1-416-585-7041 or 1-416-585-7296 minister.mah@ontario.ca .

PART 5: MUNICIPAL EMERGENCY CONTROL GROUP

a) Emergency Operations Centre (EOC)

The location of the Town of Northeastern Manitoulin and the Islands' primary Operations Centre is **located at the NEMI Town Office at 14 Water Street East (Post Office Building) in Little Current**. The alternate location is the Town of Northeastern Manitoulin and the Islands Recreation Centre located at 9001 Highway 6 South.

Emergency Evacuation Centre (EEC)

The Location of the Town of Northeastern Manitoulin and the Islands' Emergency Evacuation Centre is **located at the NEMI Recreation Center at 9001 Hwy 6 for General Evacuations and Manitoulin East Municipal Airport at 12917 Hwy 6 South**. The airport will act as the centre for air lifting medical emergencies and also to receive supplies by air.

b) Municipal Emergency Control Group (MECG)

The emergency response will be directed and controlled by the Municipal Emergency Control Group (MECG) - a group of officials who are responsible for coordinating the provision of the essential services necessary to minimize the effects of an emergency on the community. The MECG consists of the following officials:

1. Mayor of the Town of Northeastern Manitoulin and the Islands ;
2. Chief Administrative Officer, who becomes the Operations Officer in the EOC ;
3. Fire Chief ;
4. Community Emergency Management Coordinator.

Additional personnel called or added to support the MECG may include:

- Manager of Public Works ;
- Manager of Community Services ;
- Clerk ;
- Treasurer ;
- OPP and EMS Representatives ;
- Alternates to any member of the Municipal Emergency Control Group ;
- Emergency Management Ontario Representative ;
- Liaison staff from Provincial Ministries ;
- Any other officials, experts or representatives from the public or private sector as deemed necessary by the MECG.

The Municipal Emergency Control Group (MECG) may function with only a limited number of persons depending upon the emergency. While the MECG may not require the presence of all the people listed as members of the control group, all members of the MECG must be notified.

Emergency Response Plan

c) *Operating Cycle*

Members of the MECG will gather at regular intervals to inform each other of actions taken and problems encountered. The Chief Administrative Officer will establish the frequency of meetings and agenda items. Meetings will be kept as brief as possible thus allowing members to carry out their individual responsibilities. The CAO's Assistant will maintain status board and maps and which will be prominently displayed and kept up to date.

d) *Municipal Emergency Control Group (MECG) Responsibilities*

The members of the Municipal Emergency Control Group (MECG) are likely to be responsible for the following actions or decisions:

1. Calling out and mobilizing their emergency service, agency and equipment;
2. Coordinating and directing their service and ensuring that any actions necessary for the mitigation of the effects of the emergency are taken, provided they are not contrary to law;
3. Determining if the location and composition of the MECG are appropriate;
4. Advising the Mayor as to whether the declaration of an emergency is recommended;
5. Advising the Mayor on the need to designate all or part of the town as an emergency area;
6. Ensuring that an Incident Commander (IC) is appointed;
7. Ensuring support to the Incident Site by offering equipment, staff and resources, as required;
8. Ordering, coordinating and/or overseeing the evacuation of inhabitants considered to be in danger;
9. Discontinuing utilities or services provided by public or private concerns, i.e. hydro, water, closing down the downtown area;
10. Arranging for services and equipment from local agencies not under community control i.e. private contractors, industry, volunteer agencies, service clubs;

Emergency Response Plan

11. Notifying, requesting assistance from and/or liaison with various levels of government and any public or private agencies not under community control, as considered necessary;
12. Determining if additional volunteers are required and if appeals for volunteers are warranted;
13. Determining if additional transport is required for evacuation or transport of persons and/or supplies;
14. Ensuring that pertinent information regarding the emergency is promptly forwarded to the Emergency Information Coordinator (Mayor), for dissemination to the media and public;
15. Determining the need to establish advisory groups and/or sub-committees/working groups for any aspect of the emergency including recovery;
16. Authorizing expenditure of money required dealing with the emergency;
17. Notifying the service, agency or group under their direction, of the termination of the emergency;
18. Maintaining a log outlining decisions made and actions taken, and submitting a summary of the log to the Operations Officer within one week of the termination of the emergency, as required;
19. Participating in the debriefing following the emergency.

PART 6: EMERGENCY RESPONSE SYSTEM

a) The individual responsibilities of the Municipal Emergency Control Group (MECG):

1. Mayor

The Mayor is responsible for:

1. Providing overall leadership in responding to an emergency;
2. Declaring an emergency within the designated area;
3. Declaring that the emergency has terminated (Note: Council may also terminate the emergency);
4. Notifying the Emergency Management Ontario, Ministry of Community Safety and Correctional Services of the declaration of the emergency, and termination of the emergency;
5. Ensuring the members of council are advised of the declaration and termination of an emergency, and are kept informed of the emergency situation.
6. Chairing meetings of the control group.
7. Securing and authorizing of expenditures of money required to deal with the emergency.
8. The dissemination of news and information to the media and the public.

Emergency Response Plan

2. Chief Administrative Officer

The Chief Administrative Officer for the Town of Northeastern Manitoulin and the Islands is responsible for:

1. Activating the emergency notification system;
2. Ensuring liaison with the Police regarding security arrangements for the EOC;
3. Will act as the Operations Officer, coordinating all operations within the Emergency Operations Centre, including the scheduling of regular meetings;
4. Advising the Mayor on policies and procedures, as appropriate;
5. Approving, in conjunction with the Mayor, major announcements and media releases prepared by the Emergency Information Coordinator, in consultation with the Municipal Emergency Control Group;
6. Ensuring that a communication link is established between the Municipal Emergency Control Group (MECG) and the Incident Commander (IC);
7. Calling out additional town staff to provide assistance, as required.

3. Fire Chief

The Fire Chief is responsible for:

1. Activating the emergency notification system;
2. Providing the MECG with information and advice on firefighting and rescue matters;
3. Establishing an ongoing communications link with the senior fire official at the scene of the emergency;
4. Informing the Mutual Aid Fire Coordinators and/or initiating mutual aid arrangements for the provision of additional firefighters and equipment, if needed;
5. Determining if additional or special equipment is needed and recommending possible sources of supply, e.g., breathing apparatus, protective clothing;
6. Providing assistance to other community departments and agencies and being prepared to take charge of or contribute to non-firefighting operations if necessary, e.g., rescue, first aid, casualty collection, evacuation;

Emergency Response Plan

4. Emergency Management Coordinator

The Emergency Management Coordinator is responsible for:

1. Activating the emergency notification system;
2. Activating and arranging the Emergency Operations Centre with the Community Services Manager;
3. Ensuring that security is in place for the EOC and registration of MCEG members;
4. Ensuring that all members of the MCEG have necessary plans, resources, supplies, maps, and equipment;
5. Providing advice and clarifications about the implementation details of the Emergency Response Plan;
6. Ensuring that the operating cycle is met by the MCEG and related documentation is maintained and kept for future reference;
7. Addressing any action items that may result from the activation of the Emergency Response Plan and keep MCEG informed of implementation needs;
8. Maintaining the records and logs for the purpose of the debriefs and post-emergency reporting that will be prepared.

Emergency Response Plan

b) Support and Advisory Staff**1. Manager of Public Works**

The Manager of Public Works is responsible for:

1. Activating the emergency notification system;
2. Providing the MECG with information and advice on engineering and public works matters;
3. Establishing an ongoing communications link with the Site Manager at the scene of the emergency;
4. Ensuring provision of engineering assistance;
5. Ensuring construction, maintenance and repair of town roads;
6. Ensuring the maintenance of sanitary sewage and water systems;
7. Providing equipment for emergency pumping operations.
8. Ensuring liaison with the fire chief concerning emergency water supplies for firefighting purposes;
9. Providing emergency potable water, supplies and sanitation facilities to the requirements of the Medical Officer of Health;
10. Discontinuing any public works service to any resident, as required, and restoring these services when appropriate;
11. Ensuring liaison with public utilities to disconnect any service representing a hazard and/or to arrange for the provision of alternate services or functions;
12. Providing public works vehicles and equipment as required by any other emergency services;
13. Ensuring liaison with the conservation authority regarding flood control, conservation and environmental matters and being prepared to take preventative action.

2. Community Services Manager

The Community Services Manager is responsible for:

1. Activating the emergency notification system;
2. Ensuring the well-being of residents who have been displaced from their homes by arranging emergency lodging, clothing, feeding, registration and inquiries and personal services;
3. Supervising the opening and operation of temporary and/or long-term evacuee centres, and ensuring they are adequately staffed;
4. Ensuring liaison with the police chief with respect to the pre-designation of evacuee centres which can be opened on short notice;
5. Liaison with the Medical Officer of Health on areas of mutual concern regarding operations in evacuee centres;

Emergency Response Plan

6. Ensuring that a representative of the Rainbow District Board of Education and/or Separate School Board is/are notified when facilities are required as evacuee reception centres, and that staff and volunteers utilizing the school facilities take direction from the Board representative(s) with respect to their maintenance, use and operation;
7. Ensuring liaison with Manitoulin Centennial Manor as required;
8. Making arrangements for meals for the staff/volunteers at the EOC and the Site.
9. Setting up the E.O.C. as required.

3. Clerk

The Clerk is responsible for:

1. Assisting the MECG members, as required;
2. Ensuring all important decisions made and actions taken by the MECG are recorded;
3. Ensuring that maps and status boards are kept up to date;
4. Provide a process for registering MECG members and maintaining a MECG member list;
5. Any other duties as assigned .

4. Treasurer

The Treasurer is responsible for:

1. Assisting the MECG members, as required;
2. Ensuring all important decisions made and actions taken by the MECG are recorded and all financial purchases and necessary items required are recorded for expenditures ;
3. Arranging payment for immediate purchases ;
4. Any other duties as assigned .

5. Police Representative

The Police Representative is responsible for:

1. Activating the emergency notification system;
2. Notifying necessary emergency and community services, as required;
3. Establishing a site command post with communications to the EOC;
4. Establishing an ongoing communications link with the senior police official at the scene of the emergency;

Emergency Response Plan

5. Establishing the inner perimeter within the emergency area;
6. Establishing the outer perimeter in the vicinity of the emergency to facilitate the movement of emergency vehicles and restrict access to all but essential emergency personnel;
7. Providing traffic control staff to facilitate the movement of emergency vehicles;
8. Alerting persons endangered by the emergency and coordinating evacuation procedures;
9. Opening of evacuee centres in collaboration with the Community Services Manager;
10. Ensuring liaison with the Community Services Manager regarding the establishment and operation of evacuation and reception centres;
11. Ensuring the protection of life and property and the provision of law and order;
12. Providing police service in EOC, evacuee centres, morgues, and other facilities, as required;
13. Notifying the coroner of fatalities;
14. Ensuring liaison with other community, provincial and federal police agencies, as required;

6. Manitoulin Health Centre Hospital Administrator

The Manitoulin Health Centre Hospital Administrator is responsible for:

1. Implementing the hospital emergency plan;
2. Ensuring liaison with the Manitoulin Health Centre Hospital Administrator and local ambulance representatives with respect to hospital and medical matters, as required;
3. Evaluating requests for the provision of medical site teams/medical triage teams;
4. Ensuring liaison with the Ministry of Health and Long Term Care, as appropriate.

7. Emergency Medical Services (EMS) Director

The Emergency Medical Services Director is responsible for:

1. Ensuring emergency medical services at the emergency site;
2. Establishing an ongoing communications link with the senior EMS official at the scene of the emergency;
3. Obtaining EMS from other municipalities for support, if required;
4. Ensuring triage at the site;
5. Advising the MCEG if other means of transportation is required for large scale response;
6. Ensuring liaison with the receiving hospitals;
7. Ensuring liaison with the Medical Officer of Health, as required.

Emergency Response Plan

8. Operations Officer Administrative Assistant/Assistants

The Operations Officer Administrative Assistant is responsible for:

1. Assisting the Operations Officer, as required;
2. Ensuring all important decisions made and actions taken by the MECG are recorded;
3. Ensuring that maps and status boards are kept up to date;
4. Provide a process for registering MECG members and maintaining a MECG member list;
5. Notifying the required support and advisory staff of the emergency, and the location of the Emergency Operations Centre;
6. Initiating the opening, operation and staffing of switchboard at the community offices, as the situation dictates, and ensuring operators are informed of MECG members' telephone numbers in the EOC;
7. Arranging for printing of material, as required;
8. Coordinating the provision of clerical staff to assist in the Emergency Operations Centre, as required;
9. Upon direction by the Mayor, ensuring that all council are advised of the declaration and termination of declaration of the emergency;
10. Upon direction by the Mayor, arranging special meetings of council, as required, and advising members of council of the time, date, and location of the meetings;
11. Procuring staff to assist, as required.

9. Telecommunications (ARES) Coordinator

The Telecommunications Coordinator is responsible for:

1. Activating the emergency notification system of the local amateur radio operators group;
2. Initiating the necessary action to ensure the telephone system at the community offices functions as effectively as possible, as the situation dictates;
3. Ensuring that the emergency communications centre is properly equipped and staffed, and working to correct any problems which may arise;
4. Maintaining an inventory of community and private sector communications equipment and facilities within the community, which could, in an emergency, be used to augment existing communications systems;
5. Making arrangements to acquire additional communications resources during an emergency;

Emergency Response Plan

10. Emergency Information Officer

The Town's Mayor will act as the Town's spokesperson.

The CAO will act as the Town's Emergency Information Officer during an emergency.

The Emergency Information Officer is responsible for :

1. Implementing the municipality's emergency information arrangements ;
2. Depending upon the needs and capacity of the municipality, the EIO may have additional emergency information staff ; such as media liaison, news monitors, call takers, writers, etc.
3. Consulting with command, the municipal executive, and the Municipal Emergency Control Group ;
4. Coordinating with staff from other organizations ;
5. Preparing and disseminating emergency management information messages and supervising emergency information staff (if available) .

11. Board of Education

The Board of Education is responsible for:

1. Providing any school (as appropriate and available) for use as an evacuation or reception centre and a representative(s) to co-ordinate the maintenance, use and operation of the facilities being utilized as evacuation or reception centres;
2. Ensuring liaison with the municipality as to protective actions to the schools (i.e., implementing school stay in place procedure and implementing the school evacuation procedure.)

12. Other Agencies

In an emergency, many agencies may be required to work with the Municipal Emergency Control Group (MECG) . Two such agencies are detailed below. Others might include Emergency Management Ontario, Ontario Provincial Police, the Office of the Fire Marshal (OFM) , industry, volunteer groups, conservation authorities, and provincial ministries.

Emergency Response Plan

c) Emergency Management Program Committee

Emergency Management Program Committee

The Emergency Management Program Committee is a committee whose mission is to guide the development, implementation and maintenance of the municipality's emergency management program including the municipal emergency response plan, public education program, training, and exercises. The committee is also accountable for the annual review of the municipality's emergency management program.

Composition :

Committee members are :

- Community Emergency Management Coordinator (CEMC) ; and
- CAO (Chair of the EMPC) .

Emergency Response Plan

PART 7: EMERGENCY TELECOMMUNICATIONS PLAN

Upon implementation of the Emergency Response Plan, it will be important to ensure that communications are established between the emergency site and the EOC. Also, radio communications may be required at various locations including evacuation centres, hospitals, and other key responding agencies.

The Emergency Telecommunications Coordinator for the Town of Northeastern Manitoulin and the Islands is a pre-designated Amateur Radio Operator. The Emergency Telecommunications Coordinator is part of the initial Emergency Notification Procedure who in turn will call upon his contacts for further communications support, as required.

The Emergency Telecommunications Office is located in the office adjacent to the EOC. It is equipped with portable hand radios, battery back-up, two-way radio with the necessary channels to communicate with police, fire, EMS and the Ontario Fire Marshal.

Communications between the EOC and the other responding agencies will be with the support of a runner. All messages are to be written on the Amateur Radio Message Forms and logged.

Should the Town of Northeastern Manitoulin and the Islands lose all telephone communications, pre-arranged communications could be obtained from the local taxi company and the school bus radios, which will act as relay to the EOC and the emergency site.

[illegible]

Emergency Response Plan

PART 9: UPDATES AND AMENDMENTS

Updated dd/mm/yy	Comments	Updated By:
04 September 2012	Updated contacts and addresses	Connie Gammie
13 December 2012	Updated contacts/training sessions	Connie Gammie
04 November 2013	Updated contacts/training sessions	Connie Gammie
19 March 2014	Updated EOC Location	Connie Gammie
24 July 2014	Updated contacts and addresses	Connie Gammie
18 August 2014	Updated contacts and responsibilities	Connie Gammie
6 October 2014	Updated contacts/training session	Connie Gammie
10 November 2014	Updated contacts and Council	Connie Gammie
16 November 2015	Updated contacts/annual exercise	Connie Gammie
11 December 2015	Updated contacts and addresses	Connie Gammie
30 November 2016	Updated contacts/annual exercise	Connie Gammie
2 October 2017	Updated contacts/and responsibilities	Connie Gammie
30 November 2017	Updated contacts/and responsibilities	Connie Gammie
31 January 2018	Updated members of EMPC Committee	Connie Gammie
9 November 2018	Updated contacts/and responsibilities	Connie Gammie
20 December 2018	Updated contacts/and responsibilities	Connie Gammie
14 May 2019	Updated contacts/and responsibilities	Connie Gammie
18 October 2019	Updated contacts/and responsibilities	Connie Still
28 November 2019	Updated contacts/and responsibilities	Connie Still
16 March 2020	Updated contacts/and addresses	Connie Still
30 November 2020	Updated contacts/and responsibilities	Connie Still
23 July 2021	Updated contacts/and responsibilities	Connie Still
2 December 2021	Updated contacts and revised responsibilities	Connie Still
15 December 2022	Updated contacts/and responsibilities	Connie Still
21 November 2023	Updated contacts/and responsibilities	Connie Still
12 December 2024	Updated contacts/and responsibilities	Connie Still
01 October 2025	Updated contacts/email addresses	Connie Still

Emergency Response Plan

NOTIFICATION MESSAGE FORMAT

SAMPLE SCRIPT I am **(insert caller's name)**, and I am calling to inform you that the Emergency Operations Centre will be activated at **(insert date and time)** due to **(state the nature of the emergency)**. As a member of the Municipal Emergency Control Group (MECG), you **should report to (list location: primary/alternate EOC or other location at (insert date/time) and report to the CEMC or Operations Officer.**

Please bring the following resources with you **(list any required items, including a copy of the Emergency Response Plan, extra clothing, phone list)**

Thank you

Note: The caller delivering this message **MUST** record the date and time **EACH** member (or alternate) of the Municipal Emergency Control Group (MECG) was contacted.

Emergency Response Plan

ANNEX B: LOGISTICS**a) *Emergency Operations Centre***

The Emergency Operations Centre will be located in NEMI Town Office, which is located at 14 Water Street, Little Current.

The alternate Emergency Operations Centre will be located at the NEMI Recreation Centre, which is located at 9001 Hwy 6 South in Little Current.

b) *Equipment*

The equipment required for the Emergency Operations Centre is organized in a kit form. The kit is located in the **MAIN OFFICE (DOWNSTAIRS) AT THE NEMI TOWN OFFICE**. The Emergency Management Coordinator is responsible for inspecting the kit on a regular basis and for ensuring that kit contents are all in working order.

Additional equipment which is required for the Emergency Operations Centre is listed below:

<u>Item</u>	<u>Location</u>
Fax Machine	Town Office
Telephones	Town Office
Ham Radio	ARES
Flip Charts	Town Office

Emergency Response Plan

ANNEX C: EMERGENCY INFORMATION PLAN

Upon implementation of this Emergency Response Plan, it will be important to co-ordinate the release of accurate information to the news media, issue authoritative instructions to the public, and respond to or redirect individual requests for, or reports on, information concerning any aspect of the emergency.

In order to fulfill these functions during an emergency, the following positions will be established:

1. Emergency Information Coordinator ;
2. Community Spokesperson; and
3. Citizen Inquiry Supervisor.

Depending on the nature of the emergency, it may be necessary to establish a media information area adjacent to the emergency site, as decided by the Municipal Emergency Control Group. This area, if established, will be staffed as determined the community spokesperson.

1. Emergency Information Officer

The Emergency Information Officer reports to the Chief Administrative Officer and is responsible for:

1. Establishing a communication link with the Community Spokesperson, and any other media coordinator(s) (i.e. provincial, federal, private industry, etc.) involved in the incident, ensuring that all information released to the media and public is timely, full and accurate;
2. Ensuring that the EIC is set up and staffed and a site EIC, if required;
3. Ensuring liaison with the MCEG to obtain up-to-date information for media releases, co-ordinate individual interviews and organize press conferences;
4. Ensuring that the following are advised of the telephone number of the media centre:
 - Media ;
 - Municipal Emergency Control Group (MCEG) ;
 - Switchboard (Town and Emergency Services) ;
 - Community Spokesperson ;
 - Police Public Relations Officer ;
 - Neighbouring Communities ;
 - Any other appropriate persons, agencies or businesses .

Emergency Response Plan

Emergency Information Officer ... Continued

5. Ensuring that the media releases are approved by the Chief Administrative Officer (in consultation with the Mayor) prior to dissemination, and distributing hard copies of the media release to the EIC, the MECG, Citizen Inquiry Supervisor and other key persons handling inquiries from the media;
6. Monitoring news coverage, and correcting any erroneous information;
7. Maintaining copies of media releases and newspaper articles pertaining to the emergency.

2. Community Spokesperson

The community spokesperson will be the Mayor or delegate responsible for:

Giving interviews on behalf of the Town Council;

Emergency Response Plan

ANNEX D: RESOURCE DATA BASE

<u>Private Contractors</u>	Phone #	Equipment
1. Mike Varey and Son	368-1799	Dozer, backhoe, excavator, trucks
2. E. Corbiere and Sons	(705) 348-0228	Curtis Corbiere
	(705) 282-4030	Aaron Corbiere
		Dozer, backhoe, excavator, trucks
3. Randy Noble	368-3565	Dozer, backhoe, excavator, trucks
4. Ferguson Aggregate	368-2338	Backhoe, trucks
5. Shaw Septic Service	377-5375	Pumper Trucks / portable washrooms
6. Wally's Septic Service	377-4032 / 282-7501	Pumper trucks/ portable washrooms
7. Jim's Portable Toilets and Septic Services	Potable Water / portable washrooms	
705-866-2534 or Toll Free	1-866-279-1110	Whitefish, ON
8. Allen's Auto NAPA	368-2800	Generators
9. Ham's Marine	859-2303	Generators

Restaurants

1. Anchor Inn	368-2023	Generator Backup
2. Elliott's Restaurant	368-3370	No Backup
3. 3 Cows and A Cone	368-3524	No Backup
4. Tim Horton's Restaurant	368-3850	No Backup
5. Manitoulin Hotel	368-9966	
6. Prepped Manitoulin	705-618-7713	

Fuel for Emergency Vehicles

Spider Bay Marina	368-3148	Gas and Diesel
Wally's Dock Service	368-2370	Gas and Diesel

Neighbouring Municipalities

Township of Assiginack	705-859-3196
Township of Central Manitoulin	705-377-5726
Town of Gore Bay	705-282-2420
Aundeck Omni Kaning	705-368-2228
Sheguiandah First Nations	705-368-2781

Emergency Response Plan

ANNEX E**“A”: CRITICAL INFRASTRUCTURE IDENTIFICATION****Critical Infrastructure of the Town of Northeastern Manitoulin and Islands**

Sector	Type of Critical Infrastructure	Component	Location	Owner/ Operator	Priority
Food and Water	Water Treatment	Water Treatment Plant	Little Current Sheguiandah	Town of NEMI OCWA	1
Grocery Stores	Lavish's YIG (Your Independent Grocer)	Food Distribution	40 Meredith St E Little Current	Lavish's YIG (Your Independent Grocer)	2
Sewage	Wastewater and Sewage Treatment	Sewage Treatment Plant	Water St. Little Current	Town of NEMI OCWA	1
Water	Water Distribution	Water Pumping Station	Little Current Sheguiandah	Town of NEMI OCWA	1
Water	Water Distribution	Water Pumping Station	Little Current Sheguiandah	Town of NEMI OCWA	1
Electricity	Electrical Transmission and Distribution	Transformer Station	Little Current	Hydro One	1
Electricity	Electrical Transmission and Distribution	Trans-mission Lines and Towers (500Kv)	Enter- North Exit- South, West	Hydro One	1
Fuel Farm	Fuel	Furnace Fuel	Vankoughnet Street East Little Current Little Current	McDougall Energy New North Fuels	1
Propane Storage	Propane	Propane	Hwy 6 South	Superior Propane McDougall Energy	1

Emergency Response Plan

ANNEX E**“B”: CRITICAL INFRASTRUCTURE IDENTIFICATION****Critical Infrastructure of the Town of Northeastern Manitoulin and Islands**

Sector	Type of Critical Infrastructure	Component	Location	Owner/ Operator	Priority
Transportation	Highways and Roads	Bridge	Hwy 6 and Hwy 540	Provincial Ministry of Transportation EMCON	2
Transportation	Highways and Roads	Bridge	Hwy 6	Town of NEMI	3
Transportation	Airport	Airplanes and Helicopters	Hwy 6 South	Town of NEMI/ Assiginack	1
Transportation	Snow Removal	Dump Trucks w/ Plow Blades; Sand and Salt Storage Facilities	NEMI	Town of NEMI	3
Continuity of Government Services	Municipal Government	Town Hall	Little Current	Town of NEMI	1
Recreation	Building	Recreation Centre	Hwy 6 South	Town of NEMI	2
Telecommunications	911 Communications	911 Facilities	NEMI	Bell Canada	1
Telecommunications	911 Communications	CBC Tower Radio Tower	NEMI	CBC	1
Telecommunications	911 Communications	Radio Station	NEMI	Craig Timmermans	1

Emergency Response Plan

ANNEX E**“C”: CRITICAL INFRASTRUCTURE IDENTIFICATION****Critical Infrastructure of the Town of Northeastern Manitoulin and Islands**

Sector	Type of Critical Infrastructure	Component	Location	Owner/Operator	Priority
Fire Service	Fire Fighting Services	2 Pumpers 0 Tanker	Little Current	Town of NEMI	1
		2 Pumpers 1 Tanker	Sheguiandah	Town of NEMI	1
Police	Police Services	Police Station	Little Current	OPP	1
Ambulance	Emergency Medical Services	Ambulance Facilities	Little Current	DSB	1
Hospital	Hospital	# of beds- 19 and Emergency Unit	Little Current	Government	1

Notes:

Priorities shown are for illustration purposes only; priorities will vary from community to community.

A complete list would include full contact information, with names, titles, addresses, telephone numbers (business and emergency), fax numbers, and e-mail addresses.

Emergency Response Plan

ANNEX F: EXERCISES**Types of Exercises:**

There are four main types of exercises, two of which have sub-types:

- **Static Exercises** are relatively easy to organize and is very inexpensive since it is almost always held in a single facility using a seminar-type setting. There are four types of static exercise:
 - **Case Studies** involve the examination of a particular case study- either real of functional. The assembled exercise players study the case and one or more solutions or courses of action are outlined. In some exercises the case is presented in stages to present multiple or expanding problems and issues. Sources of case studies include local experience, past emergencies, or externally prepared studies written for training purposes.
 - **Paper Exercises**, like case studies, begin by presenting a problem or emergency. The key difference with a paper exercise is that information is provided to exercise payers in "real time" to simulate actual emergency events and messages.
 - **Tabletop Exercises** expand on paper exercises by requiring the exercise players to describe their actions using maps, models, etc.
 - **Synthetic Exercises** uses computers to generate incident events and evaluate player actions.
- **Telecommunications Exercises**, through the use of radios, fax machines, telephones, and/or computers, test the function and suitability of a community's emergency telecommunications system. There are main types of a telecommunications exercises:
 - **Notification exercises** test the community emergency response plan's notification procedures. They are very useful in ensuring the validity of existing contact information contained in the plan.
 - **EOC Exercises** test communications and information flow within the EOC and between emergency management/response partners.

Emergency Response Plan

- **Specialty Exercises** are designed to test response to specific types of emergencies such as biological attack, hazardous materials spill, or bomb threats. Although this type of drill does not generally test the entire emergency plan, it can be very useful in testing particular annexes of the plan and in the training assessment of specific response capabilities (discussed in Section 4-6 of this handbook).
- **Field Exercises** are larger-scale emergency simulations involving an emergency site and, often, the activation of the community EOC. This type of exercise generally involves physical response by emergency service organizations, and may also include mock casualties, outside organizations, and multiple jurisdictions. Field exercises offer numerous opportunities to test the emergency response plan and the community's response capability.

Emergency Response Plan

ANNEX G: EMERGENCY INFORMATION

SAMPLE NEWS RELEASE

SAMPLE NEWS RELEASE

For Immediate Release

Date, Year

MAYOR ORDERS EVACUATION FOR THE TOWN OF NEMI

The North Channel has overflowed its banks and Mayor Alan MacNevin has ordered the immediate evacuation of everyone in the Town of Little Current who lives on Water Street in the Town of Northeastern Manitoulin & the Islands.

"A reception centre has been set up in the Town Recreation Centre," Mayor MacNevin said. "We have activated our assistance agreement with the Town of Assiginack and have taken all the necessary precautions to ensure the safety and security of our residents."

Mayor MacNevin said that people should bring supplies and medicine for three to four day absence and to not call 911 for information about this emergency, or use their telephones unless absolutely necessary because phone lines are needed by the emergency organizations.

He advised the public to listen to local radio and television stations for further information and instructions from authorities.

ANNEX H: PUBLIC AWARENESS PROGRAM

STRATEGIC PLAN FOR THE TOWN OF NORTHEASTERN MANITOULIN AND ISLANDS PUBLIC AWARENESS

Aim: To foster awareness about individual/family emergency preparedness and community emergency management.

Objectives:

- 1.1 The residents and business of the Town of NEMI will be notified about emergencies in the following ways:
 - (a) Local radio announcement ;
 - (b) Local cable channel announcements - Channel 6;
 - (c) Door to door by Town staff if necessary. Instructions will be given on protective actions to be taken in the announcements and by staff.
- 1.2 The residents and businesses will be informed about individual and family emergency preparedness by distributing pamphlets for e.g., winter power failures and winter driving.
- 1.3 The Mayor will send out a newsletter containing vital information that an emergency will be announced on local radio station and broadcasted on local cable channel 6, and staff will go door to door if necessary.
- 1.4 The Mayor's newsletter will also contain awareness about NEMI's Emergency Response Plan, where it can be viewed by the public and who to contact for more information about the Emergency Management Program.

Emergency Response Plan

ANNEX I :

Declaration of Emergency

(I) (We) _____ hereby declare an

(Mayor or Elected Head of Council)

Emergency in accordance with the Emergency Management and Civil
Protection Act, R.S.O. 1990,

c.E.9, s.4. (1) Due to the emergency described herein

For the Emergency Area or part thereof described as :

Signed _____

Title _____

This _____ **day of** _____, **20**____ **at** _____ **am/pm.**

In the Municipality of _____, **Province of** _____.

Please fax to Provincial Emergency Operations Centre Duty Officer @ 416-314-0474, when completed!

ANNEX J : TERMINATION OF A DECLARED EMERGENCY

Termination of Emergency

(I)(We) _____ hereby declare that

(Mayor or Elected Head of Council)

The Emergency related to _____

(State the general description of the declared emergency)

is terminated in accordance with the Emergency Management and
Civil Protection Act, R.S.O. 1990.

Signed _____

Title _____

This _____ **day of** _____, 20__ **at** _____ **am/pm.**

In the Municipality of _____ **, Province of** _____ **.**



**Manitoulin
Family Resources**

October 31, 2025

Northeastern Manitoulin & The Islands

Dear Mayor MacNevin and Council ,

Christmas is around the corner once again and Manitoulin Family Resources' Emergency Food Assistance Program has started the preparations for the 2025 Christmas Basket campaign.

The Food Bank & Thrift Store has been providing emergency and seasonal food supports to the residents of Manitoulin district for over 36 years. Last year, thanks to the generosity of community members, businesses, and organizations, our expectations were surpassed. Close to \$100,000.00 was raised and was put towards the cost of generating 600 baskets and gifts for families and individuals.

Each basket is tailored to the size of the family and includes a turkey or ham, a generous supply of seasonal food and other food products. In past years, baskets have also included gifts for all children and teens, as well as some winter apparel (hats and mittens) for adults and children.

We hope to raise a minimum of \$100,000 during this year's Christmas campaign to meet increasing demands, as well as the increased cost of food and transportation. All surplus funds from the campaign will be used to meet the food security needs in our community throughout the year.

If you would like to contribute to the Christmas Food Basket Campaign, monetary donations are greatly appreciated and can be mailed to our office. Please make cheques payable to "Manitoulin Family Resources" and indicate on the memo line "Christmas Basket Campaign 2025".

If you prefer an online option, you can e-transfer your contribution to finance@mfresources.net or donate via Canadahelps.org by visiting www.mfresources.net and clicking on the 'Donate Now' at the top right of the page to link you to our donation site. Please follow the instructions, making sure you select 'Christmas Food Hamper Drive' in the drop-down window under 'Apply your donation to a specific fund set up by this charity'. Tax receipts will be issued for financial donations over \$20 dollars.

In the case of non-monetary/food donations, please call the Food Security Program Supervisor at 705-368-3400, ext. 242, to arrange for donation drop-offs. Christmas baskets will be prepared and distributed within communities December 8th through to December 19th, 2025.

On behalf of the Board, Volunteers, and Staff please accept our sincere thanks.

With gratitude,

Colleen Hill
Executive Director

RECEIVED
NOV 06 2025

**P.O. Box 181
Mindemoya, ON P0P 1S0
t: 705.368.3400 f: 705.370.4796**

If you would prefer to receive this correspondence electronically, you may e-mail vqiasby@mfresources.net and request that your donation letter be sent to your e-mail address. Likewise, you may use the same email address should you wish to unsubscribe from our Christmas mail list.

Thank you for helping us preserve our planet.

**Violence Against Women Prevention - Haven House Shelter & Outreach Counselling
Children's Services - Early ON Child & Family Centre and Childcare
Help Centre - Food Bank and Thrift Shop**

Pam Myers

From: Rick Armstrong
Sent: October 31, 2025 12:57 PM
To: Pam Myers
Subject: Fw: Permission for Sea Container on property
Attachments: Sea Can Set backs.eml; pic of sea can 2025.jpg

Respectfully,

Rick Armstrong, CBCO, CRBO, CBO
Office 705-368-3500 ext 227
Cell 705-348-1087

From: Doug Wilkin <dougwilkin@gmail.com>
Sent: Friday, October 31, 2025 12:17:40 PM
To: Rick Armstrong <rarmstrong@townofnemi.on.ca>
Subject: Permission for Sea Container on property

Hello Rick~

As per your correspondence advising me of the required permission to have a sea container on our property, I am submitting the following information for review by NEMI Council.

Our property is 295 acres along Columbus Mount Road: 00082 Columbus Mount Road: Howland Con 6 Lots 13, 14 and 15.

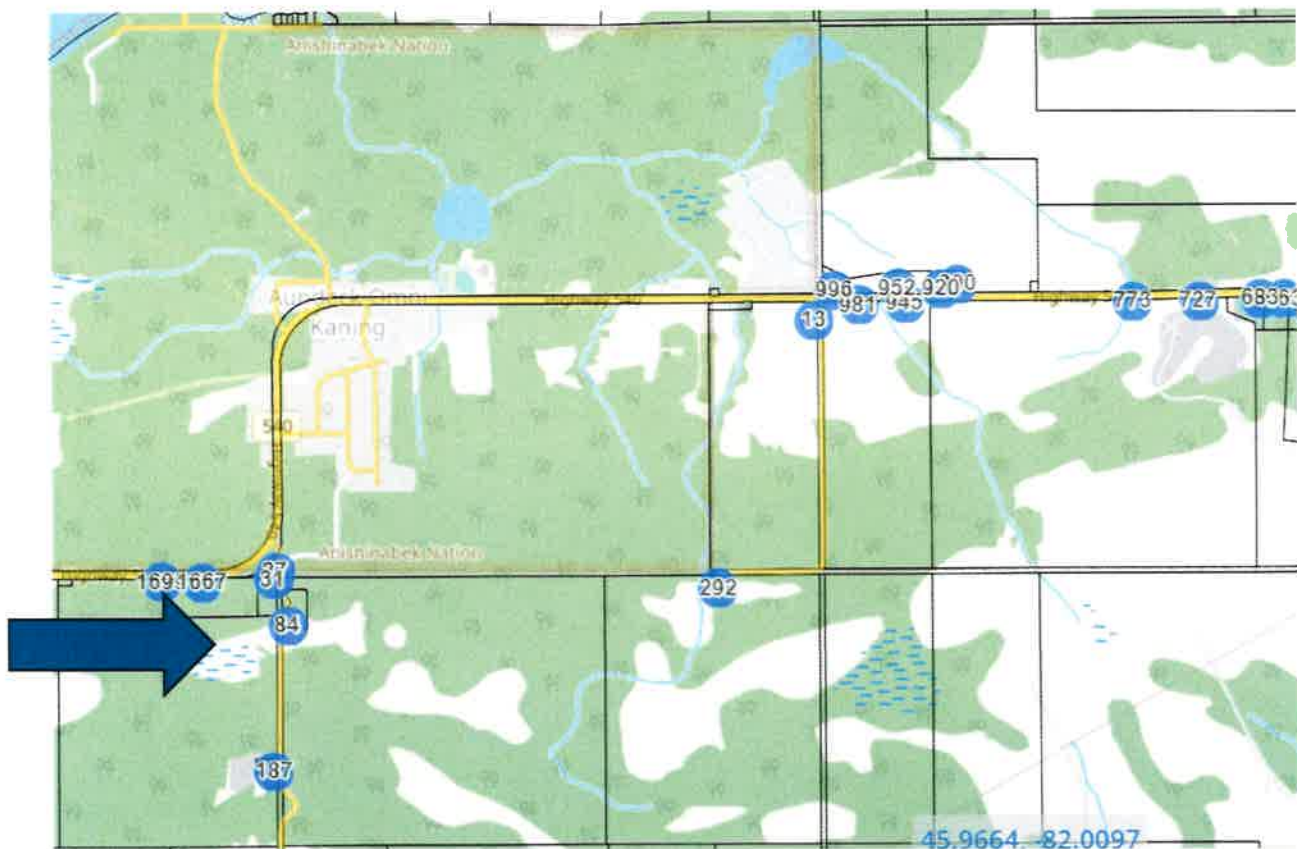
We are hoping to build a residence on this property over the next two years. Therefore, a sea can was placed on the property to provide storage for tools and needed materials. This area does have road access and is isolated from any residence and/or seasonal buildings. It is certainly a convenience for us to have this container and it is financially affordable before building a garage.

There are two attachments with my letter, one a diagram of the sea can location and another, a photo of the sea can on our property.

I am hoping for the permission of the Council to allow the presence of this sea can and its convenience. I will await permission before submitting an application for a Building Permit.

Thank you for your ongoing assistance Rick.

Patti Wilkin



N

W

E

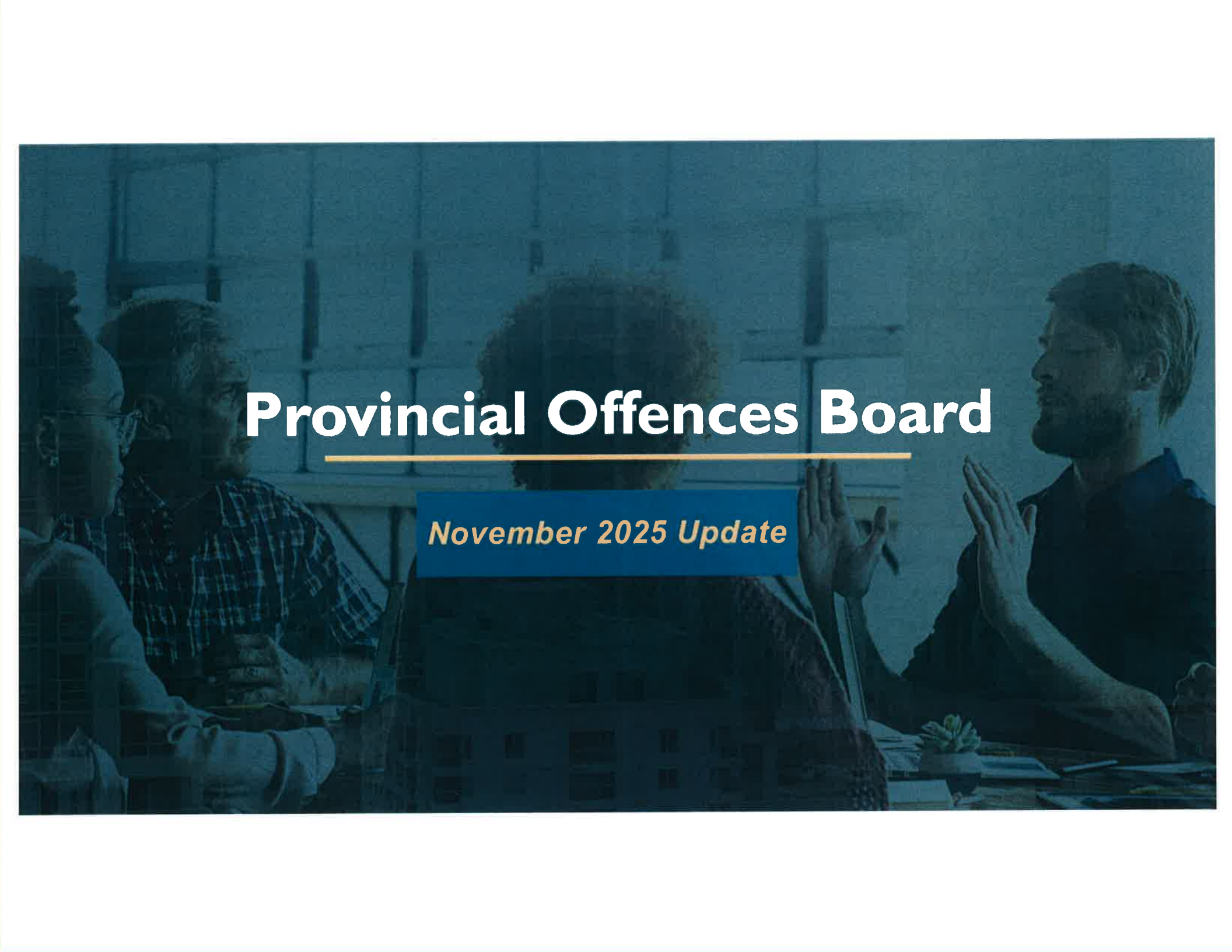


S

Sea Can - 20m from road

Set backs from north
and south exceed 100m



A photograph of four people sitting around a table in a meeting. The image is dark and has a blue tint. The people are engaged in conversation, with one man on the right gesturing with his hands. The background shows a wall with some shelves or a grid pattern.

Provincial Offences Board

November 2025 Update

UPDATE

- **Continued Customer Service Focus**
 - Tickets entered daily
 - Options to pay
- **Scheduling Early Resolutions and Trials**
 - Early Resolutions –scheduled when request is received
 - Trial Backlog – all cleared, scheduled when received
- **Fail to Responds and Suspensions**
 - Being done daily

MOVING FORWARD

- Continue to investigate collection opportunities
- Continue to work with the Regional Senior Justice of the Peace regarding the future of the Little Current Satellite location
- Continue to engage with Enforcement Agency Partners and Stakeholders to ensure proper workflows and procedures

**Provincial Offences Board of Management
January 14, 2025 10:00AM
Council Chambers or Virtual
Meeting Minutes**

Attendance

Derek Stephens (Chair) – Central Manitoulin
Bryan Barker – Billings
Cameron Runnalls – Gordon Barrie /Island
Dave Deeg – Burpee Mills
Mike Erskine – NEMI
Terry Olmstead – Gore Bay
Robbie Shawana – Assiginack

Staff – Harry Schlange, Aly Niemi, Michael Lalonde

Absent

Perry Chatwell

1. Adoption of Agenda

Moved by Terry Olmstead

Seconded by Bryan Barker

THAT the agenda of January 14, 2025, POA Board meeting is adopted.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Adoption of Minutes – September 25, 2024

Moved by Mike Erskine

Seconded by Dave Deeg

THAT the minutes of the September 25, 2024, POA meeting are adopted as presented.

Carried

4. New Business

i) 2025 Budget

Aly Niemi presented the 2025 budget. Dave Deeg inquired regarding the additional surplus and was advised that we are expecting to set up a reserve of roughly \$85,000. Discussion ensued regarding the amount of the reserve.

Moved by Terry Olmstead

Seconded by Bryan Barker

THAT the 2025 POA Budget is adopted as presented.

Carried

ii) Disbursement of 2024 Surplus

Looking at disbursement toward the end of March 2025, following the audit. Looking to set this as a proposed disbursement and communicate to Treasurers across the partners.

Moved by Mike Erskine

Seconded by Bryan Barker

THAT the proposed disbursement of the 2024 surplus is accepted, and to be confirmed once the audit is complete.

Carried

5. Other

Next Meeting: Late April 2025

Bryan Barker – Inquired regarding by-law enforcement moving forward. Derek Stephens advised that his municipality uses the AMPs system for their by-law enforcement. Aly Niemi provided background information on how the process moves through POA, and the successes that Gore Bay has seen with regards to by-law enforcement. Aly confirmed that each municipality is responsible for the prosecution costs as per the agreement.

Derek Stephens – Inquired regarding parking enforcement on highways, particularly in congestion spots such as the Cup and Saucer and Bridal Veil Falls. Bryan Barker spoke to this being hard to enforce as they must ticket the driver, unlike by-law enforcement that can ticket the vehicle. Aly Niemi advised the board that enforcement is taking place as we have seen about 20 tickets come through in those areas for that specific charge.

Michael Lalonde – Spoke to the server project wrapping up.

6. Closed Session

None

7. Adjourn

Moved by Terry Olmstead

THAT we adjourn at 10:41 a.m.

Caried