

**AGENDA**  
**A meeting of the Council of the Corporation**  
**of the Town of Northeastern Manitoulin and the Islands**  
**to be held on Tuesday, April 27, 2021**  
**Electronic Format at 7:00 p.m.**

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Disclosure of Pecuniary Interest & General Nature Thereof**
- 4. Minutes of Previous Meeting**
  - i. Confirming By-Law 2021-23
- 5. Old Business**
  - i. Decibel Coalition
- 6. New Business**
  - i. Schedule of Fees update – Building Controls
- 7. Minutes and Other Reports**
  - i. Manor Minutes – March 25<sup>th</sup>
  - ii. Ministry of the Solicitor General – Emergency Management
  - iii. Mayor’s Report
- 8. In Camera**
  - i. a proposed or pending disposition or acquisition of land for municipal or local board purposes
  - ii. the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- 9. Adjournment**

**THE CORPORATION OF THE TOWN OF  
NORTHEASTERN MANITOULIN AND THE ISLANDS**

**BY-LAW NO. 2021-23**

Being a by-law of the Corporation of the Town of Northeastern Manitoulin and the Islands to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

WHEREAS the Municipal Act, S.O. 2001, c. 25. s. 5 (3) requires a Municipal Council to exercise its powers by by-law, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS ENACTS AS FOLLOWS:

1. THAT the minutes of the meetings of the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands for the term commencing December 4<sup>th</sup>, 2018 and held on:

April 20, 2021

are hereby adopted.
2. THAT the taking of any action authorized in or by the minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes are hereby ratified, authorized and confirmed.
3. THAT, where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. THAT the Mayor and proper Officers of the Corporation of the Town of Northeastern Manitoulin and the Islands are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above-mentioned minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Northeastern Manitoulin and the Islands and to affix the seal of the Corporation thereto.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS  
27<sup>th</sup> day of April, 2021.

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Al MacNevin

Mayor

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Pam Cress

Clerk

**The Corporation of the Town of Northeastern Manitoulin and the Islands**  
**Minutes of a Regular Council meeting held Tuesday, April 20, 2021**  
**via Zoom at 7:00p.m.**

**PRESENT:** Mayor Al MacNevin, Councillors: Barb Baker, Al Boyd, Laurie Cook, Mike Erskine, William Koehler, Dawn Orr, Jim Ferguson, and Bruce Wood

**STAFF PRESENT:** David Williamson, CAO  
Pam Cress, Clerk  
Wayne Williamson, Manager of Public Works  
Reid Taylor, Manager of Community Services

Mayor MacNevin called the meeting to order at 7:00 p.m.

**Resolution No. 103-04-2021**

Moved by: M. Erskine

Seconded by: W. Koehler

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the agenda as presented.

Carried

**Mr. Rob Bosenworth of the Decibel Coalition made a presentation to Council regarding the concerns his organization has with the noise level of boats and to ask Council to formally join their organization to help encourage the Federal Government to enhance the Small Vessel Regulation SOR-2010-91 by including decibel limits on the amount of noise from boat motors and for provisions for effective and easy enforcement procedures.**

**Resolution No. 104-04-2021**

Moved by: J. Ferguson

Seconded by: B. Wood

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-Law No 2021-22 to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

Carried

**Resolution No. 105-04-2021**

Moved by: W. Koehler

Seconded by: A. Boyd

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves staff working with other Island Municipalities on the Community Safety Plan with shared costs through the hiring of a facilitator.

Carried

**Resolution No. 106-04-2021**

Moved by: B. Wood

Seconded by: W. Koehler

RESOLVED THAT the Council for the Corporation of the Town of Northeastern Manitoulin and the Islands accepts the tender as submitted by Mike Varey and Son for granular A and B in the amount of \$93 873.39.

Carried

**Resolution No. 107-04-2021**

Moved by: L. Cook

Seconded by: M. Erskine

RESOLVED THAT the Council for the Corporation of the Town of Northeastern Manitoulin and the Islands accepts the tender as submitted by Mike Varey and Son for Winter Sand in the amount of \$32 860.40.

Carried

**Resolution No. 108-04-2021**

Moved by: A. Boyd

Seconded by: B. Wood

RESOLVED THAT the Council for the Corporation of the Town of Northeastern Manitoulin and the Islands accepts the tender as submitted by Beamish Construction for Surface Treatment in the amount of \$347 375.56.

Carried

**Resolution No. 109-04-2021**

Moved by: J. Ferguson

Seconded by: A. Boyd

RESOLVED THAT the Council for the Corporation of the Town of Northeastern Manitoulin and the Islands accepts the tender as submitted by Mike Varey and Son for Landfill Cover in the amount of \$23 684.80.

Carried

**Resolution No. 110-04-2021**

Moved by: B. Baker

Seconded by: B. Wood

RESOLVED THAT the Council for the Corporation of the Town of Northeastern Manitoulin and the Islands approves the site plan submitted by Jordan Stephens for the new fourplex at 19 Vankoughnet Street east.

Carried

**The Corporation of the Town of Northeastern Manitoulin and the Islands  
Minutes of Council**

**Resolution No. 111-04-2021**

Moved by: L. Cook

Seconded by: M. Erskine

RESOLVED THAT the Council for the Corporation of the Town of Northeastern Manitoulin and the Islands supports the Butterflyway Project by allowing a pollinator garden to be planted at the Little current Library under the direction of the Manager of Community Services and  
FURTHERMORE resolves that the Council for the Corporation of the Town of Northeastern Manitoulin and the Islands donates \$200 to the cause.

Carried

**Resolution No. 112-04-2021**

Moved by: M. Erskine

Seconded by: D. Orr

RESOLVED THAT the Council for the Corporation of the Town of Northeastern Manitoulin and the Islands proceeds In Camera in order to address a matter pertaining to a proposed or pending disposition or acquisition of land for municipal or local board purposes and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried

**Resolution No. 113-04-2021**

Moved by: B. Baker

Seconded by: J. Ferguson

RESOLVED THAT the Council for the Corporation of the Town of Northeastern Manitoulin and the Islands does now Rise and Report.

Carried

**Resolution No. 114-04-2021**

Moved by: M. Erskine

Seconded by: B. Wood

RESOLVED THAT the Council for the Corporation of the Town of Northeastern Manitoulin and the Islands accepts the offer to purchase 7 David Street in Sheguiandah made by Katherine Brown in the amount of \$19 000.

Carried

**Resolution No. 115-04-2021**

Moved by: W. Koehler

Seconded by: D. Orr

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands does now adjourn at 9:17pm.

Carried

\_\_\_\_\_  
Al MacNevin Mayor

\_\_\_\_\_  
Pam Cress Clerk

# Our Ask of NEMI

- Formally join the Decibel Coalition
  - Pass a resolution and allow the Decibel Coalition/SQL to:
    - Reference NEMI support of the Coalition in their communications
    - Share the resolution with Transport Canada
    - Encourage other municipalities to join the dBC
    - Communicate with ratepayers as Council deems appropriate



Schedule D of Building By-Law 98-20 as Amended  
Effective November 2013

Calculation of Estimated Values for Building Permits

	Current	Proposed
A) Dwelling units per sq.ft.of floor space	\$158	200
B) Two storey or more& additions per sq.ft.of floor space	132	200
C) Detached storage buildings and detached garages per sq.ft.	31	31
D) Carports per sq.ft	31	31
E) Attached garage per sq.ft.	41	41
F) Commercial and industrial bldgs. (Shell only) per sq.ft.	94	94
G) Commercial buildings/mercantile/office/restaurant etc	188	188
H) Decks, porches gazebos per sq ft of gross area	16	16
I) Solariums, sunrooms per sq.ft.	99	99
J) Tents(air supported/public assembly)	58	58

**Manitoulin Centennial Manor  
Board of Management Meeting  
March 25, 2021  
(unapproved)**

**Present via teleconference:**

Pat MacDonald, Hugh Moggy, Dawn Orr, Dan Osborne, Mary Jane Lenihan Keith Clement, Extendicare Regional Director; Tamara Beam, Administrator; Sylvie Clarke, DOC

**Regrets:** Art Hayden

**Guest:** Recorder: Tom Sasvari

**1.0 Call to order**

Meeting called to order at 10:10 a.m. by Chair, Pat MacDonald. The members of the Board would once again like to extend a special Thank You to all our staff for all their support and commitment to keeping our residents safe during this difficult time.

**2.0 Approval of Agenda**

15/21 Moggy/Orr

That we approve the agenda

...carried

**3.0 Approval of Minutes**

16/21 Lenihan/Orr

That we approve the minutes of February 18, 2021 with minor word correction in business arising from minutes

...carried

**4.0 Business Arising from Minutes**

- none

**5.0 Correspondence**

- None

**6.0 Administrator's Report**

17/21 Osborne/Orr

That we accept the Administrator's Report as presented by Tamara Beam

...carried

We discussed the vacant Dietary Manager position, and our inability to recruit. We would like the Board to consider using an agency to help with this recruitment. The usual cost is around 15% of the wage. There would be an upfront cost, and the remainder would be paid if they are successful in recruitment

18/21 Don/Moggy

That we move to hire a Recruiter to assist the home to hire a Dietary Manager with a cost of up to \$10,000

...carried

## 7.0 Extencicare Report

Our financials position is favorable. The HST rebate cost was final \$16, 000. The CRA refund was \$115, 000. We have a year to date surplus of around 120, 000.

18/21 Hayden/Moggy

That we approve the Financial Statements February 2021 as received.

...carried

## 8.0 Fundraising Update

Total in Fundraising Account: \$90,913.63: \$43,581.53 is earmarked for the courtyard Reno

Raised to date in the 2021 Tree of Lights: \$2,697.37

### Courtyard Reno

Jennifer Harvey, the landscape architect, provided me with an update this week. She has been in touch with DSSAB regarding the proposed development which may occur on the land adjacent (but below) our courtyard. Any concerns she had about whether the proposed development might affect sightlines, the view etc. were eliminated.

She has prepared a survey for residents, staff and caregivers. Administrator, Tamara Beam will assist with implementing the survey. She is following the timeline she previously presented to the board. Jennifer will communicate with Tamara beam on project details going forward.

**TV:** Jakes has received the televisions, but they are still waiting for the TV stand and the head phones to arrive. The expected delivery is in the next two weeks. When they have the complete order they will contact the facility with delivery details.

## 10.0 Meeting Date

The next regular meeting will be April 15, 2021 at 10:00 AM by teleconference.

## 11.0 Adjournment

14/21 Lenihan

That we now adjourn the meeting at 11:05 a.m.

...carried



**Administrator's Report**

**HOME: Manitoulin Centennial Manor**

**REPORT FOR THE MONTH OF: March 2021**

**Occupancy: (if under 97%; discussions with LHIN, etc.)**

- 91% YTD CCAC we have no available beds for admission, we have 4 beds for IPAC. waiting list of 29 applicants

**Compliance Update and any Outstanding items:**

N/A

**Community Linkages ( Ministry Initiatives; LHIN; CCAC)**

N/A

**Risk Report:**

1. **Fire Safety: due to CONVID 19: we are testing the alarms and we are providing education on fire safety and the process of evacuation in the event of a fire. We will not be having staff and residents completing the drill in order to maintain the social distancing requirement and cohorting. (Dates of Fire Drill):**

Days	Evening	Nights	Comments/Issues Identified at Fire Drill Debrief Meeting
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2. **Operational /Physical Plant issues:**

**Dietary**

Dietary Manager position remains vacant. We have hired Power healthcare Solutions to help us recruit.

**NURSING**

**March**

RN: 0:

RPN: 9

PSW:0

Vacancies: 1 Part time RN

1 RPN full time

**ENVIRONMENTAL**

No issues to report at this time

3. **Complaints (Potentially Contentious Issues) - Attach Resident Issue Summary Form:**

<b>4. L.R. / H.R issues / grievances:</b> We met with ONA for conciliation turn on December 8 <sup>th</sup> , 2020 we were unable to come to an agreement. We are moving forward to arbitration, this has been scheduled for March 7, 2022.			
<b>5. Outbreaks details</b> None			
<b>6. Regulatory Visits and/or orders received – (MOL, Public Health, Fire etc...)</b> None			
<b>7. Most Recent Financials Received – Month: March 2021</b>			
<b>Envelope</b>	<b>Over / under spent amt \$</b>	<b>Reason for Variance</b>	<b>Action plan to address</b>
<b>Nursing (include RAI, BSO,RPN etc)</b>	The nursing envelope is overspent by \$87 130		
<b>Programs</b>	The program envelop is underspent by \$1 009		
<b>Food</b>	The food envelop is overspend by \$3 779		
<b>Accommodation</b>	The accommodation is underspend by \$21 414		
<b>8. Capital Expenditures: none</b>			
<b>9. R &amp; M Expenditures: none</b>			
<b>10.Accounts receivables (over 90 days) – confirm that you have reviewed this report with your OC and follow up action is in progress</b> None			
<b>11. Additional Information:</b>			

# Manitoulin Centennial Manor

## Ministry of the Solicitor General

Office of the Fire Marshal and  
Emergency Management

25 Morton Shulman Avenue  
Toronto ON M3M 0B1  
Tel: 647-329-1100  
Fax: 647-329-1143

## Ministère du Solliciteur général

Bureau du commissaire des incendies  
et de la gestion des situations  
d'urgence

25 Morton Shulman Avenue  
Toronto ON M3M 0B1  
Tél. : 647-329-1100  
Télééc. : 647-329-1143



March 30, 2021

Your Worship Alan MacNevin  
Town of Northeastern Manitoulin And The Islands  
Box 608, 14 Water Street  
Little Current, ON P0P1K0

Dear Mayor:

As the Chief of Emergency Management for Ontario, it is incumbent on me to monitor, coordinate and assist municipalities with their respective municipal emergency management programs in accordance with the Emergency Management and Civil Protection Act (EMCPA). To confirm municipalities are in compliance with the EMCPA, every municipality in Ontario submits a compliance package to Emergency Management Ontario on a yearly basis.

Emergency Management Ontario (EMO) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and have determined that your municipality was compliant with the EMCPA in 2020.

The safety of all our citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. We congratulate you on your municipality's efforts in achieving compliance in 2020. I look forward to continuing to work with you to support your continued compliance on an ongoing basis.

If you have any questions or concerns about this letter, please contact our Emergency Management Field Officer assigned to your Sector; their contact information is below.

Name: TimNeufeld  
Email: [Tim.Neufeld@ontario.ca](mailto:Tim.Neufeld@ontario.ca)  
Phone: 807-627-0847

Sincerely,

Teepu Khawja  
Assistant Deputy Minister and Chief, Emergency Management

cc: Connie Gammie - CEMC  
Tim Neufeld - Field Officer - Killarney Sector