

AGENDA - AMENDED
A meeting of the Council of the Corporation
of the Town of Northeastern Manitoulin and the Islands
to be held on Tuesday, March 1st, 2022
Electronic Format at 7:00 p.m.

1. Call to Order

2. Approval of Agenda

Disclosure of Pecuniary Interest & General Nature Thereof

3. Minutes of Previous Meeting

- i. Confirming By-Law 2022-12

4. Old Business

- i. Stop up, Close and Sell

5. New Business

- i. POA – Request for additional funding

6. Minutes and Other Reports

- i. Manor Board Minutes – January 20, 2022
- ii. BIA Minutes
- iii. Great Lakes Coastal Protection Update
- iv. Mayors update

7. In-Camera

- i. A proposed or pending disposition or acquisition of land for municipal or local board purposes

8. Adjournment

**THE CORPORATION OF THE TOWN OF
NORTHEASTERN MANITOULIN AND THE ISLANDS**

BY-LAW NO. 2022-12

Being a by-law of the Corporation of the Town of Northeastern Manitoulin and the Islands to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

WHEREAS the Municipal Act, S.O. 2001, c. 25. s. 5 (3) requires a Municipal Council to exercise its powers by by-law, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS ENACTS AS FOLLOWS:

1. THAT the minutes of the meetings of the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands for the term commencing December 4th, 2018 and held on:

February 22, 2022

are hereby adopted.
2. THAT the taking of any action authorized in or by the minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes are hereby ratified, authorized and confirmed.
3. THAT, where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. THAT the Mayor and proper Officers of the Corporation of the Town of Northeastern Manitoulin and the Islands are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above-mentioned minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Northeastern Manitoulin and the Islands and to affix the seal of the Corporation thereto.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
1st day of March, 2022.

Al MacNevin

Mayor

Pam Cress

Clerk

The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of a meeting of Council held Tuesday, February 22, 2022
Via Zoom at 7:00p.m

PRESENT: Mayor Al MacNevin, Councillors: Barb Baker, Al Boyd, Laurie Cook, Mike Erskine, William Koehler, Dawn Orr, Bruce Wood, Jim Ferguson

STAFF PRESENT: David Williamson, CAO
Pam Cress, Clerk

Mayor MacNevin called the meeting to order at 7:00 p.m.

Resolution No. 53-02-2022

Moved by: J. Ferguson

Seconded by: B. Wood

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the agenda as presented.

Carried

Resolution No. 54-02-2022

Moved by: W. Koehler

Seconded by: A. Boyd

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-Law 2022-11 to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

Carried

Resolution No. 55-02-2022

Moved by: A. Boyd

Seconded by: M. Erskine

RESOLVED THAT the Planning Authority of the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands conditionally approves the application for consent as applied for by Stewart and Roberta Watts, File Number 2022-02, subject to the following conditions;

1. Lot dimensions will be equal to 1 acre with a minimum lot frontage of 150' on Bayshore Road East
2. Transfer of land form prepared by a solicitor and a schedule to the transfer of land form on which is set out the entire legal description of the parcel,
3. The applicant must deposit a Reference Plan of Survey in the Land Registry Office clearly delineating the parcels of land approved by The Town of Northeastern Manitoulin and the Islands in this decision and provide the Town Office with a copy.
4. Prior to final approval by the Town of Northeastern Manitoulin and the Islands, the owner provide confirmation of payment of all outstanding taxes.
5. All outstanding fees associated with this application including a fee of \$100 for each transfer of land and advertising cost.

Carried

Resolution No. 56-02-2022

Moved by: J. Ferguson

Seconded by: B. Wood

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands does now adjourn at 8:00 pm.

Carried

Al MacNevin Mayor

Pam Cress Clerk

Stop-up and Closed Policy

TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS

1. A written request shall be submitted to Council. Council retains the right to refuse any submission to stop-up and close a road or part thereof.
2. A resolution is passed by Council to initiate the process or not.
3. This process takes time – anywhere from 3 months to 2 years, depending on the detail involved.
4. Submission to Stop-up and Close shall be circulated to the appropriate municipal departments for comments, who will determine whether there is any need for the Town to retain the road or require an easement on the subject road.
5. In conveying a closed road to the abutting owners, the Town will attempt to avoid conveying parts of the closed road in such a way that would create land-locked portions of the closed road.
6. The sale price of closed roads shall be as follows:
 - a) the portion of closed road shall be sold at a price of \$1.00 per square foot;
 - i) to be offered to abutting property owners, or
 - ii) to be split between two (2) property owners, or
 - iii) if only one (1) property owners expresses an interest, the interested party must purchase the entirety of the road to ensure the Town is not left with a remnant parcel
 - iv) Council may at their sole discretion deviate from this policy if in Council's opinion the sale of an unopened road allowance to someone other than the abutting owner(s) would facilitate the orderly development of the area.
 - v) Any portion of closed road being sold to an adjacent land owner must be done as a lot addition through the consent process and registered on title as such.
 - vi) An easement must be given to all public utility suppliers in order to access any infrastructure on the property.
7. It is the applicant's responsibility to contact adjacent landowners. All adjacent landowners have the right to that part of the road allowance which abuts their property.
8. Letters of interest or letters to waive interest from adjacent landowners must be obtained by the applicant and forwarded to the Town.
9. A notice for the stop up and closed of an unopened road allowance must be published in the local newspaper for four consecutive issues and a copy of the notice must be posted for one month in the most public places near the road allowance.

Stop-up and Closed Policy

10. All costs incurred by any road closing are borne by the applicant (i.e. legal fees, survey costs, appraisal costs, price of land). Road closings take place at no expense to the Town.
11. Prior to the passing of a by-law to stop-up and close a public meeting is held, where Council listens to any person who may have an objection to the road closing and/or those individuals in support of the closure.
12. After the public meeting, Council either denies the application or passes the appropriate by-law.

>

> -----Original Message-----

> From: jay koehler <jaykeeb@yahoo.ca>

> Sent: January 12, 2022 2:23 PM

> To: Dave Williamson <DWilliamson@townofnemi.on.ca>

> Subject: Road allowance 219 Hwy 540

>

> Hello Dave

>

> Jason Koehler here. Myself and my neighbour Bruce Gordon I've been speaking about possibly buying the road allowance between our properties. I have spoken to Bruce in this regard and he is looking to purchase 33 feet and I am looking to purchase 33 feet from the front of the properties at the Highway to the back

> I was wondering if this was possible and if so what the approximate cost would be to purchase this piece of road allowance. Please get back to me at your nearest convenience in regards to this. I am sending this email on behalf of both myself and Bruce Gordon.

> Thanks in advance

>

> Jason Koehler

> 705-348-1972

>

> Sent from my iPhone

Town of Northeastern Manitoulin and the Islands
PUBLIC MEETING

Notice is hereby given under Municipal By-Law No. 2003-24
being a by-law to establish procedures for giving notice.

Notice is hereby given that Council intends to pass
By-Law No. 2022-09 being a by-law to Stop-Up, Close and Sell a portion of public road not
travelled.

A Public meeting is scheduled for March 1st at 7:00 p.m. Via Zoom to consider an application to
stop-up, close and sell a portion of public road not travelled, being described Unnamed Street ,
located at between 219 and 229 Hwy 540. Anyone may attend the meeting outlined above to
make written or verbal representation either in support of or in opposition to the proposal.

To inquire on subject matter and view a key map, please contact:

Pam Cress, Clerk

Phone: 705-368-3500 ext. 228

Date: February 2, 2021

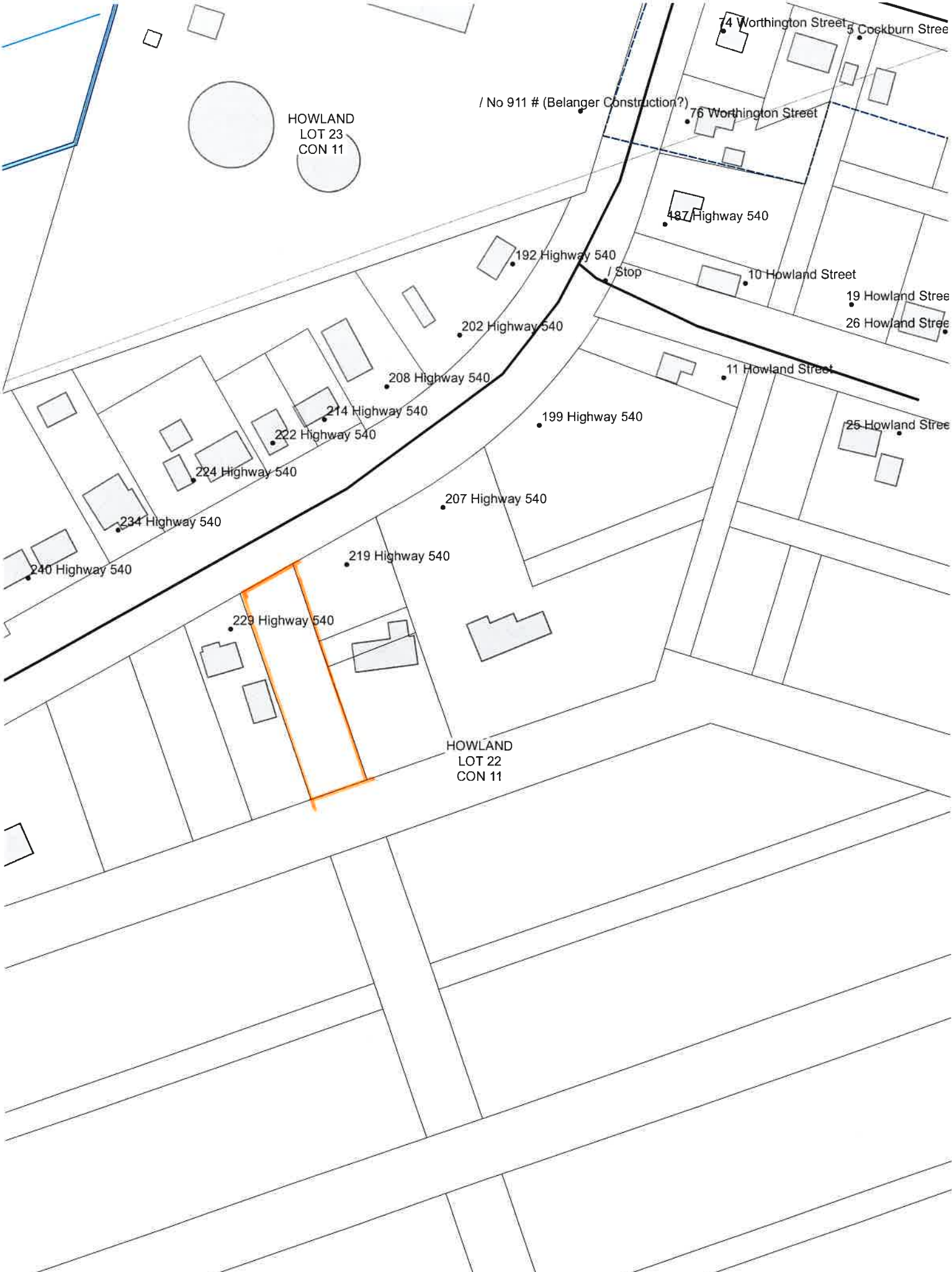
Advertised

Feb 2

9

16

23



HOWLAND
LOT 23
CON 11

/ No 911 # (Belanger Construction?)

74 Worthington Street
5 Cockburn Street

76 Worthington Street

487 Highway 540

192 Highway 540

/ Stop

10 Howland Street

19 Howland Street

26 Howland Street

202 Highway 540

208 Highway 540

11 Howland Street

214 Highway 540

199 Highway 540

25 Howland Street

222 Highway 540

224 Highway 540

234 Highway 540

240 Highway 540

207 Highway 540

219 Highway 540

229 Highway 540

HOWLAND
LOT 22
CON 11

Municipal Office
15 Water Street
Telephone (705) 282-2420
Fax (705) 282-3076

Postal Box 590
Gore Bay, Ontario
POB 140



Office of the

POA Manager

February 18, 2022

Dear Mayor and Councillors,

Re: POA Cash Shortage

At our recent POA Board of Management meeting held on February 16, 2022, the board was advised of a cash flow shortage that the office was experiencing. Further the board was advise that the reserve they had previously been informed of was not an actual reserve that was accessible for them. The reserve had actually been setup as a working reserve and treated as retained earnings.

A presentation was presented to the board to help explain the financial situation over the past several years. The data goes back to 2011. A copy is attached. The presentation goes on to show the amounts that have been paid out to the municipalities over the years and the revenue and expenses for the last two years. The expenses for last year were substantially higher due to the fact that POA had to undergo the Court Recovery process set out by the Ministry of the Attorney General. The POA office did not receive COVID funding from municipalities or from the Provincial government.

The following motion was passed.

Moved by Martin Ainslie

Second by Rick Gordon

THAT each represented municipality pay their portion of the projected \$14780.00 deficit for 2022.

FURTHER Pam Fogal, POA manager supply the respective councils with the breakdown and current financial information.

Carried

Please see below the chart for the breakdown of amount to cover the expected deficit.

Municipality	Percentage	Amount
Assiginack	11.34%	\$1676.05
Billings	8.47%	\$1251.87
Burpee/Mills	4.3%	\$635.54
Central Manitoulin	25.1% ⁴	\$3715.69
Gordon/Barrie Island	6.9%	\$1019.82
Gore Bay	9.09%	\$1343.50
N.E.M.I	29.7%	\$4389.66
Tehkummah	5.06%	\$747.87
TOTAL	100%	\$14780.00

Should you have any questions please do not hesitate to contact my office.

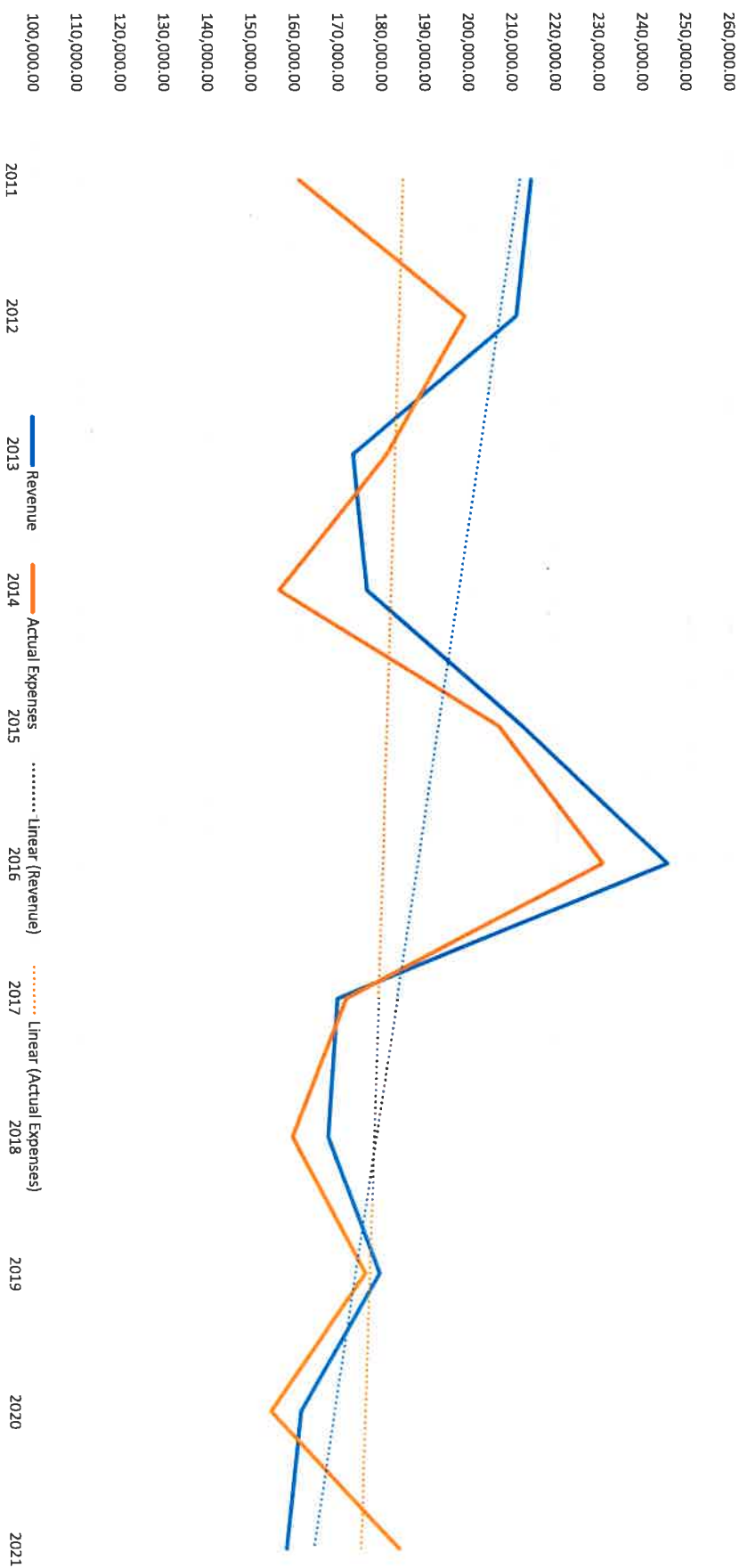
Regards,



Pam Fogal,
POA Manager

POA Presentation

Revenues Vs Expenses (Based on Actual Cash)



Cash Holdings vs Reserve Balance



Cash Vs Reserve

	Cash in Bank YE	Reserve YE
2011	93,501.20	30,000.00
2012	49,713.09	34,000.00
2013	32,488.89	26,247.09
2014	56,675.74	29,247.09
2015	56,644.04	29,247.09
2016	64,361.41	29,246.79
2017	61,349.90	29,246.79
2018	37,106.22	27,244.32
2019	51,656.49	27,244.32
2020	33,723.54	49,849.20
2021	7,589.20	3,888.29

Surpluses Paid Out to Municipalities

Township	2011	2012	2013	2014 & 2015	2016	Total
Assignack	\$9,544.34	\$5,949.37	\$877.86	\$2,522.00	\$1,653.00	\$20,546.57
Billings	\$5,633.94	\$3,511.89	\$518.20	\$1,488.00	\$976.00	\$12,128.03
Burpee Mills	\$3,438.71	\$2,143.48	\$316.28	\$909.00	\$596.00	\$7,403.47
Central	\$20,297.81	\$12,652.43	\$1,866.94	\$5,363.00	\$3,516.00	\$43,696.18
Cockburn Island	\$102.91	\$64.15	\$9.47	\$26.00	\$18.00	\$220.53
Gordon Barrie/Island	\$4,793.61	\$2,988.05	\$440.90	\$1,266.00	\$830.00	\$10,318.56
Gore Bay	\$9,647.24	\$6,013.51	\$887.33	\$2,549.00	\$1,671.00	\$20,768.08
NEMI	\$28,307.16	\$17,644.98	\$2,603.62	\$7,479.00	\$4,903.00	\$60,937.76
Tehkummah	\$3,987.53	\$2,485.59	\$366.76	\$1,054.00	\$691.00	\$8,584.88
Total	\$85,753.25	\$53,453.45	\$7,887.36	\$22,656.00	\$14,854.00	\$184,604.06

Revenue

why?

	2021	2020
REVENUE		
PROV FINES HWY TRAFFIC	79,097.50	57,284.84
REVENUE - OLD TICKETS	-22,270.78	23,425.43
PROV - VFS FINES	23,400.82	18,914.11
FINES OTHER	21,150.49	24,268.00
Other Court Collected	9,871.06	10,025.32
LOCAL FINES OTHER	0.00	78.75
FEDERAL - LIQUOR	2,995.00	4,551.58
OVERPAYMENT	47.50	7.93
OTHER	5.00	0.00
INTEREST EARNED	99.09	0.00
DEDICATED	9,635.00	11,126.00
collect cost recovered	10,244.28	10,893.42
TOTAL REVENUE	134,274.96	160,575.38

156,548.74
 - 22,270.78
 134,277.96

Expenses (2 columns)

EXPENSES	2021	2020		2021	2020
POA CLERK	49,658.38	46,934.19	Court Room Security	637.00	539.00
BENEFITS	2,945.49	1,501.02	COURT RELATED COSTS	7,255.81	244.28
EI Expense	1,235.33	1,100.80	ICON CHARGES	1,852.50	1,641.90
CPP Expense	2,740.07	2,499.53	ADJUDICATOR CHARGES	11,862.00	5,775.00
WSIB Expense	1,435.27	1,278.95	TECHNOLOGY	1,401.99	2,065.99
EHT Expense	1,089.02	970.38	SUPERVISING MANAGER	11,010.77	4,640.00
Revenue Paid to Municipal Partners	10,554.34	23,849.40	FINANCIAL MANAGER	2,600.00	2,480.01
BANK CHARGES	3,684.34	2,680.09	AUDIT	4,093.00	3,857.00
PROSECUTOR	15,113.56	12,493.86	GST Expenditure	270.47	505.02
COURT REPORTER	3,689.85	2,979.91	OFFICE RENT	2,650.00	2,649.99
Mileage	0.00	32.20	COURTROOM RENT	2,492.00	1,930.77
MCMA membership	0.00	204.00	ADMIN POSTAGE	45.55	12.32
COLLECTION AGENCY FEE	4,184.99	4,836.79	ADMIN INSURANCE	2,200.00	2,200.00
MAILING CHARGES	1,579.20	1,156.39	VFS FINES	23,400.82	18,954.11
SUPPLIES	1,420.87	2,839.95	DEDICATED FINES	9,635.00	10,971.00
OFFICE EXPENSE	-501.75	1,630.88	TOTAL EXPENSE	180,235.87	165,504.73
Public Relations	0.00	50.00			

Financial Summary

	2021 (unadited)	2020
Revenue	134,274.96	160,575.38
Expense	180,235.87	165,504.73
Net Surplus (Deficit)	-45,960.91	-4,929.35

Minutes of the POA Board of Management Meeting

Held on Wednesday, February 16, 2022, 7:00 p.m.

Meeting Conducted Via Zoom

Present: Derek Stephens, Chairperson, Central Manitoulin
Christianna Jones, Assiginack
Martin Ainslie, Burpee and Mills
Jack Bould, Gordon/Barrie Island
Dan Osborne, Gore Bay
Mike Erskine, Little Current
Bryan Barker, Billings
Rick Gordon, Tehkummah
Pam Fogal, POA Manager
Michael Lalonde, Gore Bay Treasurer

Absent: Brent St. Denis, Cockburn Island

1. Adoption of the February 16, 2022 Agenda

Moved by Bryan Baker

Seconded by Mike Erskine

THAT the February 16, 2022 Agenda be adopted as presented.

Carried

2. Disclosure of Pecuniary Interest – none declared

3. Adoption of the December 20, 2021, Minutes

Moved by Rick Gordon

Seconded by Martin Ainslie

THAT the minutes of the December 20, 2021,
POA Board of Management Meeting be adopted as presented.

Carried

4. Business Arising out of the Minutes- none

5. New Business

i) Financial Update

Pam advised the board that the POA was in financial difficulties and there was a cash flow shortage. Pam further advised the board that the reserves that were believed to be available were

Discussion continued further on what could be done in the short term. Dan Osborne recommended that the board ask their respective councils to pay their portion of the 2022 projected deficit in the interim but to investigate what is required to terminate the agreement.

Moved by Martin Ainslie

Second by Rick Gordon

THAT each represented municipality pay their portion of the projected \$14780.00 deficit for 2022.

FURTHER Pam Fogal, POA manager supply the respective councils with the breakdown and current financial information.

Carried

Adjournment

Moved by Michael Erskine

That we adjourn at 8:08 p.m.

We meet again March 30, 2022, at 10 a.m.

Carried

**The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of a Regular Meeting of Council meeting held Tuesday, October 12th, 2021
via Zoom at 7:00p.m.**

PRESENT: Mayor Al MacNevin, Councillors: Al Boyd, Barbara Baker, Bruce Wood, James Ferguson, Laurie Cook, Mike Erskine, and William Koehler.

ABSENT: Councillor Dawn Orr.

STAFF PRESENT: David Williamson, CAO
Heidi Ferguson, Deputy-Clerk
Sheryl Wilkin, Treasurer
Wayne Williamson, Manager of Public Works
Reid Taylor, Manager of Community Services
Duane Deschamps, Fire Chief

Mayor MacNevin called the meeting to order at 7:00 p.m.

Disclosure of pecuniary interest and the general nature thereof – Councillor William Koehler declared a conflict with item 4.i.

Resolution No. 282-10-2021

Moved by: W. Koehler

Seconded by: L. Cook

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the agenda as presented.

Resolution No. 283-10-2021

Moved by: B. Wood

Seconded by: M. Erskine

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-Law No. 2021-55 to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

Carried

Resolution No. 284-10-2021

Moved by: M. Erskine

Seconded by: A. Boyd

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands now reads a first, second and third time and finally passes By-Law No. 2021-50 Stop up, Close and Convey PIN # 47122-1094 (219 Highway 540) and enters into an agreement to do so under the conditions of the policy to Stop up and Close.

Carried

Resolution No. 285-10-2021

Moved by: A. Boyd

Seconded by: L. Cook

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the amended Strategic Plan as presented.

Carried

Carried

The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of Council

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Resolution No. 286-10-2021

Moved by: B. Baker

Seconded by: W. Koehler

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the financial reports as presented.

Carried

Resolution No. 287-10-2021

Moved by: M. Erskine

Seconded by: W. Koehler

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the request by Brad Bond to erect an advertising sign for the Pizzaforno at 30 Manitowaning Road, under the direction of the Manager of Public Works.

Carried

Resolution No. 288-10-2021

Moved by: B. Wood

Seconded by: M. Erskine

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the request made by MERE General Partners Inc. to complete maintenance on the unopened road allowance, known as Tower Road, under the supervision of the Manager of Public Works.

Carried

Resolution No. 289-10-2021

Moved by: B. Wood

Seconded by: J. Ferguson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands does now adjourn at 7:42 pm.

Carried

Al MacNevin

Mayor

Heidi Ferguson

Deputy-Clerk

Provincial Offences
PO Box 500
Gore Bay, ON
POP 1H0

October 6, 2021

Provincial Offences Board of Management

RE: 2020 Deficit and Covid-19 Expenses

Dear Board Members,

Further to our discussion during our recent board meeting held on September 24, 2021, please see below the breakdown for each municipality's portion to cover the 2020 deficit in the amount of \$4929.00. Each member municipality will need to determine how they will pay for the deficit. If the board doesn't cover the deficit with reserve fund monies, then the member municipalities will be billed as per the cost sharing agreement. Member municipalities will then be expected to pay their bill and can decide individually whether to utilize covid funding or general coffers to cover the expense.

<u>Municipality</u>	<u>Percentage</u>	<u>Amount</u>
N.E.M.I	31.19%	\$1537.35
Central Manitoulin	27.84%	\$1372.23
Gore Bay	9.47%	\$466.78
Assiginack	11.06%	\$545.15
Billings	6.58%	\$324.33
Gordon/Barrie Island	5.35%	\$263.70
Tehkummah	4.76%	\$234.62
Burpee/Mills	3.75%	\$184.84

The deficit from 2020 is a direct result of the Covid-19 pandemic. The main cause for such deficit was the inability to enforce the collection of fines. There was a \$40,000 difference for 2020 budgeted revenue and actual revenue.

As of August 31, 2021, POA has an approximate deficit of \$3100. Again, this deficit is a direct result of Covid-19. Beginning January, the POA office had to start a Province wide recovery plan for the safe reopening of the courts. Prior to authorization to reopen, the staff had to meet criteria outlined by the Ministry of Attorney General and undergo a review with the Public Service Health and Safety Association expenditures for staff to facilitate court proceedings and software to accept and file exhibits. A break down of expenses for court related costs is as follows;

2021 Court Related Expenses - Cost Breakdown

Plexi glass	\$1,806.00
Air Quality	\$212.33
Dias	\$400.00
Computer	\$961.27
Printer	\$669.96
Stanchions	\$129.98
Caution tape	\$17.72
Adobe	\$271.06
Zoom Monthly	\$1,033.39
Bell Conference	\$189.92
Stick Tack, Command Strips	\$12.64
Additional Court Staff Wages	\$7830.77

POA staff have been advised from the Ministry of the Attorney General that municipalities have been allocated additional funding to support Covid-19 related operating pressures, which includes Provincial Offenses operations. There was an installment made to municipalities in May 2021, and a second installment to be made November 1, 2021. We again are advising board members to ask their councils to utilize their Covid monies to help offset the cost related to court resumption as POA is the responsibility of each member municipality.

Should you have any questions or concerns please do not hesitate to contact me.

Yours truly,



Pam Fogal
POA Manager

POA 2022 FINAL BUDGET

REVENUE:	Final 2022 Budget
Fines Revenue	
POA Fines - Hwy traffic	\$75,030.00
POA Fines - VFS	\$22,000.00
POA FINES OTHER FINES	\$25,000.00
Provincial - Liquor	\$6,500.00
Other Revenue	
Interest Earned	
Overpayment	\$0.00
Other Munic collected	\$33,000.00
Dedicated	\$12,200.00
Transcript Revenue	
Contribution from Reserve	\$14,780.00
Collect Cost Recovered	\$11,000.00
Revenue - Old Tickets	
TOTAL REVENUE	\$199,510.00
EXPENSES:	
POA Clerk/Wages/Benefits	\$56,135.00
Part-time Help for Court	\$13,400.00
Bank Charges	\$3,200.00
Prosecutor	\$19,430.00
Court Reporter	\$4,000.00
Collection Agency	\$6,000.00
Training /Conferences/Memberships	\$400.00
Audit	\$4,200.00
Mailing Charges	\$1,500.00
Supplies/new tickets/adv	\$4,140.00
Witness Fees	\$450.00
ICON Charges	\$2,500.00
Adjudicator Charges	\$10,000.00
Technology	\$4,390.00
Mun Fines paid/payable	\$15,000.00
Courtroom Security	\$600.00
Supervising Manager	\$6,000.00
Financial Manager	\$2,600.00
Courtroom Rent	\$5,150.00
Admin - Office Rent	\$2,700.00
Admin - Insurance	\$2,245.00
VFS fines	\$21,300.00
Dedicated fines	\$9,200.00
Transcript Preparation	\$500.00
Interpreter	\$500.00
Court Related Cost	\$3,970.00
To Reserve	\$0.00
Pre-Paid Expense	\$0.00
GST Expense	
TOTAL EXPENSES	\$ 199,510.00
NET PROFIT/LOSS	\$ -
Prior year	\$ -
NET PROFIT/LOSS	\$ -

Manitoulin Centennial Manor
Board of Management Meeting
Jan 20, 2022
(unapproved)

Present:

Pat MacDonald, Hugh Moggy, Dawn Orr, Mary Jane Lenihan, Dan Osborne, Art Hayden
Don Cook, (Administrator); Keith Clement (Extendicare); Sylvie Clarke, (DOC),
Wendy Gauthier (Guest) Michael Erskine (Expositor)
Do to Covid-19, Meeting was conducted via teleconference.

1.0 Call to order

1.1 Meeting called to order at 10:00 a.m. by Chair, Pat MacDonald.

2.0 Approval of Agenda

Agenda revised to allow in-camera discussions to be at end of meeting

2.1 Motion put forward to approve the agenda

Moved Dan Osborne Seconded Dawn Orr carried

3.0 Approval of Minutes

3.1 Motion put forward to approve the minutes of Nov 18, 2021

Moved Hugh Moggy Seconded Art Hayden carried

4.0 Fundraising Update

4.1 Wendy Gauthier

7 years of fundraising, 1/2 million dollars in donations has been invested in the Manor,
with half of this or ¼ million dollars raised from the Tree of Lights campaign.

The 2021 Tree of Lights raised \$59,953.02

Thank you to Peggy Smith for all her assistance.

Wendy is talking to someone that may be interested in the fundraising position

Motion to accept Wendy's Resignation

Moved Art Hayden Seconded Mary Jane Lenihan carried

4.2 Dining Room Update

Meeting with interior designer Jan 19, 2022

5.0 Business Arising from Minutes

5.1 Keith and Don to check with HR on the policy for the unpaid leave for those that have
decided not to get vaccinated, to see if there is a time limited to how long they can stay on the
leave, and we still must hold a position for them.

To check with Extendicare and left on agenda for January meeting.
Timeframe not yet identified, with the push now on for staff mandated to have a booster shot.
The unpaid LOA is indefinite for now until further direction is received.

5.2 Annual Community Meeting – Date to be discussed.

To be on agenda for January meeting for further discussion

Leave on agenda with date deferred at this time.

6.0 Correspondence

No new correspondence at this time.

7.0 Administrator's Report

The Board would like to express their appreciation to the staff for all their hard work

7.1 Motion to accept as presented

Moved by Mary Jane Lenihan

Seconded by Dan Osborne

...carried

8.0 Extensicare Report

8.1 Financial Statements for Dec 2021

Motion to accept financial statements presented, showing unaudited year end.

Moved by Art Hayden

Seconded by Dan Osborne

...carried

9.0 9.1 Motion to go "in camera"

Moved by Art Hayden

Seconded by Dawn Orr

...carried

4.2 Motion to come out of "in camera" session

Moved by Hugh Moggy

Seconded by Dan Osborne

...carried

4.3 Motion for staff to proceed with direction given from "in camera"

Moved by Dawn Orr

Seconded by Mary Jane Lenihan

...carried

10.0 Meeting Date

The next regular meeting will be Feb 17, 2022, at 10:00 AM

11.0 Adjournment

Motion to adjourn

Moved by Art Hayden

LITTLE CURRENT BIA MEETING

Date: February 10, 2022

Time: 4-5pm

Facilitator: Aline Taillefer

In Attendance

Aline Taillefer, Rick McCutcheon, Sarah Quackenbush, Barbara Baker, Debbie Turner

1 guest in attendance

Meeting called to order at 4:03

2021 Budget Review

- 2021 Budget was reviewed. Outstanding question regarding MTO signage having been paid (it may have been a multiyear bulk payment). Rick contacted MTO, they requested an email address and would get back to him.
- **ACTION:** Barb to check with Kelly/Craig Timmerman to get password to email address that was created and Rick will take over email. *(This action item has been completed)*

2022 Budget

Rick presented 2022 budget, due to post office fee no longer being required recommendation was that those dollars move into the reserve.

- Motion to approve 2022 budget as amended – Rick, seconded by Debbie

Town update

- The budget for 2022 has a slight increase for ward two of .68 of a percent.
- We still have over 40 cruise ship visits booked for next summer but that may change as a result of rules requiring passengers to test every time they leave the ship.
- We expect a busy season on the waterfront and in the marina as things open up (always subject to change)

Winter Promotion

After Valentines Day promotion ends, BIA stores will be having a "Winterlude", with stores having ballots (Sarah to provide), with coloring contest and gift basket prizes.

Sarah will be taking on the advertising of this event and due to it looking to be held Feb. 17-19 too short a time to look at newspaper advertising, so will focus on social media (facebook/Instagram).

Logo/Facebook page

There is not really an official logo for the Little Current BIA. The signs on the highway and at the top of the hill have a logo but it may be too busy to be used as a logo, to be investigated one .jpg is received and reviewed.

ACTION: Rick to send .jpg to Aline and Sarah

ACTION: Aline to reach out to Kendra Edwards to see if she has time to look at utilizing current .jpg in some way or the cost of creating a new logo. Aline will make initial contact but will step back as she is going on maternity leave. Sarah will continue discussion with Kendra if needed. Cost for logo creation may be outside of budget we have, TBD.

Facebook: At this point the BIA does not have the budget to have someone moderate or post ads on facebook for the BIA. The initial plans to work with Brianna Deschamp did not work. BIA is looking for someone (or a few people to share the load) to assist, at least with the summer months. During winter when business is slow or closed stores may be easier able to post themselves. **ACTION: ALL BIA MEMBERS – ANYONE INTERESTED IN HELPING IN THIS REGARD, PLEASE CONTACT DEBBIE TURNER**

Maternity Leave update

Debbie as Vice will take over the chair role during Aline's maternity leave.

New Business

Canada Day:

ACTION: Barbara to check with Heidi to see if she has requested funds for Canada Day?

SUMMER PATIO AND SIDEWALK:

It was requested that Barbara take to council the following requests for the summer

- Is town willing to provide the use of the sidewalks and area free of charge again this summer as we are still not quite sure what the Covid-19 situation will be?
- Is the town willing to provide the handwashing stations again?
- Is the town willing to allow the Anchor to use the sidewalk at the side of the building for this coming summer?

Meeting was adjourned at 4:35 Motioned by Rick

Full package available
upon request.

Other:

Status: Pending

Official Plan Development Comparison Charts

Purpose:

- The determine the important policy that we will compare and analysed
- types of "development"
 - General
 - Waterfront policies
 - Septic system
- the information gathered with the comparison chart will be the base information for the analysis and gathering "sound practices" etc
- determine which municipalities have the same or similar policies (or is they don't have certain policies)

Format:

- Comparison charts
- This is to determine if the OP does or doesn't have these policies (yes or no)

Content:

- Development Charts
 - waterfront designations
 - waterfront residential (example provided)
 - waterfront commercial
 - waterfront built-form development
 - general development (allowances and restrictions)
 - septic systems
 - land use
 - open space / natural state
- Environmental Protection
 - Natural heritage feature (completed)
 - Water resource policies (not completed)
 - Provincial Park Policies (not completed)
 - Land and Water Management (not completed)
 - Georgian Bay Specific Policies (not completed)
 - Natural Resource Policies (not completed)
 - Climate Change Policies (not completed)

Other:

- These sections may be moved into methodology afterwards
- This where the bulk of the current work as gone is compiling what policies are within or aren't within each OP

Example Chart

Table 4.0: Waterfront Residential Development Policy Comparison

Policy	ToA *used residential development section	ToC	TGB	NEMI	MoK
Permitted Development Types	- single detached dwellings	- "low density, single detached residential development;"	- single dwelling - residential compound - backlot development - island development	-limited residential - recreational dwellings (?)	Single detached dwellings *water-oriented single detached dwellings
Lot Formation	- neighbourhood depending, 1-2 lots creation (with consent)	No *not specified under waterfront development residential	no *not specified under waterfront development residential	no *not specified under waterfront development residential	No *not specified under waterfront development residential
Lot Size	- min set in CZB - Single island: residential	Yes "New lots created in	Yes Min 0.4 hectares	Yes Min 0.4 hectares	No *not specified under

	zone if the minimum area of the island is at least 8100 square metres in area above the "high water mark"	<p>the Waterfront areas shall be required to be a minimum of 0.6 hectares in size and have a minimum lot frontage of 100 metres."</p> <p>"New lots to be created on islands in the Waterfront area shall be required to be 0.8 hectares in size and have a minimum lot frontage of 120 metres."</p> <p>*deer wintering area requirements</p>	<p>Min water frontage 60 m</p> <p>Island development (Georgian bay)</p> <p>No less than 1 hectare based on the HWM (inland Lakes)</p> <p>No less than 0.8 hectare based on the HWM</p>		waterfront development residential
Splitting lots	No	yes (?)	no	No	No
	*not specified under waterfront development residential	*Prior to the consideration of the creation of any new water access properties by plan of subdivision in	*not specified under waterfront development residential	*not specified under waterfront development residential	*not specified under waterfront development residential

		the Waterfront area, the applicant must demonstrate that there are adequate boat docking facilities available; and car parking to the satisfaction of the approval authority.				
Dwelling #	<ul style="list-style-type: none"> - one dwelling is allowed on one parcel of land. - second dwelling is permitted on a lot where the lot is eligible for a land division (meeting set criteria) 	<p>No</p> <p>*not specified under waterfront development residential</p>	<ul style="list-style-type: none"> - one dwelling *secondary living dwelling are prohibited - residential compound + multiple single detached dwellings when creating separate lots is not feasible on the piece of land 	<ul style="list-style-type: none"> - *assumed one dwelling (not specifically stated) - Secondary dwelling units may be allowed (meeting set criteria) 	One primary dwelling is permitted on each residential lot	
Housing type	Single detached dwellings	- only single detached housing in municipality	Single detached dwellings	No	Yes	“water-oriented single
				*not specified under waterfront development		

					residential	detached dwellings"
Height	No *not specified under waterfront development residential	No *not specified under waterfront development residential	Yes No more then two stories	No *not specified under waterfront development residential	No *not specified under waterfront development residential	No *not specified under waterfront development residential
Lake Capacity	- yes (policy for lakes at capacity) - Ministry of Environment's Lakeshore Capacity Assessment Handbook.	yes "the Lakeshore Capacity Assessment Model as outlined in the Lakeshore Capacity Assessment Handbook."	No *not specified under waterfront development residential	Yes And lake management plans	Yes And lake management plans	Yes And lake management plans
High water mark setback	No *not specified under waterfront development residential	yes "In order to minimize risks to new development from flooding no structures shall be constructed below the 178.3 metre	No *reference to another section "A minimum setback of 20 metres from the High Water Mark as identified	No *not specified under waterfront development residential	No *not specified under waterfront development residential	No *not specified under waterfront development residential

		(585 foot) contour elevation GSC, on Georgian Bay, except where acceptable flood damage reduction measures are incorporated into building design and approved by Council."	in Section D.3.4.6 (High Water Mark) shall be required for all development with the exception of permitted accessory shoreline structures and marine facilities."		
Flooding consideration	No *not specified under waterfront development residential	yes "Georgian Bay Flood Protection Policy" *multiple setbacks/ elevations levels	No *reference to another section (flood hazard)	No* *reference to another section "Development and site alterations will be subject to those policies of Section D that outline the natural limitations relating to flood and erosion areas..."	No *not specified under waterfront development residential
Shore buffering removal (trees, vegetation etc)	No *not specified under waterfront development residential	Yes "In particular, the removal of excessive numbers of trees and	Yes "Natural buffering and screening may be required as conditions of Planning	Yes "Natural vegetation shall be disturbed as little as possible adjacent to the	Yes "The Planning Board and local municipality are encouraged to require

	residential	the planting of lawns within 20 metres of the shoreline will be discouraged."	Act applications in order to ensure that a proposed use is compatible with surrounding uses, or to ensure that the aesthetic quality of a site is maintained. " "Tree cover and vegetation shall be retained and/or required wherever possible to prevent erosion, siltation and possible nutrient migration."	shoreline."	the establishment and/or retention of a natural vegetation buffer on lands within proximity to the shoreline of a lake or a tributary."
In-land Lake Specific	No *not specified under waterfront development residential	yes	yes	yes	No *not specified under waterfront development residential
Georgian Bay Specific	No *not specified under waterfront development	yes	yes	yes	No *not specified under waterfront development

	residential					residential
Access (road or water access)	No *not specified under waterfront development residential	Yes "Prior to the consideration of the creation of any new water access properties by plan of subdivision in the Waterfront area, the applicant must demonstrate that there are adequate boat docking and car parking to the satisfaction of the approval authority."	yes "New development shall front upon a year-round or seasonally maintained public or condominium road as per the policies of Section H (Transportation). However new development may also be accessed via water access only or via private road subject to the other policies of this Official Plan"	No *not specified under waterfront development residential	No *not specified under waterfront development residential	No *not specified under waterfront development residential
Backlot Development	No *not specified under waterfront development residential	No *not specified under waterfront development residential	yes "Backlot development shall be defined as the development of land within 150 metres of a waterbody that is separated from that waterbody by privately	No *not specified under waterfront development residential	No *not specified under waterfront development residential	No *not specified under waterfront development residential

Island Development (specifically)	No	*not specified under waterfront development residential		patented land, or a road, and not being a shore road allowance, having a developable area sufficient in size to accommodate development.” “Backlot development consists of single detached dwellings on individual lots situated on a public road in a linear fashion which runs parallel to the shoreline.”		No	*islands are included as “waterfront designation”
	Yes	“New lots to be created on islands in the Waterfront area shall be required to be 0.8 hectares in size and have a minimum lot frontage of 120 metres.”		yes “Island development consists of either Shoreline Residential or Residential Compound development on an island.” “The minimum lot size shall be no less than 1	No*	*the landscape of NEMI is already islands (vs. mainland)	

Official Plan Comparison and Analysis

Purpose:

- Determine similarities and differences between OP
- the information gathered from the the comparison charts will provide the base for the analysis
- Focused on waterfront development and environmental protection

Format:

- Comparison chart
- Paragraph

Content:

- will be determine after initial review of charts
- CPC and outside reviewers

Other:

Status: pending (comparison charts need to be completed)

Comprehensive Zoning By-Laws Summary

Purpose:

- Highlight the differences and similarities
- What are CZB
- Specifically, waterfront and environmental protection CZB

Format:

- Paragraph
- summary chart

Content:

- The CZB we will be comparing in the comparison analysis
- Waterfront development
- Build form on the waterfront
- Environmental protection
- Setbacks
- Site alteration
- ***High water marks***

Other:

- this has not been fully developed yet
- will most likely follow similar outline to the OP comparison charts

Status: pending

Comprehensive Zoning By-Laws Comparison and Analysis

Purpose:

- Compare the specific CZB between municipalities
- Specifically, waterfront and environmental protection CZB

Format:

- Comparison chart
- paragraph

Content:

- Specific CZB related to development
 - +High water mark
 - +Build form
 - +Site alteration etc
- Specific CZB related to environmental protection
- Setbacks
- Site alteration
- Environmental Conservation

Other:

Status: pending

Findings and conclusions (future suggestions)

Purpose:

- To conclude findings of the comparison
- Develop suggestions and recommendations for the municipalities moving forward

Format:

- Paragraph

Content:

- Findings
- Recommendations
- Best practices
- Future projects for CPC
- Can alignment along the shoreline occur
- Changes to SP, OP and CZB?

Other:

Status: pending

Deliverable 3: Powerpoint Presentation of Findings

Purpose:

- The powerpoint presentation will be used to share our findings with the board of directors, the CPC, the municipalities and other interested parties.

Format:

- Power-point

Content:

- Summary of findings
- Purpose and Methodology (how the project was conducted)
- Recommendations
- Best Practices
- Questions

Other:

Status: Pending

Action List Item / Project	Description	Status	Who	Date added
CPC Funding Proposal	1) draft funding proposal a) content brief and sales pitch	Pending	RK	Jan 21 2021
Municipal Planning Comparison (MPC) Project – Strategic Plan, Official Plan and Zoning By-Law Review/Comparison				
Municipal Planning Comparison (MPC)	1) MPC Framework development 2) MPC deliverable 2: Municipal Strategic Plan, Official Plan and Comprehensive Planning By-law Comparison a) update at CPC meeting 3) MPC deliverable 1: Summary of Findings and Recommendations 4) MPC deliverable 3: Presentation of Finding and Recommendation to municipalities and GBA members per project outline approved by the municipalities 5) Revision of framework a) Draft 1 under review	1) completed 2) Underway 3) Pending 4) pending 5) Andrea Miller	CS and RK	
Planning Policies and Regulation Guide	1) Develop information materials for associations and members 2) Development Guide 3) GBA budget of \$3,000	1) Andrea Miller employed as writer 2) Pending 3) Approved	CS and RK	
Planning Consultants and Expertise Database	1) Investigate developing a database 2) CS can help develop this when conducting research within the municipalities / meeting with planners	1) Pending 2) Pending	All CS	Memo Mar 8 2021
Proposal sent to the Municipalities on the OP & Bylaw Review project proposal in late 2020 or early 2021	1) TOA 2) TGB 3) MOK 4) TOC 5) NEMI	1) Approved 2) Approved 3) Approved 4) Pending 5) Approved	RK/PW	Memo June 5 2020

Action List Item / Project	Description	Status	Who	Date added
Municipal Representative on CPC	1) ToA 2) TGB 3) Mok 4) ToC 5) NEMI	1) In place 2) In place 3) In place 4) Unconfirmed 5) In place	RK/PW	
Planning Issues - specific action items that may be relevant to MPC Project				
Backlot Development	1) Include in OP & Bylaw Review 2) Monitor - Woods Bay proposal	1) Pending 2) Passive	CS EA	Minutes Sept 13 2021
Site alterations by-laws	1) Waiting to view ToA draft plan at October Council Meeting 2) PF will get "Firm" dates on public consultation process 3) Review TGB site alteration by-law 4) Include in OP & Bylaw Review	1) Pending 2) Pending 3) Pending 4) Pending	PF CS	Minutes Sept 13 2021
Floating Cottages	1) Keep an eye on LOTB.ca 2) Obtain input from TGB based on staff review of issue 3) Legal input on how municipalities can regulate floating cottages 4) Develop advocacy on this issue – work with municipalities	1) Ongoing 2) Pending 3) Pending 4) Pending	RK	Minutes Sept 13 2021
Mooring Buoys	1) Legal input on how municipalities can regulate mooring buoys 2) Develop advocacy on this issue – work with municipalities	1) Pending 2) Pending	RK	Minutes Sept 13 2021
Tree Removal	1) Look into this policy and include in OP & Bylaw Review	1) Pending	CS	
Link with Roads	1) Monitor inland development	1) Ongoing / passive		Minutes May 19 2021