

AGENDA - AMENDED
A meeting of the Council of the Corporation
of the Town of Northeastern Manitoulin and the Islands
to be held on Tuesday, February 9th, 2021
Electronic Format at 7:00 p.m.

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Disclosure of Pecuniary Interest & General Nature Thereof**
- 4. Minutes of Previous Meeting**
 - i. Confirming By-Law 2021-10
- 5. Old Business**
- 6. New Business**
 - i. Tender results - Backhoe
 - ii. Financial Reports – December 2020 & January 2021
- 7. Correspondence**
- 8. Minutes and Other Reports**
 - i. POA Minutes – January 22, 2021
 - ii. Mayors update
- 9. In Camera**
 - i. personal matters about an identifiable individual, including municipal or local employees
- 10. Adjournment**

**THE CORPORATION OF THE TOWN OF
NORTHEASTERN MANITOULIN AND THE ISLANDS**

BY-LAW NO. 2021-10

Being a by-law of the Corporation of the Town of Northeastern Manitoulin and the Islands to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

WHEREAS the Municipal Act, S.O. 2001, c. 25, s. 5 (3) requires a Municipal Council to exercise its powers by by-law, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF NORTHEASTERN MANITOULIN AND THE ISLANDS ENACTS AS FOLLOWS:

1. THAT the minutes of the meetings of the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands for the term commencing December 4th, 2018 and held on:

February 2, 2021

are hereby adopted.
2. THAT the taking of any action authorized in or by the minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes are hereby ratified, authorized and confirmed.
3. THAT, where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. THAT the Mayor and proper Officers of the Corporation of the Town of Northeastern Manitoulin and the Islands are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above-mentioned minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Northeastern Manitoulin and the Islands and to affix the seal of the Corporation thereto.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
9th day of February 2021.

Al MacNevin

Mayor

Pam Cress

Clerk

The Corporation of the Town of Northeastern Manitoulin and the Islands
Minutes of a Regular Council meeting held Tuesday, February 2, 2021
via Zoom at 7:00p.m.

PRESENT: Mayor Al MacNevin, Councillors: Barb Baker, Al Boyd, Laurie Cook, Mike Erskine, Jim Ferguson, William Koehler, Dawn Orr

ABSENT: Councillor Bruce Wood

STAFF PRESENT: David Williamson, CAO
Pam Cress, Clerk

Mayor MacNevin called the meeting to order at 7:00 p.m.

Resolution No. 28-02-2021

Moved by: A. Boyd

Seconded by: J. Ferguson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands approves the agenda, as presented.

Carried

Resolution No. 29-02-2021

Moved by: W. Koehler

Seconded by: J. Ferguson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands reads a first, second and third time and finally passes By-Law No 2021-09 to adopt the minutes of Council for the term commencing December 4, 2018 and authorizing the taking of any action authorized therein and thereby.

Carried

Resolution No. 30-02-2021

Moved by: W. Koehler

Seconded by: B. Baker

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands proceeds In Camera in order to address a matter pertaining to a proposed or pending disposition or acquisition of land for municipal or local board purposes.

Carried

Resolution No. 31-02-2021

Moved by: M. Erskine

Seconded by: A. Boyd

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands does now Rise and Report.

Carried

Resolution No. 32-02-2021

Moved by: M. Erskine

Seconded by: D. Orr

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands grants permission to DSB to undertake a feasibility study and an environmental assessment on the municipal property located on Park Street.

Carried

Resolution No. 33-02-2021

Moved by: M. Erskine

Seconded by: J. Ferguson

RESOLVED THAT the Council of the Corporation of the Town of Northeastern Manitoulin and the Islands does now adjourn at 7:46 pm.

Carried

Al MacNevin Mayor

Pam Cress Clerk



Town of Northeastern Manitoulin and the Islands

TENDER OPENING

Date: February 3, 2021 12:15 pm

Project/Purchase: Back Hoe

Present: Dave Williamson, CAO
Sheryl Wilkin, Treasurer
Wayne Williamson Public Works Foreman
Michael McDonough, Brandt Tractor

Supplier Price HST Total

<u>Brandt Tractor</u>	<u>\$158,425.00</u>	<u>\$20,595.25</u>	<u>\$179,020.25</u>
<u>Toromont Cat</u>	<u>\$156,359.42</u>	<u>\$20,326.72</u>	<u>\$176,686.14</u>

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 2020-12-31 2020-12-31
 Vendor ID First Last Chequebook ID TD GENERAL TD GENERAL
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
015644	ARMSTR10001	RICK ARMSTRONG	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 222.31
015645	BERRK20202	KATHY BERRY	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 66.70
015646	CAMTR00117	CAMBRIAN TRUCK CENTRE INC.	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 420.27
015647	COMPAS2635	COMPASS MINERALS CANADA	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 4,297.56
015648	CORMC20202	CHARLES CORMIER	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 13,108.00
015649	DOBBS10000	GEORGE DOBBS	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 106.20
015650	FINPO06210	MINISTER OF FINANCE	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 65,666.00
015651	GAMMC10000	CONNIE GAMMIE	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 490.00
015652	GINCO35000	GINCOR INDUSTRIES	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 1,047.27
015653	HALLL20155	LISA HALLAERT	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 400.48
015654	MANUL51450	MANULIFE FINANCIAL	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 9,274.95
015655	MAYGA10000	GARY MAY	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 400.00
015656	RALPH20166	RALF ISLAND TRUCK PARTS	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 89.72
015657	RECGE18025	RECEIVER GENERAL	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 16,375.68
015658	TONER20202	RICHARD TONER	2020-12-31	TD GENERAL	PMCHQ00003790	\$ 695.00
015659	ADMRE20202	ADMINPLEX RESOURCE SERVICES IN	2020-12-31	TD GENERAL	PMCHQ00003791	\$ 87.52
015660	CONDI20199	DIANNE CONSTANTINEAU	2020-12-31	TD GENERAL	PMCHQ00003791	\$ 150.00
015661	ELPQU55500	EQUIPEMENTS LOURDS PAPINEAU IN	2020-12-31	TD GENERAL	PMCHQ00003791	\$ 569.80
015662	MANUL51450	MANULIFE FINANCIAL	2020-12-31	TD GENERAL	PMCHQ00003791	\$ 9,704.48
015663	MISIN20000	MIS INSURANCE SERVICES	2020-12-31	TD GENERAL	PMCHQ00003791	\$ 171,676.12
015664	MORPT20155	TERRY MORPHET	2020-12-31	TD GENERAL	PMCHQ00003791	\$ 20.00
015665	NOLAM35350	MATHEW NOLAND	2020-12-31	TD GENERAL	PMCHQ00003791	\$ 60.00
015666	PCOSE16005	ORKIN CANADA CORPORATION	2020-12-31	TD GENERAL	PMCHQ00003791	\$ 285.90
015667	PHILI16000	IAN PHILLIPS	2020-12-31	TD GENERAL	PMCHQ00003791	\$ 40.00
015668	RASTA26800	RASTALL MINE SUPPLY LIMITED	2020-12-31	TD GENERAL	PMCHQ00003791	\$ 99.97
015669	SMITE20202	EDWARD SMITH	2020-12-31	TD GENERAL	PMCHQ00003791	\$ 20.00
015670	STEEE20188	ED STEEVES	2020-12-31	TD GENERAL	PMCHQ00003791	\$ 40.00
015671	WILLW10000	WAYNE WILLIAMSON	2020-12-31	TD GENERAL	PMCHQ00003791	\$ 20.00
015672	BELLC00071	BELL	2020-12-31	TD GENERAL	PMCHQ00003792	\$ 22.54
015673	BELLC02505	BELL CANADA	2020-12-31	TD GENERAL	PMCHQ00003792	\$ 699.16
015674	EASTL58000	EASTLINK	2020-12-31	TD GENERAL	PMCHQ00003792	\$ 334.61
015675	HRNOB14550	H & R NOBLE CONSTRUCTION LTD.	2020-12-31	TD GENERAL	PMCHQ00003792	\$ 4,034.10
015676	HYDRO15675	HYDRO ONE NETWORKS INC.	2020-12-31	TD GENERAL	PMCHQ00003792	\$ 1,816.41
015677	REATA2017	REALTAX INC.	2020-12-31	TD GENERAL	PMCHQ00003792	\$ 6,921.25
015678	RELIA15425	RELIANCE HOME COMFORT/ PAYMT P	2020-12-31	TD GENERAL	PMCHQ00003792	\$ 257.30
015679	SHAWE15000	ELWIN SHAW	2020-12-31	TD GENERAL	PMCHQ00003792	\$ 8,522.00
015680	MCDOU20070	MCDOUGALL ENERGY INC.	2020-12-31	TD GENERAL	PMCHQ00003793	\$ 12,914.62
015681	CEPLO03600	UNIFOR	2020-12-31	TD GENERAL	PMCHQ00003794	\$ 1,337.87
015682	COOS066616	COOPER AND SONS PLUMBING	2020-12-31	TD GENERAL	PMCHQ00003794	\$ 248.60
015683	OMERS15410	OMERS - PENSION ACCOUNTS	2020-12-31	TD GENERAL	PMCHQ00003794	\$ 21,160.32
015684	RECGE18025	RECEIVER GENERAL	2020-12-31	TD GENERAL	PMCHQ00003794	\$ 213.67
015685	REDBO25000	REDBOW FLOOR AND WALL FASHIONS	2020-12-31	TD GENERAL	PMCHQ00003794	\$ 182.18
015686	FINEH06100	MINISTER OF FINANCE	2020-12-31	TD GENERAL	PMCHQ00003795	\$ 2,889.08
015687	RECGE18025	RECEIVER GENERAL	2020-12-31	TD GENERAL	PMCHQ00003795	\$ 550.24
015688	USBAN95502	US BANK NATIONAL ASSOCIATION	2020-12-31	TD GENERAL	PMCHQ00003796	\$ 5,024.24
* 015688	USBAN95502	US BANK NATIONAL ASSOCIATION	2020-12-31	TD GENERAL	PMCHQ00003796	\$ 5,024.24
015689	BELLC02510	BELL CANADA	2020-12-31	TD GENERAL	PMCHQ00003797	\$ 80.51
015690	DHELE18686	DH ELECTRICAL	2020-12-31	TD GENERAL	PMCHQ00003797	\$ 685.79
015691	MIKEV63630	MIKE VAREY EXCAVATING & EQUIPM	2020-12-31	TD GENERAL	PMCHQ00003797	\$ 587.60
015692	NORDO14630	NORDOORS SUDBURY LIMITED	2020-12-31	TD GENERAL	PMCHQ00003797	\$ 788.40
015693	OJGRA15025	O.J. GRAPHIX & DESIGN	2020-12-31	TD GENERAL	PMCHQ00003797	\$ 622.91
015694	PUROL16900	PUROLATOR INC.	2020-12-31	TD GENERAL	PMCHQ00003797	\$ 212.14
015695	USBAN95502	US BANK NATIONAL ASSOCIATION	2020-12-31	TD GENERAL	PMCHQ00003798	\$ 3,508.65
015696	USBAN95502	US BANK NATIONAL ASSOCIATION	2020-12-31	TD GENERAL	PMCHQ00003799	\$ 1,438.10
015697	TNEMI90327	TOWN OF NORTHEASTERN MANITOULI	2020-12-31	TD GENERAL	PMCHQ00003800	\$ 5,452.98
015698	HYDRO15675	HYDRO ONE NETWORKS INC.	2020-12-31	TD GENERAL	PMCHQ00003801	\$ 29,683.11

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
015699	TIMCO20500	RONA LITTLE CURRENT BUILDING C	2020-12-31	TD GENERAL	PMCHQ00003802	\$ 915.31
015700	AUTOP20188	AUTO PARTS NORTH	2020-12-31	TD GENERAL	PMCHQ00003803	\$ 358.85
015701	GMBLU12602	GM BLUEPLAN ENGINEERING LIMITE	2020-12-31	TD GENERAL	PMCHQ00003803	\$ 3,166.83
015702	GREER20177	GREER GALLOWAY	2020-12-31	TD GENERAL	PMCHQ00003803	\$ 16,819.25
015703	JIENT10308	JI ENTERPRISES 823292 ONTARIO	2020-12-31	TD GENERAL	PMCHQ00003803	\$ 44,531.14
015704	SLING19500	SLING-CHOKER MANUFACTURING LIM	2020-12-31	TD GENERAL	PMCHQ00003803	\$ 105.26
015705	ALLEN00022	ALLEN'S AUTOMOTIVE	2020-12-31	TD GENERAL	PMCHQ00003804	\$ 3,237.29
015706	HAWPC50000	BRENDA HAWKE (PETTY CASH)	2020-12-31	TD GENERAL	PMCHQ00003804	\$ 224.65
015707	LIBRA12310	LIBRARY SERVICES CENTRE	2020-12-31	TD GENERAL	PMCHQ00003804	\$ 132.69
015708	ALLEN00022	ALLEN'S AUTOMOTIVE	2020-12-31	TD GENERAL	PMCHQ00003805	\$ 2,229.22
015709	CANSA24650	CANADIAN SAFETY EQUIPMENT INC.	2020-12-31	TD GENERAL	PMCHQ00003805	\$ 2,120.45
015710	GFLEN20199	GFL ENVIRONMENTAL INC.	2020-12-31	TD GENERAL	PMCHQ00003805	\$ 6,610.48
015711	JIENT10308	JI ENTERPRISES 823292 ONTARIO	2020-12-31	TD GENERAL	PMCHQ00003805	\$ 66,923.72
015712	LAURE12030	LAURENTIAN BUSINESS PRODUCTS I	2020-12-31	TD GENERAL	PMCHQ00003805	\$ 576.50
015713	MANFU13125	MANITOULIN FUELS	2020-12-31	TD GENERAL	PMCHQ00003806	\$ 1,572.32
015714	RASTA26800	RASTALL MINE SUPPLY LIMITED	2020-12-31	TD GENERAL	PMCHQ00003806	\$ 847.45
015715	WOODW24850	WOOD WYANT CANADA INC.	2020-12-31	TD GENERAL	PMCHQ00003806	\$ 4,556.28
015716	CAMTR00117	CAMBRIAN TRUCK CENTRE INC.	2020-12-31	TD GENERAL	PMCHQ00003807	\$ 3,770.99
015717	CIMCO20202	CIMCO REFRIGERATION	2020-12-31	TD GENERAL	PMCHQ00003807	\$ 4,032.16
015718	MANEX13120	MANITOULIN EXPOSITOR	2020-12-31	TD GENERAL	PMCHQ00003807	\$ 1,716.55
015719	MANFU13125	MANITOULIN FUELS	2020-12-31	TD GENERAL	PMCHQ00003807	\$ 256.08
015720	CONDI20199	DIANNE CONSTANTINEAU	2020-12-31	TD GENERAL	PMCHQ00003808	\$ 150.00
015721	MCDOU20070	MCDOUGALL ENERGY INC.	2020-12-31	TD GENERAL	PMCHQ00003808	\$ 38,113.23
015722	BELLC02500	BELL CANADA	2020-12-31	TD GENERAL	PMCHQ00003809	\$ 2,024.82
015723	BELLM00075	BELL MOBILITY	2020-12-31	TD GENERAL	PMCHQ00003809	\$ 1,538.87
015724	MIKEV63630	MIKE VAREY EXCAVATING & EQUIPM	2020-12-31	TD GENERAL	PMCHQ00003809	\$ 9,334.38
015725	ROGER00116	ROGERS CANTEL INC.	2020-12-31	TD GENERAL	PMCHQ00003809	\$ 496.10
015726	EMCON20188	EMCON SERVICES INC.	2020-12-31	TD GENERAL	PMCHQ00003810	\$ 156.74
015727	LAILD34440	LAILDLEY STATIONERY & OFFICE FU	2020-12-31	TD GENERAL	PMCHQ00003810	\$ 26.52
015728	LCFOO37000	LITTLE CURRENT FOODLAND	2020-12-31	TD GENERAL	PMCHQ00003810	\$ 238.33
015729	ONTCL15670	ONTARIO CLEAN WATER AGENCY	2020-12-31	TD GENERAL	PMCHQ00003810	\$ 6,139.05
015730	ORRVA72700	ORR'S VALU-MART	2020-12-31	TD GENERAL	PMCHQ00003810	\$ 589.85
015731	PEPSI16200	PEPSICO BEVERAGES CANADA	2020-12-31	TD GENERAL	PMCHQ00003810	\$ 379.71
015732	SOUON41696	SOUTHERN ONTARIO LIBRARY SERVI	2020-12-31	TD GENERAL	PMCHQ00003810	\$ 347.08
015733	TNEMI90327	TOWN OF NORTHEASTERN MANITOULI	2020-12-31	TD GENERAL	PMCHQ00003810	\$ 1,582.00
015734	USBAN95502	US BANK NATIONAL ASSOCIATION	2020-12-31	TD GENERAL	PMCHQ00003811	\$ 2,133.63

Total Cheques: 92

Total Amount of Cheques: \$ 633,576.09

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 2021-01-01 2021-01-31
 Vendor ID First Last Chequebook ID TD GENERAL TD GENERAL
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
015735	ALSTC35000	CRAIG ALSTON	2021-01-19	TD GENERAL	PMCHQ00003812	\$ 630.00
015736	COMPU75200	COMPUTREK	2021-01-19	TD GENERAL	PMCHQ00003812	\$ 1,651.83
015737	CRUIS00145	CRUISE ONTARIO	2021-01-19	TD GENERAL	PMCHQ00003812	\$ 4,250.00
015738	GFORC07000	G-FORCE MARKETING	2021-01-19	TD GENERAL	PMCHQ00003812	\$ 199.03
015739	GINCO35000	GINCOR INDUSTRIES	2021-01-19	TD GENERAL	PMCHQ00003812	\$ 743.23
015740	MSRTI20211	MSR TIRE LTD.	2021-01-19	TD GENERAL	PMCHQ00003812	\$ 2,549.28
015741	POSTA16750	POSTAGE BY PHONE	2021-01-19	TD GENERAL	PMCHQ00003812	\$ 5,650.00
015742	RECGE18025	RECEIVER GENERAL	2021-01-19	TD GENERAL	PMCHQ00003812	\$ 19,614.21
015743	SOUCI60000	SOUCIE-SALO SAFETY INC. SUDBUR	2021-01-19	TD GENERAL	PMCHQ00003812	\$ 206.87
015744	SUDHE19910	PUBLIC HEALTH SUDBURY & DISTRI	2021-01-19	TD GENERAL	PMCHQ00003812	\$ 9,163.32
015745	WORKE23700	WORK EQUIPMENT LTD.	2021-01-19	TD GENERAL	PMCHQ00003812	\$ 1,322.04
015746	AIRLI00018	AIR LIQUIDE CANADA INC.	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 216.96
015747	ASSOC00048	ASSOCIATION OF MUNICIPALITIES	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 2,541.74
015748	BELLC00071	BELL	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 23.21
015749	CEDAR20202	CEDAR SIGNS INC.	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 1,103.02
015750	EASTA22550	EASTLINK	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 233.51
015751	EASTL58000	EASTLINK	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 223.65
015752	ECODE77700	ECONOMIC DEVELOPERS ASSOCIATI	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 152.47
015753	FEDER06052	FEDERATION OF CANADIAN MUNICI	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 841.64
015754	FERGH55000	HEIDI FERGUSON	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 450.00
015755	GROEN84500	GROENEVELD LUBRICATION SOLUTIO	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 449.04
015756	KSMAR85000	K. SMART ASSOCIATES LIMITED	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 998.01
015757	MANTR13175	MANITOULIN TRANSPORT INC.	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 97.26
015758	MUNEM20000	MUNICIPAL EMPLOYER PENSION CEN	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 124.58
015759	NCOMM14669	NORTHERN COMMUNICATIONS	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 962.99
015760	OLDER20202	OLDER ADULT CENTRES' ASSOCIATI	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 3,000.00
015761	ORRVA72700	ORR'S VALU-MART	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 130.76
015762	PCOSE16005	ORKIN CANADA CORPORATION	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 373.48
015763	SOUON41696	SOUTHERN ONTARIO LIBRARY SERVI	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 1,269.56
015764	SUPPR19980	SUPERIOR PROPANE	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 116.39
015765	VIANE22225	VIANET INTERNET SOLUTIONS	2021-01-22	TD GENERAL	PMCHQ00003813	\$ 73.39
015766	DSTEN20202	DST CONSULTING ENGINEERS INC.	2021-01-26	TD GENERAL	PMCHQ00003814	\$ 14,376.43
015767	ARMSTR10001	RICK ARMSTRONG	2021-01-26	TD GENERAL	PMCHQ00003815	\$ 338.54
015768	BELLC02505	BELL CANADA	2021-01-26	TD GENERAL	PMCHQ00003815	\$ 367.25
015769	CIMCO20202	CIMCO REFRIGERATION	2021-01-26	TD GENERAL	PMCHQ00003815	\$ 137,295.00
015770	EADIE04600	DON EADIE CONSTRUCTION LTD.	2021-01-26	TD GENERAL	PMCHQ00003815	\$ 519.80
015771	GMBLU12602	GM BLUEPLAN ENGINEERING LIMITE	2021-01-26	TD GENERAL	PMCHQ00003815	\$ 5,652.83
015772	MANCY55570	MANITOULIN ISLAND CYCLING ADVO	2021-01-26	TD GENERAL	PMCHQ00003815	\$ 50.00
015773	MANUL51450	MANULIFE FINANCIAL	2021-01-26	TD GENERAL	PMCHQ00003815	\$ 429.53
015774	OTISC15800	OTIS CANADA, INC.	2021-01-26	TD GENERAL	PMCHQ00003815	\$ 2,677.49
015775	SMITE20202	EDWARD SMITH	2021-01-26	TD GENERAL	PMCHQ00003815	\$ 90.00
015776	TYCOI61518	TYCO INTEGRATED SECURITY CANAD	2021-01-26	TD GENERAL	PMCHQ00003815	\$ 65.53
015777	WAMCO25000	WAMCO WATERWORKS NORTHERN INC.	2021-01-26	TD GENERAL	PMCHQ00003815	\$ 2,373.00
015778	HYDRO15675	HYDRO ONE NETWORKS INC.	2021-01-26	TD GENERAL	PMCHQ00003816	\$ 988.24
015779	PCOSE16005	ORKIN CANADA CORPORATION	2021-01-26	TD GENERAL	PMCHQ00003817	\$ 87.58
015780	BELLC02505	BELL CANADA	2021-01-27	TD GENERAL	PMCHQ00003818	\$ 102.83
015781	LIBRA12310	LIBRARY SERVICES CENTRE	2021-01-27	TD GENERAL	PMCHQ00003818	\$ 1,004.61
015782	MANEX13120	MANITOULIN EXPOSITOR	2021-01-27	TD GENERAL	PMCHQ00003818	\$ 1,874.35
015783	SHAWF19500	SHAW FARM SUPPLY	2021-01-27	TD GENERAL	PMCHQ00003818	\$ 384.20
015784	TRANP25250	TRANPLAN ASSOCIATES	2021-01-27	TD GENERAL	PMCHQ00003818	\$ 1,244.13
015785	WSIBO23750	WORKPLACE SAFETY & INSURANCE B	2021-01-27	TD GENERAL	PMCHQ00003818	\$ 3,589.76
015786	WSIBO23750	WORKPLACE SAFETY & INSURANCE B	2021-01-27	TD GENERAL	PMCHQ00003819	\$ 185.05
015787	WSIBO23750	WORKPLACE SAFETY & INSURANCE B	2021-01-27	TD GENERAL	PMCHQ00003820	\$ 46.21
015788	USBAN95502	US BANK NATIONAL ASSOCIATION	2021-01-29	TD GENERAL	PMCHQ00003821	\$ 4,958.09
015789	CANTO55500	CANADIAN TODS LIMITED	2021-01-29	TD GENERAL	PMCHQ00003822	\$ 452.00
015790	DHELE18686	DH ELECTRICAL	2021-01-29	TD GENERAL	PMCHQ00003822	\$ 502.85

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
015791	LIBRA12310	LIBRARY SERVICES CENTRE	2021-01-29	TD GENERAL	PMCHQ00003822	\$ 267.96
015792	MUNLA20202	MUNICIPAL LAW ENFORCEMENT OFFI	2021-01-29	TD GENERAL	PMCHQ00003822	\$ 110.00
015793	ONTBU21000	ONTARIO BUILDING OFFICIALS ASS	2021-01-29	TD GENERAL	PMCHQ00003822	\$ 367.25
015794	RESUR25000	RESURFICE CORP.	2021-01-29	TD GENERAL	PMCHQ00003822	\$ 102.55
015795	USBAN95502	US BANK NATIONAL ASSOCIATION	2021-01-29	TD GENERAL	PMCHQ00003822	\$ 809.80
015796	ALGBI20202	ALGOMA BIO-SEPTIC TECHNOLOGIES	2021-01-31	TD GENERAL	PMCHQ00003823	\$ 144,729.38

Total Cheques: 62 **** JANUARY 2021 EXPENSES **** Total Amount of Cheques: \$ 385,403.71

TOTAL DECEMBER 31/2020 EXPENSES : \$ **633,576.09**

TOTAL JANUARY 2021 PAYROLL EXPENSES : \$ **90,326.05**

TOTAL DECEMBER 31/2020 and JANUARY 1 TO
JANUARY 31/2021 EXPENSES : \$ **1,109,305.85**

TOWN OF NORTHEASTERN MANITOULIN & THE ISLANDS

Accounts Receivable - Water / Sewer

DECEMBER	2020	\$216,658.68
JANUARY	2021	\$49,205.22
	Change in Month	-\$167,453.46

Billed in Month	\$615.71
Payments in Month	\$168,069.17

Currently there is 29 account over \$400.00;

29 - due to recent billing due Jan 29th and penalty applied for January

Arrears notices will be sent to all outstanding accounts

TOWN OF NORTHEASTERN MANITOULIN & THE ISLANDS

Accounts Receivable - Taxes

DECEMBER	2020	\$362,481.16
JANUARY	2021	\$189,034.48
	Change in Month	-\$173,446.68

Billings in period	
Payments in Month	\$173,446.68

2021 Interim Tax Notices due February 26 and April 30, 2021

Bills will be mailed by February 5th, 2021



TOWN OF NORTHEASTERN MANITOULIN and the ISLANDS
2021 OPERATING SUMMARY
For the One Month Ending 31/01/2021

Last Updated : 04/02/2021
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2021
 APPROVED BUDGET
 1 000 000

2021
 ACTUALS

85,000.00

\$1,000,000

\$1,585,537

\$1,084,886

\$1,723,497

	<u>2021 APPROVED BUDGET</u>	<u>2021 ACTUALS</u>
REVENUES		
<u>LOCAL TAXATION</u>		
Municipal Levy	\$6,043,645	\$0
- Due to School Boards	(1,024,213)	0
Net Municipal Levy	\$5,019,432	\$0
Business Improvement Area	7,000	0
	<u>\$5,026,432</u>	<u>\$0</u>
<u>PAYMENTS IN LIEU OF TAX</u>		
	\$88,700	\$0
<u>PROVINCIAL OMPF & OTHER ALLOCATION</u>		
	\$1,633,400	\$408,350
<u>FUNCTIONAL REVENUES</u>		
Protective Services	\$132,846	\$3,663
Transportation Services	26,600	16
Environmental Services	106,000	38,063
Health Services	12,125	269
Social and Family Services	0	0
Recreation & Cultural Services	703,203	2,193
Planning & Development	5,800	800
	<u>\$986,574</u>	<u>\$45,004</u>
<u>OTHER SOURCES OF REVENUE</u>		
	\$186,400	\$12,527
TRANSFERS FROM RESERVES	0	0
PRIOR YR'S SURPLUS (DEFICIT)	0	0
TOTAL SOURCES OF REVENUE	\$7,921,506	\$465,881
EXPENDITURES		
<u>GENERAL GOVERNMENT</u>		
Operations	\$1,221,203	\$52,342
Transfers to Reserves	364,334	0
Subtotal	\$1,585,537	\$52,342
<u>PROTECTIVE SERVICES</u>		
Fire Department	\$173,505	\$4,354
Policing (provincial billing)	755,971	0
Building Inspection	118,010	4,494
Other Protective Services	37,400	114
Transfers to Reserves	0	0
Subtotal	\$1,084,886	\$8,962
<u>TRANSPORTATION SERVICES</u>		
Roadways	\$1,622,682	\$34,321
Street Lighting	6,500	453
Crossing Guards	30,760	685
Manitoulin East Airport	63,555	0
Transfers to Reserves	0	0
Subtotal	\$1,723,497	\$35,458



TOWN OF NORTHEASTERN MANITOULIN and the ISLANDS

Last Updated : 04/02/2021
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2021 OPERATING SUMMARY
For the One Month Ending 31/01/2021

	2021 APPROVED BUDGET	2021 ACTUALS
ENVIRONMENTAL SERVICES		
Sanitary & Storm Sewers	\$500	\$3,391
Waterworks	2,800	266
Garbage Collection	72,427	2,032
Garbage Disposal	263,081	1,956
Household Hazardous Waste	30,800	0
Landfill Closure Loan Payment	72,187	6,016
Recycling	48,000	0
Leachate Management	40,000	0
Transfers to Reserves	0	0
Subtotal	\$529,795	\$13,661
HEALTH SERVICES		
Health Unit	\$107,867	\$9,163
Land Ambulance	722,515	0
Cemeteries	29,326	0
Subtotal	\$859,708	\$9,163
SOCIAL & FAMILY SERVICES		
Manitoulin- Sudbury DSSAB	\$406,292	\$0
Centennial Manor	135,693	0
Subtotal	\$541,985	\$0
RECREATION & CULTURAL SERVICES		
Municipal Parks	\$113,273	\$0
Recreation Centre	624,813	17,655
Public Library	99,363	0
LC-H Centennial Museum	105,147	1,582
Spider Bay Marina	236,375	128
Other Marine Facilities	140,734	5
Transfers to Reserves	53,441	0
Subtotal	\$1,373,147	\$19,370
PLANNING & DEVELOPMENT		
Local Planning Administration	9,451	0
Tourism Promotion	16,200	0
Business Improvement Area	7,000	0
Economic Development	27,600	524
Transfers to Reserves	0	0
Subtotal	\$60,251	\$524
TOTAL EXPENDITURE	\$7,758,806	\$139,482
NET OPERATING	\$162,700	\$326,399
NET CAPITAL EXPENDITURE	\$162,700	\$121,302
MUNICIPAL SURPLUS/(-DEFICIT)	\$0	\$205,097

Minutes of the POA Board of Management Meeting

Held on Friday, January 22, 2021 at 10:30 a.m.

Meeting Conducted Via Zoom

Present: Derek Stephens, Chairperson, Central Manitoulin
Mike Erskine, NEMI
Bryan Barker, Billings
Martin Ainslie, Burpee and Mills
Rick Gordon, Tehkummah
Jack Bould, Gordon/Barrie Island
Dan Osborne, Gore Bay
Dayna Nelder, POA Clerk
Annette Clarke, POA Manager
Pam Fogal, Incoming POA Manager

Absent: Christianna Jones, Assiginack - Joined Meeting during Closed Session
Brent St. Denis, Cockburn Island

1. Adoption of the January 22, 2021 Agenda

Moved by Martin Ainslee

Seconded by Mike Erskine

THAT the January 22, 2021 Agenda be adopted as presented.

Carried

2. Disclosure of Pecuniary Interest – none declared

3. Adoption of the September 22, 2020 Minutes

Moved by Rick Gordon

Seconded by Mike Erskine

THAT the minutes of the September 22, 2020 POA Board of Management Meeting be adopted as presented.

Carried

4. Business Arising out of the Minutes

- i) Part II Tickets – Annette advised no further updates. Covid 19 preparedness has taken priority at all levels of government and her contact is not available to send out the information required. Annette advised that her contact at MAG was sending the information to the legal department to get something in writing to confirm that it is the

OPP's responsibility to have all the information required on a ticket to ensure completeness when filing ticket with POA Office. If the ticket is not completed properly the POA Office has no way to file the ticket in the system. Annette will give Pam all the information required to follow up on this matter. Mike stated he will contact the Expositor to advise them to correct the information that has been posted in the paper regarding this matter.

- ii) Resumption of Court Services – Pam and Dayna provided an update to the board members. They have been working diligently to get Gore Bay ready for trials. To do this there were a number of changes that had to be made to meet the criteria set by the Province to meet Covid safety requirements. In person trials will be held at the Gore Bay Community Hall. To do this we had to purchase a new dais (desk) for Justice of the Peace; laptop; printer/scanner; toll free line; internet connection; plexiglass barriers; masks; soap. Additional staff is required as well. Three part time persons plus the POA Manager and POA Clerk will be required to manage an in person court day at the hall. We will require dedicated custodian; screener; clerk; zoom technician; elevator operator. We are on track to be ready. Given the current covid lockdown situation it is expected that this date will be extended. Early Resolution dates resumed in October, 2020. Additional dates were requested and granted. The backlog of Early Resolution matters have been cleared and we are up to date. There is a backlog of trials but we are confident we can have these matters cleared fairly quickly once the go ahead is given to proceed.
- iii) Relocating of POA Office within Municipal Building – Annette advised that there has been no further action on this matter. Pricing was never submitted by the contractor. Given the current financial situation Annette advised that it wasn't an affordable option at this time.

5. New Business

- i) POA Financial as of December 31, 2020

Annette presented the Financial Report for period ending December 31, 2020. She noted that this is not a final number and is unaudited but it reflects our current financial situation. The statement reflects a deficit of \$22,513.23. This deficit is attributable to the COVID 19 situation. The inability to collect and enforce fines combined with the inability to have court has directly impacted our revenue stream. Revenue is down almost \$40,000.00 from budget. Our expenses were down slightly due to court costs being down but other administrative costs ie. Staff, audit, insurance, supplies etc. remained relatively the same. Annette advised that POA offices across the province are in the same situation. This is only the second time since taking over the POA in 2000 that the POA has had a deficit. She advised that the board will have to make a decision how to cover the deficit ie. Reserves; bill the municipalities or a combination. Discussion ensued.

Annette advised the reserve balance at the end of 2019 was \$49,848.00. Utilizing the reserve for the entire deficit would leave approximately \$27,335.00 depending on the audited balance.

Mike felt that the purchase of capital items should definitely come from the reserve because that is what it is for. He felt the municipalities need to be advised that this deficit is caused by the covid situation.

Rick noted that municipalities did receive covid monies and perhaps that or the cannabis fund received by municipalities could be used to offset the deficit.

Derek stated that Central Manitoulin has used most of their covid monies. He suggested that municipal funds would have to be used.

Dan stated that Gore Bay does not have a lot left of their covid monies. He feels that, as a group, we should be making some waves and asking for money from province. He indicated that he feels the deficit should come from the reserves. Either in its entirety or partially.

Bryan agreed with Dan. He felt the use of the covid funds was restrictive and there were unclear guidelines as to what it could and couldn't be used for. He felt it was best to use the reserve fund this year.

All members agreed to utilize the reserve fund to cover the 2020 Deficit.

Moved by Mike Erskine

Seconded by Bryan Barker

WHEREAS the current financial statement indicates the POA will be in a deficit position at the end of 2020;

THEREFORE BE IT RESOLVED THAT the Audited 2020 deficit be covered by the POA Reserve.

Carried

Moved by Bryan Barker

Seconded by Dan Osborne

WHEREAS the POA Board of Management is concerned with the current financial status of the Provincial Offences Act – Gore Bay Court Services;

AND WHEREAS Gore Bay is operating at a deficit in excess of \$22,000.00 which is unprecedented;

AND WHEREAS the deficit is directly attributable to the restrictions imposed by the Province as it relates to the Province's response to the COVID 19 situation;

AND WHEREAS the Province has had almost one year to find a solution to ensure the safe and continued operations of the Provincial Offences Court system in Ontario;

AND WHEREAS the Province transferred the POA operations to municipalities in 2000 with the expectation that it would operate on a profit and not negatively impact the financial status of the participating municipalities;

AND WHEREAS the Provincial Government has provided COVID19 grants to municipalities but not directed any of those monies to POA Boards;

THEREFORE BE IT RESOLVED THAT the Gore Bay POA Board of Management lobby the Provincial Government to provide COVID 19 Support funds to ALL POA Court Operations in the Province of Ontario;

FURTHER all POA Court Offices in the Province of Ontario be asked to support this motion by sending letters to the Premier of Ontario, Ministry of Attorney General, and local MPP's asking for action to provide financial assistance to all municipal POA Offices impacted by COVID 19.

Carried

Annette advised that the POA Office will send out letters to all participating municipalities; MPP Mike Mantha and the parties outlined in the motion above.

The Board noted that they wanted the letter to the municipalities to make it clear that the deficit from 2020 is directly caused by Covid and that the monies had to be taken from reserve.

ii) POA Draft 2021 Budget

Annette went over the 2021 budget highlighting the fact that she anticipates another year with a deficit balance. Again, this is directly impacted by the fact we have increased court costs ie. Additional staffing; increased operational costs for toll free number; internet; zoom; purchase of printer; dais; etc. These additional costs total approximately \$15,000.00 which is normally what we have as a profit at year end. Given this fact and the fact that our revenue stream is still impacted by the Provincial restrictions related to covid it is expected that we will operate at a deficit. As the budget states we will have to access the reserve for \$6,541.00 to cover the costs for 2021. That is based on having a healthy revenue stream which is unsure at this time. If we were able to become fully operational and the restrictions for collection and enforcement were lifted we should be able to collect the backlog and have a better than average year but that is all unknown at this time.

Prior to adoption of the budget the POA Board went into a closed session to determine staffing and wages.

iii) Resignation of POA Manager

As previously advised Annette Clarke resigned her position as POA Manager subject to finding a new manager to fill her position. She felt it was in the best interest of the Board to have a Manager that worked in the Municipal Office to ensure availability.

iv) Appointment of new POA Manager

6. Closed Session

i) Staff

Moved by Mike Erskine

Seconded by Bryan Barker

THAT the POA Board of Management enter a closed session at 11:35 a.m. to discuss Staff.

Carried

Moved by Mike Erskine

Seconded by Jack Bould

THAT the POA Board of Management come out of closed session at 12 noon.

Carried

Board came out of closed session and adopted the following motions:

Moved by Bryan Barker

Seconded by Rick Gordon

THAT the resignation of Annette Clarke as POA Manager effective December 31, 2020 be accepted with regret.

Carried

Moved by Dan Osborne

Seconded by Christianna Jones

THAT Pam Fogal be appointed as POA Manager effective January 1, 2021;

FURTHER her wage rate is established as per the closed session of the POA Board of Management.

Carried

Moved by Bryan Barker

Seconded by Christianna Jones

THAT Annette Clarke be hired as POA Backup Clerk/Court Reporter at a rate as establishes in closed session;

FURTHER this motion be retroactive to September 1, 2020.

Carried

Moved by Bryan Barker

Seconded by Christianna Jones

THAT Ken Bentley and Justin McVey be hired part time to work the POA Courts for Covid screening and Custodian to meet the provincial requirements for the operation of court to meet the COVID 19 regulations;

FURTHER Ken and Justin be paid as per the rates establishes in closed session.

Carried

Moved by Dan Osborne

Seconded by Mike Erskine

THAT Dayna Nelder, POA Clerk and Court Reported be given a three (3%) percent wage increase effective January 1, 2021;

FURTHER Dayna Nelder be given a \$2500.00 Pay for Performance bonus based on her excellent performance in 2020.

Carried

Moved by Bryan Barker

Seconded by Mike Erskine

THAT the POA 2021 Draft Budget be adopted as presented.

Carried

7. Other – none

8. Adjournment

Moved by Martin Ainslee

THAT the POA Board of Management adjourn at 12:07 p.m.

Carried